

**Minutes of the Parish Council Meeting held on Monday 1st July 2024
at 6.45pm in the Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Liz Anderson, Cllr Phil Hallam, Cllr Amanda Mellor, Cllr John Newsome, Cllr Richard Pannell, Cllr Colin Starke, Cllr Linda Taylor, Cllr Charles Wardle, Cllr Richard Whincup

IN ATTENDANCE: Cllr Helen Greensmith (GBC, part), Cllr Boyd Elliott (NCC, part), 6 residents (part), Averil Marczak (Clerk)

5041. DECLARATIONS OF INTEREST

No additional interests were declared.

5042. OPEN SESSION FOR MEMBERS OF THE PUBLIC

The Chair suspended the meeting between 6.47pm and 6.57pm to allow members of the public to address the PC.

The Woodborough Celtic Youth Football Club coach had brought a card and tin of biscuits to thank the PC for its support and this was gratefully accepted. Two residents requested that WPC provide a defibrillator at Moor Farm Park, Moor Lane. A resident summarised the contents of a letter he had sent (that had been pre-circulated) regarding moles. Two residents asked questions about moles.

5043. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on June 3rd were approved.

5044. MATTERS ARISING

The Clerk had verbally booked distribution of the annual report with Royal Mail for week commencing 29th July.

5045. REQUEST TO PROVIDE DEFIBRILLATOR AT MOOR LANE

It was agreed to fund a defibrillator at Moor Lane. Cllr Wardle agreed to work with the residents to establish a feasible location and management plan.

5046. DISTRICT REPORT

Cllr Greensmith had circulated a report. The £250 grant to help improve the Cemetery access had been processed and Cllr Greensmith had also made a donation to Woodborough in Bloom. Cllr Greensmith was asked to arrange pavement cleaning.

5047. COUNTY REPORT

Cllr Elliott had circulated a report. Cllr Elliott agreed to make a grant of £200 towards the Cemetery access road. Verges near the allotments had been cut after a short delay. Cllr Elliott was asked to arrange for Lowdham Lane verges to be cut back as the pavement was now unusable in places. Cllr Pannell asked for an explanation as to why Lowdham Lane had been repaired in such a haphazard fashion with one bad patch ignored, one patch repaired badly and one patch repaired adequately.

5048. CHAIRMAN'S REPORT

The Chair invited the Clerk to comment on the impact of a BBC online news story regarding the Playing Field.

5049. VANDALISM AT TENNIS COURTS

Cllrs Newsome and Taylor reported on an incident of vandalism at the tennis courts captured on CCTV and subsequently followed up by the Police Beat Officer. It was agreed to install an additional camera to monitor the pavilion (£535.40 + VAT) and increase the data storage (£178.50 + VAT).

5050. GOVERNORS' FIELD

Cllr Starke presented the key findings of the annual RoSPA safety report. The safe surfacing beneath the zip wire had been jet washed by a contractor at a cost of £250 + VAT. A check of the surrounding trees was recommended and Cllr Starke suggested this be done in the autumn.

A major repair was required to the tunnel mound to remove the rotten wooden posts and replace them with plastic logs. HAGS had quoted £6851 + VAT. It was agreed to ask HAGS to share the costs as the wood used had not been pressure treated and had failed within 7 years.

5051. VILLAGE HALL

It was agreed to defer consideration of replacement lighting to September's meeting.

It was agreed to install additional electrical sockets in the Committee Room and to install an external power supply in a lockable box that could take power to community events in the School's caged field. The quote for the electrical works was £150 + VAT and the cost for the protective ramp to cover cables to the field was £352.90 + VAT.

It was noted that the fire risk assessment required updating and that the trade waste bin should be relocated further from the building. The fire risk assessment should be made available to all hirers via the WPC website and Hallmaster.

It was noted that future AMFF Markets had been cancelled and it was agreed to refund 90% of the advance hire fees paid.

5052. UPDATE TO FINANCIAL REGULATIONS

Cllrs Mellor and Whincup had reviewed NALC's new Model Financial Regulations and tailored the discretionary elements for WPC. It was agreed that a quarterly bank reconciliation check should be carried out by an external qualified person. The proposed Financial Regulations were adopted.

It was noted that authorisation emails from Unity were no longer being received by Cllrs Gough, Starke and Whincup and the Clerk agreed to follow up.

5053. FLOODING

Cllr Mellor gave an update. A grant from GBC had been secured towards the pinfold barrier and a storage box for signs. Cllr Mellor was on standby to approach Gedling's new MP to reinstate the flood meeting planned with Mark Spencer/responsible agencies as soon as possible after the General Election.

5054. NEW COMMUNITY WEBSITE

Cllrs Anderson and Taylor gave an update on the new community website which they were working up in conjunction with former WPC member Gary Digva.

Several online bookings for the Village Hall had been received via the WPC website.

5055. PLAYING FIELD

After sightings of rats and signs of damage it was agreed to implement a 12 month rodent control programme around the pavilion and shed paid for by quarterly direct debit. Cllr Starke had made progress updating the risk assessment.

5056. ALLOTMENTS

Cllr Wardle continued to liaise with Steve Rose and Ibstock Brick at Dorket Head regarding the repair to the driveway.

5057. SAM MIDDUP FIELD

It was agreed to set up a working party to discuss future plans.

5058. PLANNING

The following applications were considered and observations agreed:

PC1227/GBC2024/0348 for part demolition and conversion of church to a dwelling and associated parking and amenities, Baptist Church Shelt Hill: some concerns were raised around vehicular access and WPC looked to Highways to provide critical thinking on the proposal; the first minister was buried within the chapel and the plan should take into account the presence of human remains.

PC1228/GBC2024/0350 to install external wall insulation cladding to a detached wooden clad and brick annex at 10 Lingwood Lane: no objection.

PC1229/GBC2024/0382 for erection of a 6ft high fence at 43 Main Street: no objection.

PC1230/GBC2024/0398 for retention of 2 single storey structures to form multi-function teaching space with accessible shower room and wc and secure equipment and bait store at The Dwelling Covert Springs Fisheries, Epperstone By Pass: no objection.

PC1231/GBC2024/0409 to replace 6 rotten timber windows with identical wooden frames at 10A Taylors Croft: no objection.

5059. FINANCE

The Clerk presented the financial statement for July. 18 payments, totalling £8282.57 net, were approved for payment. Gross payments over £500: £830.29 LGPS (staff pensions); £3240 D&M Memorial Masons (make safe 9 memorials). A further 9 payments were made by direct debit totalling £631.63 net.

5060. CORRESPONDENCE AND EXCHANGE OF INFORMATION

2 emails regarding moles had been received and the contents were noted. A letter regarding poor maintenance of the cremated remains area in the Churchyard was noted and had been discussed with the Church Warden for action. The following items were noted: details of GBC's parish conference; GBC, various agendas and press releases.

5061. PARISH COUNCIL VACANCY

The remaining vacancy continued to be publicised on the WPC website.

5062. DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as 2nd September at 6.45pm.

The meeting finished at 8.44pm.