

**Minutes of the Parish Council Meeting held on Monday 2nd December 2024
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Phil Hallam, Cllr Amanda Mellor, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Richard Whincup

IN ATTENDANCE: Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 1 member of the public (part), Averil Marczak (Clerk)

5140. DECLARATIONS OF INTEREST

No additional interests were declared.

5141. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on November 4th were approved.

5142. CHAIR'S REPORT

The Chairman thanked Cllr Anderson for chairing the October and November meetings. He thanked Cllr Starke for managing the installation of the Christmas lights and all involved in the switch-on event. The Chairman reported that he had received feedback from a bereaved family saying how efficient and kind the Clerk had been when managing a burial at the cemetery, and he thanked the Clerk for representing WPC in such a professional and caring way.

5143. COUNTY REPORT

Cllr Elliott would speak at full council to highlight the problems on Woodborough's highways and pavements; he was also meeting the East Midlands Mayor to request funding. The new no. 61 bus service was proving to be an improvement on previous services. Cllr Elliott was creating a network of care and companionship for seniors and encouraged members to identify any isolated residents who might benefit from support during the winter.

5144. DISTRICT REPORT

Cllr Greensmith gave her report. Cllr Jenny Hollingsworth had become deputy leader of GBC. There seemed to be a growing incidence of fly tipping and GBC would attempt to identify those responsible if any address labelled items were found at the scene. The road sweepers had cleared leaves on the highways at the end of November and were operating on an 8 weekly cycle.

5145. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chair suspended the meeting between 7.00 and 7.10pm and a resident thanked WPC for its management of Smalls Croft green and made suggestions regarding flood mitigation.

5146. FLOODING UPDATE

Cllr Mellor gave an update. It was noted that Michael Payne MP had spoken in Parliament to request a scheme and Cllr Mellor continued to chase for progress.

5147. MANAGEMENT OF VILLAGE HALL

The Clerk reported on the running of the hall. It was noted that there had been some complaints about the cleaning and these had been taken up with the contractors. It was agreed that the arrangement with the cleaning contractors should be extended to March 31st 2025. It was agreed to create a 5 hours/week post on a temporary basis to March 31st 2025, to cover site supervision and caretaking duties other than cleaning.

5148. CONFIDENTIAL STAFFING ITEM

5149. VILLAGE HALL

Following issues with the central heating an engineer had attended and balanced the radiators and valves. Cllr Wardle presented 2 quotes for the replacement of the fire doors with aluminium. It was agreed to progress with NG Shopfront at a cost of £8990 + VAT to replace all doors at the same time to avail of a cost saving. It was agreed to check that work would meet all fire safety requirements and to schedule for February half term.

5150. APPOINTMENT OF STAFFING COMMITTEE & SUB-COMMITTEE

Following NALC's advice it was agreed to appoint a staffing committee (Cllr Gough (Chair), Cllr Anderson, Cllr Taylor) and a sub committee to handle specific confidential matters (Cllr Gough (Chair), Cllr Anderson, Cllr Mellor). Terms of reference were agreed.

5151. GOVERNORS' FIELD

Work by HAGS to repair the tunnel mound would take place in the New Year. Cllrs Starke and Whincup reported that minor anti social behaviour was interfering with use of the playground, eg moving picnic benches onto the path, wrapping the swing chains round the crossbar rendering the swings unusable. It was agreed to ask the Police to look in when in the area.

5152. CHURCHYARD

Following heavy snowfall and high winds, a cedar had been damaged in the churchyard. WRS Tree Services had been engaged to remove the debris and tidy snapped limbs.

5153. PLAYING FIELD

Further comments had been received from Woodborough Cricket Club about the offer agreed at November's meeting. These comments were noted and it was agreed to ask Woodborough Cricket Club to confirm their acceptance of the offer and sign a licence agreement before the January 2025 meeting.

Cllr Wardle reported on an issue with the pavilion toilets, which were slow to drain. A broken old sewage pump had been located under a manhole cover and investigation was required by a specialist contractor before a solution could be proposed. It was agreed to authorise up to £600 to be spent on investigatory works.

5154. CEMETERY

An application for a non-standard memorial had been received and it was agreed to enforce the maximum size regulations as agreed at October's meeting.

5155. MOOR LANE DEFIBRILLATOR

A new location had been agreed and the defibrillator would be installed shortly.

5156. SAM MIDDUP FIELD

Cllr Anderson reported from the first meeting of the working party. A range of suggestions had been made by the attendees and it was agreed that the scope of the working party should be to consider how the field could be developed for additional use by residents. It was resolved that options (1) sale of the field and (2) maintenance of the status quo were out of scope and should not be considered.

5157. PLANNING

The following applications were considered and no objection raised:

PC1239/GBC2024/0805 for removal and replacement of 11 timber windows at 7 Main Street

PC1240/GBC2024/0807 for extension and remodelling to existing ancillary outbuilding at Woodvale, Bank Hill

PC1241/GBC2024/0819TCA for removal of 2 cherry trees at 26 Park Avenue

5158. FINANCE

The Clerk presented the financial statement for December. 19 payments, totalling £6990.52 net, were approved for payment. Gross payments over £500: £532.38 LGPS (staff pensions), £1108.80 Overbrook (contract cleaning), £2148.60 RAC Electrical (Christmas lights installation), £595 Real Christmas Trees (tree). A further 8 payments were made by direct debit totalling £2056.27 net. Gross direct debit payments over £500: EDF £1467.28 (electricity).

5159. CORRESPONDENCE AND EXCHANGE OF INFORMATION

The following items were noted: details of the Woods School consultation to become an academy and join the Archway Learning Trust; GBC, various agendas and press releases.

5160. ITEMS FOR THE NEXT AGENDA

It was agreed to include co-option to vacancy, Village Hall wifi, employment governance.

5161. DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as 6th January 2025 at 6.45pm.

The meeting finished at 8.48pm.