

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5th January 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow (Chair), Mr Robert Hanson, Mr Geoff Parkinson, Mr Les Morgan, Mr Geoffrey Buckland, Mrs Mavis Leafe, and Mrs Joanne Roper.

IN ATTENDANCE Mrs Rachael Hodges (Clerk), and Cllr R Poynter.

APOLOGIES FOR ABSENCE Mr Ray Robson, with Cllr John Glass and Mr John Boot to be late.

MINUTES OF PREVIOUS MEETING held on 1st December 2003 were agreed and signed with no amendment.

MATTERS ARISING

- Geoff Parkinson reported that the path connecting Aldene Way and Doverbeck Drive, was adopted by the Council, and that the Highways Department or their agent should maintain it.
- The clerk has still not received a revised report from the firm who completed the RoSPA inspection, she is to chase this up, but any further action is carried forward to the next meeting.
- The clerk is awaiting a call from Dave Ewing at GBC regarding the Village Hall disabled toilet specification.
- John Harlow reported that he had inspected the Playing Field dyke the previous weekend and could see no sign of debris. It was reported that this debris had travelled down the dyke in the recent storms and ended up in the garden of Les Morgan, who had got rid of it.

Mavis Leafe left the meeting at this point to deal with the 24 hour emergency boarding up service required due to the village hall being broken into.

- The clerk reported that for the Charitable Rate Relief form, GBC require a letter explaining that the Parish Council is bound by the Model Code of Conduct, along with a copy of the accounts for the last 2 years.

Mavis Leafe returned to the meeting, and John Boot arrived.

- The clerk summarised a letter received from Scottish and Newcastle pub enterprises, replying to the Parish Council's letter of support for Steve and Katharine Barratt. The reply did not offer any hope that Steve and Katharine would remain at the Four Bells.

REGISTRATIONS OF INTEREST None

PARISH AID REVIEW

Cllr Ray Poynter gave a very interesting presentation on the history of Parish Aid, and possible ways in which it may develop. Cllr Poynter is meeting all Parish Councils as part of the Financial Review process. At the moment it looks like the Capital Scheme will stay in its current format, but that Revenue funding is due for an overhaul. Current revenue funding is based on 75% of what concurrent expenditure was 20 years ago, this being those items which may be provided by GBC but are provided by the Parish Council. This is no longer an accurate reflection of spending today in many of the Gedling Parishes, and the average level of concurrent expenditure which is covered is now 51%, with this varying between Woodborough receiving only 17%, and Calverton receiving 82%. Woodborough receive £2.09 per resident, Burton Joyce and Ravenshead receive over £8 per resident, because they have a leisure and sports centre. The new system may be based on a number of factors: expenditure per head; based on precept set by Parish Council; or a percentage of current concurrent expenditure. The new system has to be simple, and has to be introduced smoothly; it will not be in place for the 2004/05 Financial Year. Cllr Poynter will provide notes in 2-3 months for comment by the PC, any questions can be sent in then or before. The chairman raised an initial query that if the new system is introduced "smoothly", Woodborough may have a long wait before they receive a "fair" amount of revenue aid. It was decided to discuss the issues further at the next meeting.

Cllr John Glass arrived during the above discussion, with Cllr Ray Poynter leaving at the end of it.

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DISTRICT REPORT

- The owner of Joe's cottage refused the request made by GBC, to trim back the hedge bordering Foxwood Lane made in an effort to minimise the difficulties experienced by Mr and Mrs Cater. There does not seem to be any further action that can be taken.
- The streetlight on Aldene Way has been repaired however the one on the jitty between Main Street and Buckland Drive is still not working, although a new one has been installed.
- The query by Mr Bill Hall regarding the memorial to his wife's grandfather's grave being moved is to be investigated by the clerk and Geoffrey Buckland.
- Cllr Glass has looked into the naming of Foxwood Close for the new houses on the 15 Main Street site, and has been told that they are just numbers on Main Street, no further action required.
- Cllr Glass provided an update on the position with three properties on Main Street:-
 1. The development on the old Co-Op site has still not gone to the Planning Committee, as objections have been raised by Severn Trent, worried about the effect on flooding risk, the Environment, and Conservation departments are concerned about the impact on the church and the immediate surroundings.
 2. Mr Parkinson was authorised to perform a land search to establish the ownership of Derek Binch's cottage, his cost to be reimbursed by the PC.
 3. The development on Jane Turner's cottage site may resume following a change in the personal circumstances of the owner.
- Cllr Glass has reported the pot-holes in Whites Croft and Holme Close to the Inspector. Further pot-holes in Pinfold Crescent were passed to Cllr Glass for action.
- Mr Harlow expressed concern that permission to cut down trees was given by GBC with no reference to the Parish Council. It appears that the Council should consult with us unless the trees are dead or dying.

PLANNING

Planning Applications received during the month were considered and the following comments were agreed unanimously.

49 Lowdham Lane	Erect one dwelling	
The PC believe that the site for this application is partially in the Green Belt and development should not be permitted in this area. We understand that the sewage system in this area has problems which may prevent development.		
Field Cottage, Field Lane	Erect house and garage	
This is a rising site and a low level structure, ie bungalow would be preferable rather than this overbearing house. However, no objections to the development as such.		
42 Main Street	Erect dwelling (revised application)	No objection
Rosedene, Nottingham Road	Demolish house and construct replacement	This site is outside the parish of Woodborough

Cllr John Glass left the meeting at this point.

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Mrs C Leafe	504.47	Caretakers Sal	Dec-03
Mrs F Batt	25.00	Keyholders Sal	Dec-03
Mrs R Hodges	287.04	Clerks Sal	Dec-03
Inland Revenue Only	31.73	Caretakers NI & PAYE	
Mrs C Leafe	11.25	Caretakers Expenses	
SLCC	64.00	Annual Subscription	2004
Hacker Young Chartered Accountants	293.75	Finance	Year End Audit
NCC Supplies	10.46	General	Sundry Supplies
HSBC Invoice Finance (UK) ltd	89.31	Repairs & Maintenance	Fire extinguisher inspection
Woodborough Ladies	25.00	Bond Refund	

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Mrs J Parrot	25.00	Bond Refund	
Mr P Wiles	25.00	Bond Refund	
Mrs D Cluroe	25.00	Bond Refund	

Budget for 2004/05

The budget was discussed, and agreed after some small revisions, with the understanding that competitive quotes would be obtained for insurance and car park repairs, which may lead to variances of actual expenditure against budget. A copy of the revised budget is enclosed.

Precept for 2004/05

It was agreed to set the precept at £16,500, the same as last year, with one councillor voting against.

John Boot left the meeting at this point.

PLAYING FIELD & GOVERNORS' FIELD

Robert Hanson reported that a window guard was still to be re-fitted to one of the new windows in the Sports Pavilion, as it needed some adjustment.

VILLAGE HALL

- Mavis Leafe outlined some difficulties which have been experienced with the Youth Club mainly before Christmas. It was agreed that the clerk and Joanne Roper would visit when the Youth Club is in progress and speak to Martin Wood to establish if any assistance could be provided. This visit has taken place, and the clerk and Mrs Roper were reassured that a new assistant has started, just before Christmas, who has experience of working with juvenile offenders and that supervision is now at a satisfactory level, with lots of interesting activities being planned to take place in the coming year.
- Robert Hanson and Geoffrey Buckland agreed to remove a scrap pool table and pressurised gas container from the village hall grounds and take them to the tip.
- The Chairman requested Mavis Leafe to ask Christine Leafe the caretaker to sweep up the leaves in the car park.
- The clerk was instructed to contact T&S Heating Services to review the village hall central heating system, this has been arranged for 2nd February 2004.

CEMETERY MATTERS

Due to the overrun of previous items, Geoffrey Buckland requested that the issue of dog waste bins positioning outside the cemetery and on Lowdham Lane be carried forward to the next meeting.

ALLOTMENTS Nothing to Report

FOOTPATHS Nothing to Report

NEWSLETTER Items to be included are:-
Next Meeting Date, Casual Vacancy, Village Hall free Wednesday evening.

CORRESPONDENCE

None of the Correspondence items was discussed in detail due to the overrun of the meeting, they will be carried forward to the next meeting as required.

ANY OTHER BUSINESS

The clerk was requested to include an item on the agenda of the next meeting to discuss potential projects which could be done by the Parish Council over the next 12 months. The local history group are making a video of a year in the life of the village. Paul Reed has requested that they be allowed to make a video of a meeting or part of it, this was agreed. Note that the date has been changed to the meeting on March 1st. They also wish to video the PC at work leaf clearing or something similar to show that the PC do not just sit around talking.

The date of the next Parish Council Meeting was confirmed as Monday 2nd February 2004 to start at 7:30pm.

The meeting ended at 10:30 pm

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 2nd February 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow (Chair), Mr Robert Hanson, Mr Les Morgan, Mr Geoffrey Buckland, Mrs Mavis Leafe, Mrs Joanne Roper, Mr Ray Robson, and Mr John Boot.

IN ATTENDANCE Mrs Rachael Hodges (Clerk), Cllr John Glass and Mr Michael Harvey.

APOLOGIES FOR ABSENCE Mr Geoff Parkinson.

MINUTES OF PREVIOUS MEETING held on 5th January 2004 were agreed and signed with minor amendment.

MATTERS ARISING

- The clerk has still not received a revised report from the firm who completed the RoSPA inspection, she is to chase this up, with further action being carried forward to the next meeting.
- The clerk is awaiting a call from Dave Ewing at GBC regarding the Village Hall disabled toilet specification.
- Mr Geoffrey Buckland reported that the query regarding the alleged incorrect positioning of the memorial for the grandparents of Mr Hall's wife was being looked into.
- Mr Robert Hanson reported that the window guard on the Sports Pavilion was still to be adapted and replaced.
- Mr Robert Hanson reported that the scrap had been removed from the village hall grounds, although the pressurised gas canister could not be found. It is assumed that this was removed by the GBC recycling contractors.
- Following the visit of T&S Heating Services to review the Village Hall heating system, the clerk was instructed to get the immersion heater repaired as a matter of urgency. The other recommendations are to be taken up with no further reference to the Council, if they are below the limit of £1,000 set by the Standing Orders. If they are above the limit, then competitive quotes will be sought.

REGISTRATIONS OF INTEREST None

DISTRICT REPORT

- The owner of Joe's cottage is to be approached by his neighbours in an effort to get the hedge bordering Foxwood Lane trimmed back.
- The streetlight on the jitty between Main Street and Buckland Drive is still not working, although a new one has been installed, this is waiting for East Midlands Electricity to connect it. It was reported that this problem is being experienced in other areas of Nottingham, to the extent that Council's are putting up notices next to newly installed non-operational lights to that effect. Further lights on Pinfold Crescent and some on Lowdham Lane were reported as not working.
- Cllr Glass reported that the development on the old Co-Op site has still not gone to the Planning Committee, as objections raised have still not been answered.
- Cllr Glass reported that pot-holes have been repaired on Pinfold Crescent and Old Manor Close.
- Cllr Glass reported that the gulleys have been emptied. The issue of leaves being left on Main Street alongside the Governors' Field was raised, Mr Robert Hanson kindly offered to sweep these up and remove them, with the assistance of Mr Ray Robson.
- John Harlow reported that after the heavy rain, on Saturday he inspected the watercourse, there was no flooding, but some debris was caught at the grids which he removed. However, at the bottom of Westfield Lane, and on Foxwood Lane, water was coming up through the man-holes, which needs investigation.
- John Harlow also queried whether the pipes crossing the stream from the two bungalows at the back of the Hall may be acting as dams in time of flooding, who would be responsible for putting this right, the owners or GBC who were the Planning Authority when they were built.
- Robert Hanson reported that the stream had overrun in his front garden, with no visit from GBC, although they had been to 126 Main Street. It was decided that the stream needs de-silting, which has not been done for some time, the playing field dyke was also highlighted as requiring digging out.
- Les Morgan queried whether it was possible to get Community Workers to carry out this type of work, the clerk is to investigate.

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PLANNING

Planning Applications received during the month were considered and the following comments were agreed unanimously.

Ash View Stables, 170 Lowdham Lane	Change of use from livery to riding school and extension of garage with roof space bed-sit accommodation	Objection
The PC object to this development on the following grounds:- a) Change of use to a commercial establishment with consequent increase in vehicular traffic (visiting horse boxes, provision of 8 car parking spaces, larger garage) is quite unacceptable. b) Proposed alterations and additions (garage, stables and residence) may well result in disproportionate extensions over and above the size of the original dwelling, and are therefore inappropriate development in the Green Belt (PPG2 guidance)		
26 Pinfold Close	Lounge, conservatory and carport extensions	No objection
Land off Shelt Hill	Construction of replacement Sewage Pumping Station	No objection
Land rear of 6 Field Lane	Appeal against refusal to erect bungalow with garage	No comment

A resolution was passed to exclude the member of the public for the next item, as publicity would prejudice the public interest by reason of the confidential nature of the business. Mr Harvey left the meeting at this point.

STANLEY WOOD AND FOX COVERT

John Harlow declared an interest, and asked the PC to support actions he had already taken in this matter as a private individual. The PC resolved to support the objection made to a proposal to fell trees in the village to protect an amenity.

Cllr John Glass left the meeting at this point.

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Inland Revenue Only	7.16	Caretakers NI & PAYE (raised between meetings)
Mrs C Leafe	403.35	Caretakers Sal Jan-04
Mrs F Batt	20.00	Keyholders Sal Jan-04
Mrs R Hodges	287.04	Clerks Sal Jan – 04
Mrs C Leafe	8.80	Caretaker's expenses
Cash	50.00	Petty Cash
SLCC	8.00	Annual Subscription 2004 (balance of)
NALC	214.59	Annual Subscription NALC
NCC Supplies	49.41	Village Hall Sundry Supplies
Wilde Brothers Glaziers Ltd	115.97	Village Hall Repairs & Maintenance
Performing Right Society Ltd	94.00	Annual Subscription, Performing Rights
Mrs A Leeland	25.00	Village Hall bond refund
Gedling Borough Council	97.76	Village Hall Trade Waste
Mr D Brooks	50.00	Admin Internal Audit 2002/03

Parish Aid Review Consultation

The clerk provided copies of a GBC report on the Parish Aid Review for people to read with the item being carried forward to the next meeting.

Potential Projects for 2005/06

A list of projects was drawn up which might be considered for future years, further research will be required into each, to establish any budgetary implications, and their feasibility. It was stated that nothing was being done for the youth of Woodborough by the Parish Council, and that projects in this area should be considered.

- Further development of the Sports Pavilion which looks tired, possibly a wide fronted veranda.

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- More benches in the Governors' Field.
- Christmas Decorations in the village, possibly for this year.
- Resiting of recycling bins.
- Similar facility to Oxton for 9-16 year olds.
- Tennis Courts and Club.
- Model parish shop on old Co-Op (or alternative) site, and fighting fund.
- Bulbs in village hall hedge.
- Bedding plants in Governors' Field
- Flooding Water Retention System, it was raised that the Beck is no longer classified as a critical watercourse, and so is unlikely to attract any action by the Environment Agency to avoid flooding.

PLAYING FIELD & GOVERNORS' FIELD

Children's Annual Playground Inspections

This will be carried out soon, we still need to get previous report revised.

Further items were raised as follows:

- Mavis Leafe is to request Geoff Baggaley to remove the vandalised bench in the dyke alongside the Governors' Field.
- The clerk was requested to establish ownership of the hedge between the Kemp's and the Playing Field, as it requires cutting back.
- The proposed siting of the memorial bench provided by Mr Checkland in the Governors' Field was agreed.

VILLAGE HALL

Replacement of Payphone

The clerk was authorised to replace the stolen phone with the BT Contour 200 payphone at a cost of £469 plus VAT, which should be reclaimable on the Insurance policy. The clerk was also authorised to purchase some curtaining which meets Fire Regulations for the three windows in the foyer of the hall, so that the payphone is not visible from the outside.

Car Park Repairs

The clerk is to place notices that this contract will be placed, inviting interested parties to provide their details, for this and for the grass mowing contract which is due for renewal.

Further items were raised as follows:

Caretaker's Annual Holiday. The caretaker had written in with her holiday notification, the offer by Brian Leafe, the husband of one of the Parish Councillors to provide holiday cover during the caretaker's annual leave was accepted. It was agreed that he should be paid the same rate as the Caretaker for doing this.

Playgroup Safety Audit. Two items of concern were raised; the clerk was instructed to get an electrician to replace the socket on the stage, and to purchase a stool to enable safe access to kitchen cupboards.

Village Hall Charges. Mavis Leafe and the clerk are to review charges for the village hall, a letter is to be sent out advising all regular users that this review is to take place. A similar notice shall be sent to allotment holders.

CEMETERY MATTERS

Geoffrey Buckland reported a number of items raised in a letter received from Shirley Hoskins:-

- The stiffness of the cemetery gates was acknowledged, and Mr Buckland is to oil these to attempt to free them.
- The provision of a turning point in the cemetery was considered at the Open Meeting several years ago and rejected, the PC see no change in circumstances.

Mr Buckland also provided a report he had prepared on remaining burial plots on the consecrated ground at the cemetery on Roe Hill.

Siting of dog waste bins outside cemetery and on Lowdham Lane

The siting of the bins was discussed and it was agreed that the one outside the cemetery could potentially upset visitors to the cemetery, the bin on Lowdham Lane, whilst not sited at the end of the public footpath, does avoid being too close to a private property. The clerk is to write to GBC requesting the resiting of the dog waste bin outside the cemetery as it was offensive to visitors to the cemetery.

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ALLOTMENTS Nothing to Report

FOOTPATHS Nothing to Report

NEWSLETTER Items to be included are:-

Next Meeting Date, Meeting in April Casual Vacancy, Village Hall free Wednesday evening and that copies of new bus timetables are available.

CORRESPONDENCE

Correspondence items were discussed briefly, it was agreed that the clerk and chairman should meet in future to determine which correspondence should be raised at meetings.

Sender	Subject	Action
East Midlands Ambulance Service	Estates Strategic Review (cf)	Circulate
Compact Review	Questionnaire (cf)	Clerk to complete
Defra	Equine Issues (cf)	No comment
Gedling CVS	Newsletter – Should we have a Volunteering Policy (cf)	
Nottinghamshire County Council	Community Initiative Fund	For Info only
Various	Reach Out Community Awards	Noticeboard
GBC	Conservation Area Enhancement Grants	Woodborough may receive some funding depending on other projects
Nottinghamshire County Council	Lingwood Lane Ponding	NCC to take up with GBC
Nottinghamshire County Council	Replacement Minerals Local Plan - Notice of Public Inquiry	For Info only
Notts Youth Offending Service	Youth Inclusion Support Programmes	Not applicable

ANY OTHER BUSINESS

Neighbourhood Watch

A report by Woodborough Neighbourhood Watch was summarised, this was generally positive in that the local area has now been taken over by a new Inspector Harper, who believes in meeting and discussing problems with local groups and would like to be invited to speak to the PC in the near future. The PC agreed to invite Inspector Harper to speak at the Open Meeting, if he is not available on that date, he will be invited to the next available PC meeting.

The PC expressed their thanks to the Neighbourhood Watch co-ordinator Barry Skinner.

The date of the next Parish Council Meeting was confirmed as Monday 1st March 2004 to start at 7:30pm, and the local history group will make a video of this meeting.

The meeting ended at 10:45 pm

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Minutes of the Parish Council Meeting held on Monday 1st- March 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough. Nottinghamshire.

PRESENT Mr John Harlow (Chair), Mr Robert Hanson, Mr Les Morgan, Mr Geoffrey Buckland, Mrs Mavis Leafe, Mr Geoff Parkinson, Mrs Joanne Roper and Mr Ray Robson.

IN ATTENDANCE Mrs Rachael Hodges (Clerk) and Mr Michael Gillings.

APOLOGIES FOR ABSENCE Cllr John Glass and Mr John Boot both to be late.

VIDEO FOR THE VILLAGE BY THE LOCAL HISTORY GROUP Paul Reed and a cameraman recorded an introduction by the Chairman and an item on the agenda being "discussed".

MINUTES OF PREVIOUS MEETING held on 2nd February 2004 were agreed and signed with minor amendment.

MATTERS ARISING

- The clerk has received a revised report from the firm who completed the RoSPA inspection, and Robert Hanson advised that it was acceptable.
- Dave Ewing at GBC has been contacted again regarding the Village Hall disabled toilet specification.
- Mr Robert Hanson reported that Geoff Baggaley has been asked to provide a quote for adapting and refixing the window guard on the Sports Pavilion.
- The clerk reported that she had received a quote from and placed an order with T & S Heating Services to carry out works to the Village Hall heating system, the recommendations were taken up with no further reference to the Council, as they were below the limit of £1,000 set by the Standing Orders. The total order was for £480 plus V AT, this including replacing the immersion heater and fixing Thermostatic Radiator Valves to maximise system efficiency. The Chairman asked for a full report of the heating system.
- Robert Hanson has removed some of the debris from outside the Governors' Field opposite the Four Bells, and established that there is a hard surface up to the Governors' Field wall.

Mr John Boot arrived at this point.

- The clerk is awaiting a BT fault to be repaired before she can query whether it was possible to get Community Workers to carry out manual labour on desilting the stream running alongside the Playing Field.
- The clerk is to establish whether Michael Harvey, who was in attendance at the last meeting, is interested in joining the parish council
- John Harlow reported that the manholes through which water had been rising, were for television cable ducts.
- It was agreed that the list of the potential projects produced at the last meeting should be published in the newsletter for discussion at the Open Meeting, possibly to be included in the format of an Agenda for the Open Meeting in the newsletter.
- John Harlow in passing mentioned that there may be grant assistance available for the Tennis Courts from a fund called Living Spaces. The Tennis Club have investigated this since the meeting, but it seems unlikely as they do not support single sport investments.

Cllr John Glass arrived at this point.

- Geoff Baggaley is to remove the bench, which is beyond repair, from the dyke side of the Governors' Field.
- The clerk is still to establish ownership of the hedge between the Kemp's and the Playing Field which required cutting back.
- The clerk has placed an order with BT to replace the stolen phone with the BT Contour 200 payphone at a cost of £469 plus V AT, which should be covered by Insurance along with the cost of the window repair. The clerk will action the Insurance claim, once invoices have been received.
- The clerk has placed notices for the grass mowing and car park repair contracts, no interested parties have put their names forward. The clerk was instructed to go out to enquiry for the grass cutting and bring closed tenders to the next meeting on 5th April 2004. To request the County Council to provide a specification to send out for suppliers to quote against for the car park repairs.
- A letter has been sent to Brian Leafe, confirming his appointment to provide holiday cover for the village hall caretaker.

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- A step-ladder has been purchased to enable safe access to the kitchen storage cupboards, and the electrical socket on the stage has had part of a "safety plug" removed by the caretaker.
- Upon enquiry, the clerk discovered that GBC were planning to move the dog waste bin away from the entrance to the cemetery, after complaints made by a regular visitor to the cemetery.
- Inspector Harper has agreed to make a presentation at the start of the Annual Parish Meeting, he also wishes to come with PC Winspeare to a meeting of the parish council to discuss local issues, with a view to making this a regular occurrence. The clerk is to issue a formal invitation to him and publicise his visit in the newsletter.

REGISTRATIONS OF INTEREST None, the clerk is to circulate the latest guidance on this issue, with the minutes of this meeting.

DISTRICT REPORT

- The streetlight on the jitty between Main Street and Buckland Drive is now working, and the old one has been removed since the meeting. The light on Pinfold Crescent has been mended, although the one on Lowdham Lane is still not working.
- Cllr Glass reported that the pot holes on Shelt Hill have been mended. Further pot holes and road surface damage arising from the recent snow were reported on Smalls Croft and Buckland Drive.
- Cllr Glass reported that the entrance to the School has been resurfaced, which seems to have reduced the ponding on Lingwood Lane to some extent.
- No further information is available on the development at the old Co-Op site, although discussions are ongoing
- Robert Hanson requested that the hard surface between the road and the Governors' Field wall be included in the street cleaning regime.

MATTERS ARISING - STANLEY WOOD AND FOX COVERT

John Harlow updated the PC on the situation, he has been advised by various parties that trees should not be felled if they have nesting birds, or if they are inhabited by bats, and that an environmental survey should have been carried out to establish any such use of the trees, before the felling license was granted. It was agreed that the clerk should send a letter to the Forestry Commission. (copied to GBC's Chief Executive), to the effect that there does not appear to have been an environmental assessment carried out in the papers which we have seen, and to highlight the fact that bats live in the area and may populate the trees in question, requesting that this fact be drawn to the attention of the landowner and that the trees should not be felled until concerns have been properly addressed.

PLANNING

The Planning Application received during the month was considered and the following comment was agreed unanimously.

Woods Foundation School, Lingwood Lane. Entrance and toilet extension to Classroom 5. No Objection

Joanne Roper declared an interest as a Governor of the School

Cllr John Glass left the meeting at this point.

FINANCE

Accounts for Payment

The following cheques were authorised for payment:-

Mrs C Leafe	403.35	Caretakers Sal Feb-04
Mrs F Batt	20.00	Keyholders Sal Feb-04
Mrs R Hodges	287.04	Clerks Sal Jan - 04
Mrs C Leafe	5.75	Caretaker's expenses
Woodborough Community Association	70.00	Chairman's Allowance - Memorial Wreaths
NCC Supplies	8.95	Village Hall Sundry Supplies
Post Office Limited	61.19	Village Hall Payphone
Mrs C Caille	25.00	Village Hall Bond Refund
Woodborough PCC	25.00	Village Hall Bond Refund

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M Arnold	25.00	Village Hall bond refund
R Hanson	14.97	Village Hall Step Ladder
Mrs S Brooks	105.00	Village Hall Bond Refund

Parish Aid Review Consultation This item was carried forward to the next meeting. The clerk is to circulate an additional schedule.

GBC Conservation Area Grants The clerk reported that Woodborough had been awarded grants for two Conservation projects, and was authorised to place two contracts. The first one for repairs to the Pinfold Gate with Geoff Baggaley Engineering at £166 plus V AT, the second with Rowson Builders for repairs to the white rail fence alongside Main Street at a cost of £564 inc V AT.

PLA YING FIELD & GOVERNORS' FIELD

Horticultural Show Banners A request by Woodborough Horticultural Society to erect Show banners on the railings of the Governors' Field was agreed.

Offer to provide table for Governors' Field by Woodborough Ladies It was agreed to accept the kind offer by Woodborough Ladies to provide a table for the Governors' Field, subject to it being a picnic bench type with attached seating, and the siting to be agreed.

VILLAGE HALL

Village Hall Charges. A Mavis Leafe and the clerk are to produce a summary of charges for consideration at the next meeting.

Water Bill. A water bill (£786.43) has been received based on an actual reading. This was so high, that charges for the period 29th July 2002 to 6th August 2003 have been increased by £445.51, with £340.92 being allocated to for the period since then. The caretaker has taken meter readings and established that there is not a leak. Investigations into the reasons for the increased water usage are ongoing.

Refund The PC agreed unanimously to give a full refund to Mrs Brooks after being informed of the circumstances leading to her cancelling a village hall booking.

CEMETERY MATTERS

Geoffrey Buckland reported a number of items:-

- A tree in the cemetery is blowing down and needs supporting to stop it falling down completely. He will organise this.
- The clerk is to send a letter to Mr Hall that the memorial to his wife's grandparents is in the correct place, and no action is required.
- A working party made up of Ray Robson, Geoffrey Buckland and Robert Hanson is to look at the pot holes in the cemetery road and make proposals for the next meeting.
- The cemetery gates have been oiled, but are still stiff, the working party mentioned above will look into this at the same time.
- Les Morgan is to take action to catch moles in the cemetery as, the mole hills are unsightly.
- The Chairman is to send a letter to Mr Wiles who had sent a letter expressing concern that his wife's grave had been disturbed. It is the view of the Chairman, Geoffrey Buckland and the clerk, after discussion with the grave digger, that the disturbance arose through the grave being levelled following settlement of the soil.
- The clerk is to request a quote from the gravedigger for infilling the older graves in the cemetery.
- The working party mentioned above is to look into replacing the post for the water tap. which is currently lying on the ground.

ALLOTMENTS Notice to be given to all allotment holders before 25th March 2004 of a revised rent from 2005.

FOOTPATHS The footpath between Aldene Way and Sunningdale has been inspected by Geoff Parkinson, and is currently in a satisfactory state. This will be monitored during the summer months.

NEWSLETTER Items to be included are Agenda for Open Meeting, Vacancies, and Village Hall free Wednesday evening.

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CORRESPONDENCE

Sender	Subject	Action
NCC	Proposed Traffic Regulation Order Speed restriction on Epperstone By Pass to 50mph	Clerk to respond that PC fully support action
Notts RCC	Parish Plan Information Evening	Not applicable
Kingfisher Licensing	Four Bells License transfer	Information only
RBS Auditing	Auditing Offer	Not applicable

ANY OTHER BUSINESS

Vacancy

Michael Gillings, in attendance, expressed an interest in serving on the Parish Council. GBC have advised that the previous notices will no longer apply and new notices have been put up. The notice period expires before the next meeting, and co-option can then take place.

Additional dog bin on Shelt Hill

A request for an additional dog bin on Shelt Hill was not supported, as it was felt that it would be out of place in the rural setting.

New Deputy Head

Joanne Roper reported that a new deputy headteacher, Kate Watson has been appointed to Woodborough Woods Foundation School.

The date of the next Parish Council Meeting was, confirmed as Monday 5th April 2004 with the Annual Parish Meeting confirmed as Monday 26th April 2004, both to start at 7:30pm

The meeting ended at 10: 15 pm

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5th April 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow (Chair), Mr Robert Hanson, Mr Les Morgan, Mr Geoffrey Buckland, Mrs Mavis Leafe, Mr Geoff Parkinson, Mrs Joanne Roper, and Mr Ray Robson,

IN ATTENDANCE Cllr John Glass and Mrs Rachael Hodges (Clerk) and Mrs Jan Turton.

APOLOGIES FOR ABSENCE Mr John Boot.

MINUTES OF PREVIOUS MEETING held on 1st March 2004 were agreed and signed with minor amendment.

Mr Ray Robson arrived, with apologies for being late.

MATTERS ARISING

- Dave Ewing at GBC is going to send the clerk some details of what can be purchased to make the Village Hall disabled toilet achieve the specification required.
- Mr Robert Hanson reported that a quote is still awaited from Geoff Baggaley for adapting and refixing the window guard on the Sports Pavilion.
- Robert Hanson has removed some more of the debris from outside the Governors' Field opposite the Four Bells. Mr John Boot arrived at this point.
- The clerk has established that it is possible to get Community Workers to carry out manual labour on desilting the stream running alongside the Playing Field, Andrew Golder from the Nottinghamshire Probation Service is to contact her.
- The clerk is to contact Michael Harvey, who attended a previous meeting, is interested in joining the parish council.
- Geoff Baggaley has removed the bench from the dyke side of the Governors' Field.
- Ray Robson has established that the Parish Council own of the hedge between the Kemp's and the Playing Field which requires cutting back. A working party is to be set up by Robert Hanson and Ray Robson to achieve this after Easter.
- The new BT phone has been installed, the clerk is still to action the Insurance claim..
- GBC have not yet moved the dog waste bin away from the entrance to the cemetery, although a new one has been placed on Shelt Hill. Cllr Glass is to make enquiries if the bin outside the cemetery has not been moved after a week has elapsed.
- The review of Village Hall charges is to be carried forward to the May meeting.

REGISTRATIONS OF INTEREST The Chairman advised that membership of a political party does not need to be registered, only membership of Political Party Councillor Associations. Geoff Parkinson registered membership of the Rotary Club, which regularly donates money to charities. The clerk is to send a form to him, Ray Robson and John Boot to enable formal registration of interests.

DISTRICT REPORT

- Cllr John Glass confirmed that all lights on Lowdham Lane are now working.
- Cllr Glass reported that the pot holes on Pinfold Close/Crescent have been mended again.
- Cllr Glass reported that the Planning Committee are going to have a meeting at the old Co-Op site, the PC requested to attend that meeting.
- Cllr Glass reported that the pavements on Main Street have been patched, although outside 123, 109 and 103 is still very poor, he has requested Direct Services to repair these spots too. Pot Holes on the grassed side of Lowdham Lane were reported. The Chairman commented that the quality of pavement resurfacing is very poor, and puddles form when it rains. The clerk is to send a letter to GBC regarding this.
-

STANLEY WOOD AND FOX COVERT UPDATE

John Harlow updated the PC on the situation, he has been advised by various parties that trees should not be felled if they have nesting birds, or if they are inhabited by bats, and that an environmental survey should have been carried out to establish any such use of the trees, before the felling license was granted. It was agreed that the clerk should send a letter to the Forestry Commission, (copied to GBC's Chief Executive), to the effect that there does not appear to have been an environmental assessment carried out in the papers which we

WOODBOROUGH PARISH COUNCIL

have seen, and to highlight the fact that bats live in the area and may populate the trees in question, requesting that this fact be drawn to the attention of the landowner, and that the trees should not be felled until concerns have been properly addressed.

PLANNING

The Planning Application received during the month was considered and the following comment was agreed unanimously.

Woods Foundation School, Lingwood Lane	Entrance and toilet extension to Classroom 5.	No Objection
Joanne Roper declared an interest as a Governor of the School		

Cllr John Glass left the meeting at this point.

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Mrs C Leafe	403.35	Caretakers Sal Feb-04
Mrs F Batt	20.00	Keyholders Sal Feb-04
Mrs R Hodges	287.04	Clerks Sal Jan – 04
Mrs C Leafe	5.75	Caretaker's expenses
Woodborough Community Association	70.00	Chairman's Allowance – Memorial Wreaths
NCC Supplies	8.95	Village Hall Sundry Supplies
Post Office Limited	61.19	Village Hall Telephone
Mrs C Caille	25.00	Village Hall bond refund
Woodborough PCC	25.00	Village Hall bond refund
M Arnold	25.00	Village Hall bond refund
R Hanson	14.97	Village Hall Step Ladder
Mrs S Brooks	105.00	Village Hall refund

Parish Aid Review Consultation This item was carried forward to the next meeting. The clerk is to circulate an additional schedule.

GBC Conservation Area Grants The clerk reported that Woodborough had been awarded grants for two Conservation projects, and was authorised to place two contracts. The first one for repairs to the Pinfold Gate with Geoff Baggaley Engineering at £166 plus VAT, the second with Rowlson Builders for repairs to the white rail fence alongside Main Street at a cost of £564 inc VAT.

PLAYING FIELD & GOVERNORS' FIELD

Horticultural Show Banners A request by Woodborough Horticultural Society to erect Show banners on the railings of the Governors' Field was agreed.

Offer to provide table for Governors' Field by Woodborough Ladies It was agreed to accept the kind offer by Woodborough Ladies to provide a table for the Governors' Field, subject to it being a picnic bench type with attached seating, and the siting to be agreed.

VILLAGE HALL

Village Hall Charges. A Mavis Leafe and the clerk are to produce a summary of charges for consideration at the next meeting.

Water Bill. A water bill (£786.43) has been received based on an actual reading. This was so high, that charges for the period 29th July 2002 to 6th August 2003 have been increased by £445.51, with £340.92 being allocated to for the period since then. The caretaker has taken meter readings and established that there is not a leak. Investigations into the reasons for the increased water usage are ongoing.

Refund The PC agreed unanimously to give a full refund to Mrs Brooks after being informed of the circumstances leading to her cancelling a village hall booking.

CEMETERY MATTERS

Geoffrey Buckland reported a number of items:-

WOODBOROUGH PARISH COUNCIL

- A tree in the cemetery is blowing down and needs supporting to stop it falling down completely. He will organise this.
- The clerk is to send a letter to Mr Hall that the memorial to his wife's grandparents is in the correct place, and no action is required.
- A working party made up of Ray Robson, Geoffrey Buckland and Robert Hanson is to look at the pot holes in the cemetery road and make proposals for the next meeting.
- The cemetery gates have been oiled, but are still stiff, the working party mentioned above will look into this at the same time.
- Les Morgan is to take action to catch moles in the cemetery as, the mole hills are unsightly.
- The Chairman is to send a letter to Mr Wiles who had sent a letter expressing concern that his wife's grave had been disturbed. It is the view of the Chairman, Geoffrey Buckland and the clerk, after discussion with the gravedigger, that the disturbance arose through the grave being levelled following settlement of the soil.
- The clerk is to request a quote from the gravedigger for infilling the older graves in the cemetery.
- The working party mentioned above is to look into replacing the post for the water tap, which is currently lying on the ground.

ALLOTMENTS Notice to be given to all allotment holders before 25th March 2004 of a revised rent from 2005.

FOOTPATHS The footpath between Aldene Way and Sunningdale has been inspected by Geoff Parkinson, and is currently in a satisfactory state. This will be monitored during the summer months.

NEWSLETTER Items to be included are Agenda for Open Meeting, Vacancies, and Village Hall free Wednesday evening.

CORRESPONDENCE

Sender	Subject	Action
NCC	Proposed Traffic Regulation Order, Speed Restriction on Epperstone By-Pass to 50mph	Clerk to respond that PC fully support action
Notts Rural Community Council	Parish Plan Information Evening	Not applicable
Kingfisher Licensing Services	The Four Bells License Transfer	Information only
RBS Auditing Solutions	Auditing Offer	Not applicable

ANY OTHER BUSINESS

Vacancy

Michael Gillings, in attendance, expressed an interest in serving on the Parish Council. GBC have advised that the previous notices will no longer apply and new notices have been put up. The notice period expires before the next meeting, and co-option can then take place.

Additional dog bin on Shelt Hill

A request for an additional dog bin on Shelt Hill was not supported, as it was felt that it would be out of place in the rural setting.

New Deputy Head

Joanne Roper reported that a new deputy headteacher, Kate Watson, has been appointed to Woodborough Woods Foundation School.

The date of the next Parish Council Meeting was, confirmed as Monday 5th April 2004 with the Annual Parish Meeting confirmed as Monday 26th April 2004, both to start at 7:30pm

The meeting ended at 10:15 pm

WOODBOROUGH PARISH COUNCIL

VILLAGE STREAM

The Environment Agency has advised that they will take over responsibility for the stream from Bank Hill to the Parish boundary, and also the short length from the playing field to Main Street, on the 31st March 2005. This will be reported to the Open Meeting.

FLOODING

The letter from Nottinghamshire County Council to the clerk and enclosed letter to GBC was discussed, and the following actions agreed:-

- Geoff Parkinson is to check if the land between the wall of the Governors' Field and the roadway is adopted.
- The clerk is to write to Mr Spare at NCC with photos of 101 Main Street, to inform him that Severn Trent have been informed of the issues.
- The Ponding outside the school seems to be improved, but this may be because Dinorod have been and rodded the drains, and not down to any carriageway repairs.
- The clerk is to follow up getting the broken pipe repaired at the junction of Lingwood Lane and Main Street.

STANLEY WOOD AND FOX COVERT UPDATE

A lengthy discussion took place, Robert Hanson and Geoffrey Buckland are to approach the landowner to establish the situation before the Open Meeting.

PLANNING

Appeals with respect to Planning Refusals at 49 Lowdham Lane and The Forge, Lowdham Lane have been lodged.

The Planning Applications received during the month were considered and the following comments were agreed unanimously.

21 Buckland Drive	Bedroom extension over carport and extension to dining room and kitchen	Comment
The PC note that the proposed development is outside the building line of properties on either side.		
Field Cottage, Field Lane	Erect chalet bungalow (revised application)	Objection
These revised plans do not meet the PCs previous comments and more could be done to reduce the height of the property. The "spread" of the development on a restricted site is unreasonable.		
Wood Farm, Bank Hill	Erect conservatory	No Comment
Ray Robson declared an interest, as this is his brother's property.		
13a Sunset Avenue, Moor Farm Caravan Park	Erect a porch and computer room to existing park home	No Comment
It is noted that the site management have no objection to the proposal		
85 Shelt Hill	Erect a conservatory	No Comment
Bank Farm, Bank Hill	Erect stables and a field shelter	Objection
Inappropriate development in the green belt. Considerable work has already been carried out and the proposal could well result in disproportionate addition over and above the size of the original building. Nb. This is not a "farm" in the agricultural sense.		
6 Bank Hill	Conservatory and bedroom extension	No comment

Planning Permission had been given for the Construction of replacement Sewage Pumping Station on Land off Shelt Hill.

Possible objection to Epperstone Manor Development After discussion, the clerk was instructed to write to Newark and Sherwood commenting that the number of units proposed will cause many Highways problems, on the by-pass, on Shelt Hill and Main Street, and that Woodborough School is full.

WOODBOROUGH PARISH COUNCIL

Woodborough Hall The Hall is up for sale, and two offers had been received, according to the agent.

The Chairman left briefly and returned to the meeting.

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Mrs C Leafe	348.02	Caretakers Sal
Mrs F Batt	25.00	Keyholders Sal
Mrs R Hodges	287.04	Clerks Sal
Inland Revenue Only	163.61	Caretakers NI and PAYE
Cash	50.00	Petty Cash
Mrs C Leafe	13.79	General Expenses
British Telecommunications plc	543.74	General – Replacement Pay Phone
Geoff Baggaley Engineering	195.05	Pinfold Gate - Reclaimable from GBC
T&S Heating Ltd	564.00	Repairs & Maintenance – Heating modifications
DB Leafe (note 1)	100.00	Caretakers Sal – Holiday Cover
NCC Supplies	98.43	General
Leukaemia Research Fund - Gedling branch	25.00	Bond Refund
Woodborough Brownies (note 2)	25.00	Bond Refund
Note 1, Mavis Leafe declared an interest, Note 2, Joanne Roper declared an interest.		

Cllr John Glass left the meeting at this point.

Parish Aid Review Consultation The minutes of GBC were considered and it was resolved that the clerk is to write to the Council and advise that Woodborough PC prefer the new Parish Aid to be based upon 53% of concurrent expenditure, and for the new payment to be realised over a realistic time period, not more than 5 years.

Rates Dealt with in newsletter.

Grass Cutting Contract Two tenders were presented. It was resolved that the contract be awarded to Gardenscape who submitted the lowest tender. The clerk is to advise all parties.

PLAYING FIELD & GOVERNORS' FIELD

Unauthorised Posters on Railings on Governors' Field The clerk is to advise that permission should be sought from PC in the Newsletter.

Unauthorised Access to Playing Field Geoff Parkinson and Robert Hanson are to investigate this matter further and report back to the meeting.

VILLAGE HALL

Car Park Resurfacing A quote has been received from GBC for patching the car park. The Chairman has again requested GBC to prepare a Technical Specification to go out to competitive tender.

Increased Water Consumption The reason for the increased water consumption has still not been established, investigations are ongoing.

Village Hall Floor The clerk reported that following complaints received from the Badminton Club about the wooden floor in the Village Hall being uneven, she had obtained two quotes to remedy the problem. The problem was caused by the cleaning process employed by the caretaker, which has now been remedied. Mavis Leafe has offered to prepare a file, containing useful information and guidance about the village hall for the caretaker. The PC inspected the Main Hall floor, and noted that the unevenness has lessened, Mavis Leafe reported that the badminton club had also said that it had improved. The clerk was instructed to wait until June and then request a revised quote from each tenderer, as the Hall will have to be closed for a few days to enable work to be carried out probably in August.

WOODBOROUGH PARISH COUNCIL

CEMETERY MATTERS

- Geoffrey Buckland reported that the working party had dealt with the gate, the tree, and the water taps, proposals for the pot holes in the cemetery road will be presented at the next meeting.
- Robert Hanson reported that the moles are not so active in the cemetery.
- A quote is being obtained to “infill” some of the older graves in the cemetery.

ALLOTMENTS Three allotments have become vacant, a notice will be included in the newsletter.

FOOTPATHS Nothing to report.

NEWSLETTER Items to be included on the agenda are vacant allotments, tipping of grass cuttings, Governors’ Field railings and posters. The clerk is to send a letter to the owners of a house where grass cuttings have been tipped into the stream.

CORRESPONDENCE

Sender	Subject	Action
NALC	Councillors behaving badly, audio visual seminar	No interest
Mr Turton	Fireworks	Put item in newsletter and reply re new legislation
GCVS	Community Development Worker	Information Only
GBC	Trade Waste Collection Charges	Information Only
GBC	National Non-Domestic Rates – Village Hall	Clerk to query whether discretionary rates allowance is due
GBC	National Non-Domestic Rates – Sports Pavilion	Information only
Countryside Agency	Consultation Conference	No interest
Woodborough Tennis Club	Resurfacing of Tennis Courts	Carry Forward to next meeting

ANY OTHER BUSINESS

Open Meeting – Matters Arising

- The clerk is to query with NCC whether speed survey has been carried out after gateway installation, so this can be presented at meeting.
- A short update on the situation with regard to the Village Store will be given.
- A statement regarding the Best Kept Village competition will be made.

The date of the Annual Parish Meeting was confirmed as Monday 26th April 2004, and the next Parish Council Meeting confirmed as Monday 12th May 2004 with the both to start at 7:30pm

The meeting ended at 10:30 pm

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Open Meeting held on Monday 26th April 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow (Chairman), Mr Robert Hanson, Mr Ray Robson, Mrs Joanne Roper, Mr Geoff Parkinson, Mr Les Morgan, Mrs Mavis Leafe, Mr Geoffrey Buckland and Mr John Boot

APOLOGIES FOR ABSENCE Heather and Roger Wheatley, due to his ill health.

IN ATTENDANCE Inspector Harper, Cllr J Glass (GBC), Cllr Carol Pepper (NCC), Mrs Rachael Hodges (Clerk) and 44 members of the public

LOCAL POLICING AND THE NEW NEIGHBOURHOOD WATCH SCHEME The Chairman introduced Inspector Glen Harper who has recently taken over responsibility for the Area Command of North Gedling. He gave a very interesting presentation, outlining the issues in the area, and the measures being taken to address these. The Neighbourhood Watch scheme is being given higher priority, and the Ringmaster system is now running, this enables information about criminals operating in the area to be shared between users of the system. Inspector Harper stressed the importance of the community helping itself, in partnership with the police. "Pub Watches" have been set up in Arnold, and Calverton with Woodborough, which enables pubs to share information on troublemakers, drug dealing etc. There is a very active "Shop Watch" in Arnold, where all the shops are linked by radio and CCTV, leading to a reduction in shoplifting offences of 30%. There are 6 Police Community Support Officers, working in the "hot spots" who offer a visible presence for reassurance and to deter anti-social behaviour. "Special" constables now supplement staff on Friday and Saturday nights, sharing an office with the Neighbourhood Watch at the Arnold Police Station. Calverton Police Station is now open 6 days a week on a part time basis, manned by volunteers. Inspector Harper concluded by saying that the crime rate in Nottinghamshire has increased, mainly due to drugs, but staffing has remained at the same level. Nottinghamshire is allocated a budget for many less police than other areas with a similar crime rate. Inspector Harper then invited questions.

Questions were asked mainly regarding the operation of the Ringmaster system, which is vital to the effective running of the Woodborough Neighbourhood Watch Scheme, Inspector Harper confirmed that the Data Protection Act should not have any impact on the sharing of information with the local scheme.

Inspector Harper was thanked by both Barry Skinner, the Woodborough Neighbourhood Watch co-ordinator, and John Harlow the Chairman, for delivering what was needed for the local scheme to operate again.

MINUTES OF PREVIOUS MEETING held on 28th April 2003 were agreed as a true and correct record.

The Chairman altered the agenda of the meeting, bringing forward Footpaths as Geoff Parkinson had a prior commitment to attend another meeting.

FOOTPATH Geoff Parkinson had nothing to report, but invited questions from the audience. The stile on Westfield Lane was reported as broken and dangerous, and a request was made to replace the footpath sign at the top of Roe Hill. Geoff Parkinson left the meeting.

CHAIRMAN'S REPORT John Harlow summarised the events of the past year:-

- Council meetings have been held once a month
- The election for Woodborough Parish Council was un-contested, with only 10 nominations being received for the 11 vacancies, and since then Wincent Kordula has resigned, due to Business Pressures. This means there are two vacancies, but we now have 2 candidates for these and hope to co-opt on to the council at the next meeting on 10th May 2004.
- GBC are conducting a review of Parish Aid, at the moment Woodborough receive very little in comparison with similar parishes. Any change will not take place until April 2005, and because the total amount for all parishes is fixed, any increase for us will be at someone else's expense.
- The council tax precept has been unchanged for 3 years, at £16,500, this being the third lowest of all Gedling parishes.
- Flooding. In the past neither GBC, nor Notts County Council, nor Severn Trent would accept that they were responsible for the stream and flood prevention. We have now had a letter from the Environment Agency that our stream will become a critical ordinary watercourse from 31st March 2005. This covers from Bank Hill corner along Main Street to the Parish boundary at Epperstone, and also the stream from the corner of the school playing field to Main Street. The Environment Agency will look into all schemes for flood alleviation in due course.
- Epperstone Parish Council asked Woodborough to comment on the proposed development of Epperstone Manor, with 50 units of various sizes and types. The Parish Council has written to Newark & Sherwood objecting to the scheme due to the extra traffic and dangers it will cause on Shelt Hill and Main Street, and also on the by-pass. We also reported that our school was almost full and there was no provision for the extra students in this area.
- The local history society came to video one of our meetings, although we have not yet seen the results
- We understand that the Community Association are not entering Woodborough into the "Best Kept Village" competition as they feel that we have little chance of success. The Chairman then said that he was ashamed of our village in its current state, and that although the Parish Council could employ a street cleaner at great expense, only a little effort by everyone each weekend could keep the whole village looking neat and tidy all year

WOODBOROUGH PARISH COUNCIL

round.

The Chairman then thanked his fellow councillors for their contribution to the village, the clerk for all her help, and all those organisation and societies, with dedicated members, who do so much for the village and its inhabitants..

VILLAGE HALL Mavis Leafe reported that the Village Hall continues to enjoy regular use, although Wednesday evening is still free. The caretaker, Christine Leafe, (her daughter-in-law) can be contacted on 0115 912 6524, to arrange bookings. During the past year: repairs have been done to the heating, lighting, and some of the electrics; the inside of the hall was decorated; and in the coming year the main hall floor needs resurfacing. Thanks were expressed to the caretaker and all users for their support of the village hall.

GOVERNORS' FIELD Robert Hanson reported that the play equipment which has been in place for nearly two years now, is still very popular, with the field being used more than ever before, particularly after 4pm, when the children leave school. Mr Hanson asked for suggestions on deterring moles from digging up the playing field, it not being possible to lay poison or set traps in a public area. Mr Hanson also reported that some vandalism of the rhododendron bushes had occurred, and that a working party would be carrying out work in that area, to open it up and make it less liable to be vandalised.

PLANNING The chairman reported that the Parish Council are consulted on most planning applications but not on applications to fell or prune trees either covered by Tree Preservation Orders or in the Conservation Area. The owner of Stanley Wood and Fox Covert having received permission to fell the woodlands has agreed not to cut them down following representations made by the Parish Council. Otherwise, Forty Seven planning applications had been reviewed in the twelve months ending 31st March 2004, most concerning enlargement of houses or bungalows. The emphasis is now on "Improve not Move". The biggest scheme was detailed plans for development at Cottage Farm and 35 Main Street. The site already having received outline planning a few years previously. The scheme was passed by GBC subject to many conditions. We have noticed the development of small plots of side and rear gardens, which alters the appearance of the village but should reduce the pressure to build on more green field sites outside the village. We are also seeing large 4 bedroom, double garage dwellings on very small plots, we have objected to a number of these because they are overbearing and over intensive development, although with small plots selling for £150,000, and better plots for much more, it is not difficult to understand the reason for these applications. The development at the Co-Op store site is still undergoing consultations. The Environment Agency has raised concerns over flooding and the applicant will consider these. The Parish Council's objection was made as long ago as the beginning of September, but we have no formal powers, the decision is made by GBC.

CEMETERIES Geoffrey Buckland reported that three extra plinths had been laid in the cemetery extending the area in use. He reported that maintenance had been carried out on large trees and the water supply. In the coming year he is looking to get the pot holes in the road repaired. In the past year, all memorials have been inspected and two laid flat for safety reasons, (after appropriate notices have been placed), Mr Buckland requested for visitors to the cemetery to carry out an ongoing inspection of memorials and headstones, notifying him or the clerk if any appear unsafe. Some settling has occurred in the cemetery and a program of levelling will begin soon.

ALLOTMENTS Ray Robson reported that three allotments are vacant, one will be given to a lady who has been waiting ten years!, the other two are available upon contacting him or the clerk.

PLAYING FIELDS Robert Hanson reported that the new storage facility was a great success, with no vandalism to equipment occurring. The Parish Council hope to repaint the outside of the pavilion during the year, this having been delayed due to new window guards being required on two of the side windows.

SCHOOL GOVERNORS Joanne Roper reported that the school continues to achieve very high standards, with children taking Key Stage 1 and 2 tests in 2003 gaining results well above the National Average. In the light of these results, the school was given an Achievement Award for excellence by the DfES. In May 2003 the school underwent two Ofsted Inspections and both proved very successful classing the school as "very effective". There were no unexpected issues raised in the reports and most recommendations were in hand at the time of inspections. July 2003 saw Tom Limb retire as deputy head teacher after 25 years at the school. The post was offered to Mrs Kate Watson who commenced her duties in January 2004. She was previously teaching at St.Peter's Primary School East Bridgeford and has very quickly proved to be very efficient and a great asset to the school.

CHARITIES Les Morgan reported that 34 worthy members gratefully received £20 last Christmas. The trustees of the Charity are M Leafe, R Wood, L Horton and L Morgan

NEIGHBOURHOOD WATCH SCHEME Barry Skinner confirmed that as per Inspector Harper's presentation, the Neighbourhood Watch scheme was now running well.

FINANCE The clerk reported:-

- The Financial Return for the previous year was submitted to the auditor and accepted with no amendments.
- A summary was given of the receipts and expenditure for the year ended 31st March 2004, with the full accounts and records being available for inspection fourteen days prior to submission for audit.

OTHER REPORTS

COUNTY REPORT Councillor Carol Pepper reported that there were not any outstanding issues in Woodborough of which she was aware. Councillor Glass indicated that a number of issues concerning Foxwood Lane were outstanding with Ian Parker: the 30mph sign being in the wrong place; that a second lamp post was required; and the hedge being too thick; which she promised to pursue.

WOODBOROUGH PARISH COUNCIL

DISTRICT REPORT Councillor John Glass reported a number of improvements implemented by Gedling: That at the start of the year there had been a problem with abandoned cars, but that with recent legislation GBC only have to give 24 hours notice before a vehicle can be removed, and that this has reduced the problem. He reported that GBC have agreed to include the previously cobbled area opposite the Four Bells in the road sweeping program. GBC have now extended the Garden Waste collection scheme to include Woodborough, once a month. Work has been carried out to reduce the ponding on Lingwood Lane. Also repairs have been carried out to the pavement along Main Street, although some areas still require attention, which he has managed to secure some of the budget from 2004/05 to address.

QUESTIONS

Questions were raised on a number of topics as summarised below:-

- Pat Burton asked Councillor Glass if outside Davenport House was to be resurfaced, he confirmed that it was.
- Tim Cain asked whether a Lowdham Youth Football team could use the youth football pitch on the playing field. He was asked to submit a formal request to the clerk.
- Alex Brown said that not enough effort is being made to slow down traffic in the village, particularly at the junction of Lingwood Lane and Main Street. He is concerned that a fatal accident is just waiting to happen, as things stand, and asked whether the Parish Council could write a letter to the school. He was told that the PC has written to the school on a number of occasions, and that the school regularly communicate with parents regarding parking.
- David Cartwright expressed support for the Youth Football team.
- Brian Slatcher received confirmation from Councillor Glass that in between the monthly garden waste collection, that garden waste could still be placed in bins as usual.
- Gordon Atherley reported that the bench on Lowdham Lane was broken and requested a replacement.
- Shirley Hoskins queried whether the twin bin scheme would be introduced to Woodborough, Councillor Glass confirmed that this would happen eventually, but that in the meantime the Garden Waste Collection scheme was operating
- Les Morgan asked Carol Pepper about the budget of £5,000 that she was responsible for allocating to projects. Councillor Pepper replied that last year Woodborough received the total budget for work in the village, and that this year it would probably be spent elsewhere, but that our GBC representative had an annual budget of £3,000 with which he could get small works carried out.
- Topsy Hanson asked whether it was possible to get the GBC road sweeper to visit Woodborough on a day other than Thursday which is when all the wheelie bins are out causing an obstruction to its progress.
- Lynette Bentley requested a litter bin, more play equipment and additional benches for the Governors' Field.
- Brian Leafe (Community Association Chairman) told Councillor Glass that although Lingwood Lane ponding had improved immediately outside the school, that when it rains and the bus drives past his house, water is sprayed into his garden due to ponding on Lingwood Lane outside his house.
- Brian Slatcher reported pot holes on Lowdham Lane, Councillor Glass said he had reported them.

VILLAGE IMPROVEMENT PROJECTS

The proposed projects were each outlined and discussed in some detail, each household was then invited to rank the projects to indicate what they preferred the Parish Council to spend money on. The results of this are shown below.

Project Description	Pref Order	Count of Votes		
		1st	2nd	3 rd
Tennis Courts	1	19	9	5
Replacement Shop	2	16	5	1
Scout Hut	3	5	7	2
Sports Pavillion	4	2	6	7
Flood Prevention	5	2	6	6
Benches on Governors' Field	6	1	3	8
Projects for 9-16 year olds	7	2	4	6
Resiting of recycling bins and car park repairs	8	1	2	2
Britain in Bloom, Bulbs, bedding plants	9	0	2	4
Christmas Decorations in Village	10	0	0	1
Traffic Calming	11	0	0	1

The meeting ended at 10:10 pm

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 10th May 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow, Mr Geoffrey Buckland, Mrs Mavis Leafe, Mr Les Morgan, Mr John Boot and Mrs Joanne Roper.

IN ATTENDANCE Mrs Rachael Hodges (Clerk), Michael Jillings, Jan Turton, and two members of Woodborough Tennis Club, David Cartwright and Mrs D Taylor,

APOLOGIES FOR ABSENCE Mr Robert Hanson and Mr Geoff Parkinson.

ELECTIONS

Election of Chairman

John Harlow was proposed by Geoffrey Buckland, seconded by Les Morgan and unanimously re-elected.

Election of Vice-Chairman

Robert Hanson was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected.

CO-OPTION TO FILL VACANCIES

John Harlow proposed that Michael Jillings and Jan Turton be co-opted to fill the remaining vacancies on the Parish Council, this was seconded by Geoffrey Buckland and supported unanimously.

DECLARATION OF ACCEPTANCE OF OFFICE

Michael Jillings and Jan Turton both signed their acceptance of office, this being witnessed by the Clerk. The new Parish Councillors were both handed a pack containing guidance, and Declaration of Interests to be completed and returned to the Parish Clerk by the end of the month.

ELECTIONS (continued)

Village Hall

Mavis Leafe was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected.

Governors' Field

Robert Hanson was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected, in his absence.

Planning

John Harlow and Les Morgan were proposed by Geoffrey Buckland, seconded by John Boot and unanimously re-elected.

Cemetery

Geoffrey Buckland was proposed by John Harlow, seconded by Les Morgan and unanimously re-elected.

Allotments

Ray Robson was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected in his absence.

Footpaths

Geoff Parkinson was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected in his absence.

Playing Fields

Robert Hanson was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected in his absence.

Parish Council Representative on School Governing Body

Joanne Roper, was proposed by John Harlow, seconded by Geoffrey Buckland and unanimously re-elected.

Parish Charities

The existing trustees were re-elected unanimously.

In accordance with Standing Order 36, the Parish Council then authorised these officers:

1. to inspect as appropriate any lands, or premises which the Council has a right or duty to inspect.

PARISH CLERK VACANCY

The Chairman reported the resignation of the clerk, who wishes to spend more time with her daughter. It was agreed that the clerk should work out her contractual 3 months notice, unless a replacement clerk was in position sooner. The position is to be advertised in the newsletter, parish council notice board and the Evening Post. The clerk is to seek NALC guidance on the recruitment process. A recruitment panel was set up chaired by Robert Hanson, including Joanne Roper and Geoff Parkinson.

MINUTES OF PREVIOUS MEETING

WOODBOROUGH PARISH COUNCIL

Minutes of the Meetings held on Monday 5th April 2004 and Monday 26th April 2004 were agreed and signed after amendments.

MATTERS ARISING

Monday 5th April 2004

It was decided that an item would be included on the agenda for the next meeting to discuss possible projects to prevent flooding to put to the Environment Agency for consideration before they take over responsibility for the critical water course running through the village. The clerk was asked to invite the Environment Agency to a meeting to discuss what their role would actually be.

Monday 26th April 2004

The results of the survey on Potential Projects were discussed; expenditure on the Tennis Courts received most support, with a replacement Village Shop, and the Scout hut, coming second and third. It was agreed that the results should be conveyed to the replacement Village Shop working party, (Bob Middleton and Chris Wardle). It was also agreed that any donation towards expenditure on the Scout hut should be delayed to see what the hut users can themselves raise, with any funding gap being clearly identified.

REGISTRATIONS OF INTEREST None.

DISTRICT REPORT

- Cllr Glass reported that the pot holes on Lowdham Lane, reported at the Open Meeting have been mended, although the larger “pondings” are still there.
- Cllr Glass reported that the £3000 funding reported as being available to him for work in the village was in fact £1000, and he proposed putting this towards the cobbling opposite Main Street. (The quote for this was over £10,000)
- John Harlow reported that there is a broken pipe outside the Manor House at 70 Main Street, which is contributing to the ponding there during heavy rainfall.
- Cllr Glass reported that there is still an ongoing legal dispute over the ownership of 133 Main Street, and that given this GBC are not interested in enforcing any improvements to the property or grounds, although he continues to raise the issue.
- Les Morgan reported that on the day that the pavements had been swept by GBC, he had noticed brush marks on the Church Wall, and bricks on the pillar to the gateway were broken off. Cllr Glass undertook to ensure that GBC meet the costs of repairing the pillar.

PLANNING

The following item was discussed

Foxhills, Foxwood Lane	Two storey front extension, first floor rear extension and single storey extension to swimming pool	Objection
The PC object to any further extension on the following grounds:- i. The property is in the Green belt. ii. The property has already been significantly enlarged since built		
Five Oaks, Foxwood Lane	Extension to bungalow	No comment

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Mrs C Leafe	489.54	Village Hall – Caretaker’s Salary April 2004
Mrs R Hodges	287.04	Admin – Clerks Salary April 2004
Mrs F Batt	20	Village Hall – Keyholders Salary April 2004
Mrs C Leafe	5.82	Village Hall – Caretaker’s Expenses April 2004
Mrs R Hodges	65.05	Admin – Clerks Telephone Costs Dec 2001 – Apr 2004
Zurich Insurance Company	2793.61	Annual Insurance Policy 2004/05
Zurich Insurance Company	105	Terrorism Insurance Policy 2004/05
GBC	99.29	Village Hall – Trade Waste
Gardenscape	290	Grasscutting
NCC Supplies	17.95	Village Hall – Sundry Supplies
Mrs E Sail	25	Village Hall – Bond Refund

WOODBOROUGH PARISH COUNCIL

Mr M Spencer	25	Village Hall – Bond Refund
Jackie Lees	25	Village Hall – Bond Refund
Mrs Pereira	25	Village Hall – Bond Refund
Mrs S Hoskins	25	Village Hall – Bond Refund

Accounts for Year Ending 31st March 2003

The clerk reported that these were currently being produced and would be circulated with the minutes of this meeting. They will then be submitted for internal audit.

PLAYING FIELD & GOVERNORS' FIELD

Tennis Courts Resurfacing Following the overwhelming support by the village for this project, a resolution was passed that the Parish Council would have the Tennis Courts resurfaced, with the Tennis Club contributing £12,000 towards the cost. A contract will not be placed until the PC has received a written undertaking from the Tennis Club that £12,000 will be contributed. It was agreed that Standing Orders regarding Contractual Notices would be waived in this instance: as the work is of specialist nature; and the tennis club have already sought competitive detailed tenders from appropriate organisations, in an attempt to minimise the cost and gain support for the project.

Unauthorised Access It was agreed to discuss this at the next meeting, when Geoff Parkinson is present.

Moles are still active in the Governors' field

VILLAGE HALL

Car Park It was resolved to accept the quotation of £560 from GBC to repair a small patch of the car park.

Working Group A working party led by Mavis Leafe, including Geoffrey Buckland and Jan Turton, was set up to address all the outstanding issues of the Village Hall.

Caretakers Holiday The clerk reported that the caretaker would be on holiday for the week commencing 24th May 2004, it was agreed that Brian Leafe would be asked to act as temporary caretaker, with Mavis Leafe declaring an interest.

Cancelled Booking The clerk was instructed to reply to a request for a refund after cancelling a booking, in strict accordance to the Hire Conditions. The Hire Terms do not specify when a refund should be given, however the hall had not been relet, so the deposit only should be returned.

CEMETERY MATTERS

A quote is awaited from the gravedigger for infilling depressions in the Cemetery. The clerk was authorised to accept the quote up to £500, referring to the Chairman if it is more.

Robert Hanson and Geoffrey Buckland kindly offered to fill in the pot-holes in the cemetery road in the next four weeks.

ALLOTMENTS Mr Robson reported that a plot had been allotted to someone who has been on the waiting list for 10 years, with the remaining two plots not becoming vacant until March 2005, when they will be allocated.

FOOTPATHS Nothing to Report

NEWSLETTER Items to be included are:-
Welcome to new Councillors, Parish Clerk Vacancy, Summary of poll findings, Next Meeting Date,

CORRESPONDENCE

Sender	Subject	Action Arising
Campaign to protect Rural England	Best Kept Village Competition entry form	Pass to Community Association
NALC	Burial Law and Policy in the 21 st Century	No interest
NALC	Annual Conference 1-3 October 2004	No interest
PC of St Swithun	Request to place notice on Governors' Field railings	Clerk to advise
Notts Rural Community	Annual General Meeting	No interest

WOODBOROUGH PARISH COUNCIL

Council		
The Countryside Agency	Vital Villages Programme cessation	File

ANY OTHER BUSINESS

- John Boot reported that the first 500 pages of the Inspector's report on the Local Plan had been received and would be discussed at the Open Meeting in June 2004.
 - The clerk is to establish if we are covered for voluntary work carried out by Parish Councillors.
- The date of the next Parish Council Meeting was confirmed as Monday 7th June 2004.

The meeting ended at 10:00 pm

WOODBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th June 2004 at 7:30pm at the Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT Mr John Harlow, Mr Michael Jillings, Mr Les Morgan, Mr Geoff Parkinson and Mrs Jan Turton.

IN ATTENDANCE Mrs Rachael Hodges (Clerk)

APOLOGIES FOR ABSENCE Mr John Boot, Mr Geoffrey Buckland, Mr Robert Hanson, Mrs Mavis Leafe, Mrs Joanne Roper and Cllr John Glass.

MINUTES OF PREVIOUS MEETING held on Monday 10th May 2004 were agreed with no amendment.

MATTERS ARISING

- The clerk reported that the order to repair the patch of car park had been placed with GBC.
- The clerk reported that a quote is still awaited from the gravedigger for infilling depressions in the cemetery, he has been on holiday. The clerk was authorised to place a contract for up to £500, for the work to be carried out when the weather is suitable, with no further reference to the council.
- The clerk reported that the “welcome to new parish councillors” will be included in the next newsletter.
- Village Hall booking cancellation, Hire Conditions on display in the village hall state 90% of the hire cost to be refunded if 28 days notice is given, the refund request considered last month was made in line with this.
- The clerk has spoken to Sally Taylor of Zurich Insurance regarding the insurance of councillors when carrying out voluntary duties on behalf of the parish council. In summary, there are two areas of the policy which might apply:-
 1. Public Liability which covers unpaid members of the council for injury if working on behalf of the council, or if they cause damage to anybody else, and the council can be shown to be liable (to blame). Cover up to £5million
 2. Personal Accident which covers employees and councillors for up to £20,000 lump sum and £25 per week allowance, for any cause whilst on council business.

REGISTRATIONS OF INTEREST Nothing to report.

CHAIRMAN'S ALLOWANCE

The Chairman's allowance for the year was set at £100, proposed by Michael Jillings, seconded by Jan Turton, and unanimously agreed, with John Harlow abstaining.

DISTRICT REPORT

In Councillor Glass's absence, the clerk reported three items of correspondence received from GBC.

- Notification that the blocked gully on the Lingwood Lane/Main Street junction had been fixed.
- Response to letter re the quality of repairs to the paving in Woodborough, that they were of a generally acceptable standard although minor remedial works are required.
- Refinement of GBC Council priorities to: improve community safety; continue to develop facilities, activities and a safe environment for children and young people; and enhance the physical environment of the Borough.

PLANNING

The following items were discussed

6 Shelt Hill	Two storey side extension, conservatory and front porch	No objection
140 Main Street	Demolish Bungalow	No objection
140 Main Street	Demolish bungalow & replace with new house similar to previous application 2003/2261	No objection
173 Main Street	Replacement boundary wall to Ploughman Avenue with close boarded gates	Comment

WOODBOROUGH PARISH COUNCIL

No objection to the proposed gate, provided the finish is preservative brown, not white.		
173 Main Street	boundary wall parallel to Ploughman Avenue, plan to reconstruct it in similar brick style	No objection
Willow Bank, Private Road	Alterations & extensions to form 5 bedroom house	No objection
18 Bank Hill	First floor extension over existing kitchen.	No objection
169 Main Street	Erect brick boundary wall.	Objection
The proposed wall is 6' high in part. It will detract from the street scene of this prominent corner. A much lower wall would be more acceptable.		
Ash View Stables, 170 Lowdham Lane	Extension of stables, garage, paddock and ménage. Change of use from livery to include riding school.	Objection
Our comments on a previous application (2003/2850) are still appropriate. The application is for extension of a business concern with an unacceptable increase in vehicular traffic and activity in a Green Belt situation.		
Land adj 25 Shelt Hill	Erect bungalow and garage	Objection
This proposal is quite unacceptable:-		
<ol style="list-style-type: none"> 1. over intensive development resulting in the visual destruction of the high quality residence on site. 2. the additional development would adversely affect the character of nearby properties. 3. for safety reasons on Shelt Hill, the provision of a new vehicular access would be extremely dangerous. 		

A letter from GBC states that a copy of the Inspector's report into the Local Plan is available for viewing, Cllr Boot has assured the Chairman that none of the items affect Woodborough.

FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Mrs C Leafe	391.53	Village Hall Caretakers sal May04
Mrs F Batt	20.00	Village Hall Keyholders sal May04
Mrs R Hodges	287.04	Clerks sal May04
Mrs R Hodges	100.00	Clerks computer allowance Aug 2003
Mrs C Leafe	15.90	Caretakers costs
Mrs R Hodges	3.35	Clerks telephone costs May 04
Mr DB Leafe	100.00	Holiday Cover
Tim Leafe	70.00	Village hall grounds maintenance
Post Office Ltd	48.65	Payphone
Gardenscape	413.25	Mowing, 3 visits
P&S Hollingsworth	56.00	Village hall Window Cleaning 2 visits
NCC Supplies	9.21	Village hall Sundry Supplies
Rowlson Builders	564.00	White rail fence repairs Reclaimable Conservation Work
Mrs P Warrington	25.00	Village Hall Bond Refund
Mrs E Simpson	25.00	Village Hall Bond Refund
Mrs DB Leighton	25.00	Village Hall Bond Refund
Mr P Tomkinson	25.00	Village Hall Bond Refund
Woodborough Ladies	25.00	Village Hall Bond Refund
NCC Supplies	2.74	Village hall Sundry Supplies
Mrs P Warrington	27.00	Village Hall Refund (90% hire fee)

Accounts for Year Ending 31st March 2004

WOODBOROUGH PARISH COUNCIL

The clerk reported that these had been seen by the Internal Auditor who had signed them as a correct record of the financial transactions subject to seeing a copy of the high interest deposit bank statement as at 31st March 2004, which has not yet been received. The Parish Council unanimously passed the resolution to adopt the accounts prepared by the Responsible Finance Officer (the clerk) and circulated previously. The Chairman completed Section 2 of the Annual Return for the year ended 31st March 2004, which was then signed by him and the Responsible Finance Officer. Upon receipt of the bank statement, these will be signed by the internal auditor David Brooks and sent in to the audit commission before the deadline of 30th June 2004.

PARISH CLERK VACANCY

The Chairman reported that there has been some interest expressed in the vacancy, which is open to applications until 21st June. Interviews will then be arranged and an appointment made.

PLAYING FIELD & GOVERNORS' FIELD

Tennis Courts Resurfacing The clerk has received quotes for the resurfacing of the Tennis Courts, but is waiting for the written undertaking from the Tennis Club, that £12,000 will be contributed. After receipt of this undertaking, the clerk was authorised to place the contract, provided all details on the quotes were unchanged to those received and assessed by the Tennis Club. The clerk is currently making enquiries to the tenderers to explain minor differences in the quotations, which will then be discussed with the tennis club.

Lowdham Colts Youth Football Team request to use the Playing Field on a Saturday is subject to certain information being received from the team, and clearing this with the school, cricket and football teams.

Unauthorised Access It was agreed to take no further action on this.

VILLAGE HALL

Working Group The working party was authorised to expend up to £100 and £50 for reports on the gas and water systems in the village hall, to minimise expenditure.

CEMETERY MATTERS Nothing to Report

ALLOTMENTS A questionnaire received from GBC on allotment facilities will be passed to Ray Robson for completion.

FOOTPATHS Nothing to Report

FLOODING

A working party consisting of John Harlow, Michael Jillings and Les Morgan was set up to look into questions/issues which can be put to the Environment Agency to support our quest for funding for flood prevention.

STANLEY WOOD AND FOX COVERT

John Harlow, Robert Hanson, Geoffrey Buckland and Geoff Parkinson are to visit the owner of the woods to see what needs doing and how the Parish Council might assist with this.

VILLAGE PLANTING SCHEME

John Harlow to phone Paul Reed for suggestions and estimated costs for planting schemes in the village.

SCOUT HUT

The clerk has confirmed that financial assistance can be given towards the repairs to the Scout Hut under Section 137. Further details are being sought from the Cub Scout leader on what additional funding is required.

VILLAGE CLEANLINESS

It was reported that the Community Association were not entering Woodborough into the Best Kept Village Competition this year due to three sites which spoil the appearance of the village. An appeal was made to keep the village as tidy as possible even though we are not entering the competition this year.

NEWSLETTER Items to be included are:-

Welcome to new Councillors, Village Hall Availability, Next Meeting Date,

WOODBOROUGH PARISH COUNCIL

CORRESPONDENCE

Sender	Subject	Action Arising
Shaws	Books and Forms Catalogue	Clerk to order The Parish Councillors guide by Paul Claydon at £13.50
NCC	County Council Civic Service	No interest
GBC	Civic Service	No interest

ANY OTHER BUSINESS

- Les Morgan reported that debris which has blown off the village hall roof needs to be cleared from the car park
- Geoff Parkinson kindly offered to clear the village hall gutters of debris.

The date of the next Parish Council Meeting was confirmed as Monday 5th July 2004.

The meeting ended at 10:10 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Woodborough Parish Council Meeting
held on 26th July 2004 at 7:30 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Mr. Robert Hanson (Vice Chairman), Mr. John Boot Mrs. Mavis Leafe
Mr. Geoff Parkinson Mr. Ray Robson and Mrs. Joanne Roper.

IN ATTENDANCE

Mrs. Rachael Hodges (Clerk) & Roger J Hawkins (Clerk designate) and Cllr. John Glass

1. APOLOGIES FOR ABSENCE

Apologies were received from and accepted

Mr John Harlow (Chairman), Mr Geoffrey Buckland, Mr Michael Jillings, Mr Les Morgan and Mrs Jan Turton

Mr. Robert Hanson paid tribute to the outgoing Clerk and thanked her for all her hard work on behalf of the Parish Council over the last four years and made a presentation on behalf of the Parish Council. Mr. Hanson then introduced the new Clerk.

Mr. G Parkinson confirmed he had drawn up a contract of employment and this had been signed by the Clerk but delayed in the post

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Monday 5th July 2004 were agreed with no amendment and signed

3. MATTERS ARISING

Mr. Hanson reported that the cycle path had been re-routed. As a matter of information the Clerk asked if the Parish Council was a member of the Nottinghamshire CC 's Parish Paths Partnership scheme and was informed no but that funds had been made available for improvements to the footpaths when required.

Cllrs J Glass & John Boot arrived

It was reported that no start date had yet been given by Gedling BC for commencement of the resurfacing in the car park. It was recognised that it was important this work is completed during the school holidays and the Clerk was asked to speak to Gedling BC.

Cllr. Glass made the following reports

133 Main St, Woodborough; the property is generally in a very poor condition, some roof tiles have been replaced but the garden is in a very poor state. Ownership of the property is unknown to the Parish Council but the Head of Planning at Gedling BC had said the owner had promised to make improvements. Mr. G Parkinson believed that under the Town & Country Planning legislation it was possible for Gedling BC to place a land charge on the property and undertake remedial work. It was agreed that Mr G Parkinson would draft a letter for the Clerk.

Roe Hill; there were still problems with illegal parking of vehicles causing obstructions and it was agreed that Cllr. Glass should draft a letter for the Clerk asking the police to instruct the traffic wardens to visit the area regularly.

Cllr. J Boot reported that **Planning Department IT system**; a new IT system is being introduced and while in the long term there should be some significant benefits in the short term everyone is being asked to be patient.

WOODBOROUGH PARISH COUNCIL

4. REGISTRATIONS OF INTEREST

Mr Ray Robson notified the Council that he had moved house and was now living at
Wynhill
4 Westwood Lane
Woodborough
Nottingham. NG14 6EP

5. DISTRICT REPORT.

Cllr. Glass made the following reports

The area around the **Co-Op** had received some attention and there was an improvement but the tree needed cutting back.

A further request had been made to move the **dog bin** from entrance to the cemetery but it was going to take time

In future garden waste should be collected and by the end of August everyone should have two waste bins. As more recyclable material was collected including glass, paper and plastic bottles, it may be possible to remove the bins from the village hall car park in the future. A pamphlet would be distributed to all households explaining the scheme and a public meeting may be held in the village hall.

6. PLANNING

The following items were discussed

Ref & Location	Description	Decision
537 - 8 Buckland Drive	Front single storey extension	Object
538 - 121 Main St	House extension into dovecote	No objection
539 - 121 Main St	Renovation to listed building	No objection
540 - 101 Ploughman Ave	Erect conservatory	No objection
541 - Woodborough Hall	Change of use to restaurant	No objection

It was agreed in the case of items 538 and 539 that while there was no objection to the applications English heritage and other statutory agencies should be consulted. It was agreed in the case of item 541 that a request is made for more detailed proposals and that the Council should be re-consulted. Mr Ray Robson was absent during item 540

7. FINANCE

Accounts for Payment, the following cheques were authorised for payment.

Ref & Payee	£	Description
1880 Mrs C Leafe	£293.73	Village Hall, Caretakers salary
1881 Mrs C Leafe	£10.98	Village Hall, Caretakers expenses
1882 Mrs F Batt	£15.00	Village Hall, Key holder
1883 Mrs R Hodges	£404.50	Admin, Clerks salary
1884 Mr R J Hawkins	£158.02	Admin, Clerks salary
1885 Gardenscape	£275.50	Grass cutting
1886 Post Office Ltd	£33.00	General, Post redirection
1887 Curtis & Parkinson	£87.07	General, recruitment
1888 NCC Supplies	£12.89	General, sundry supplies
1889 Mrs C Lacey	£25.00	Bond refund
1890 Mrs L Goddard	£25.00	Bond refund
1891 Mrs J Brown	£25.00	Bond refund
1892 Mrs Elliott	£25.00	Bond refund
Total	£1390.69	

Signing of new Bank Signatories; new mandates were approved and signed to allow the new Clerk to access the bank accounts

8. ARRANGEMENTS TO MOVE THE CLERK'S OFFICE

It was agreed to purchase two filing cabinets to store Council papers in the Village Hall, Mr. G Parkinson offered to arrange for the purchase and delivery and arrangements would then be made to move all files from Mrs. Hodges' office.

WOODBOROUGH PARISH COUNCIL

The Clerk reported that a number of important documents were stored in the wooden cabinet which was unsatisfactory and after cataloguing would be making recommendations. Cllr. J Boot offered to look through the files and assess.

9. PLAYING FIELD & GOVERNORS' FIELD

The **RoSPA** inspection of the play area had highlighted a potential problem with some bolts on the under side of a seat; this had never been reported previously and it was agreed that this was highly unlikely to cause an injury; nevertheless steps had been taken to rectify the hazard.

The Vice Chairman reported that he was inspecting the play area on a regular basis and taking action to clear rubbish when appropriate.

Screens from the pavilion had been removed for rewelding. A quote for repainting would be requested when the work is complete.

A quote for resurfacing of the **tennis courts** had been accepted but before work can commence the tennis club have been asked to nominate a project manager. The specification for the netting surrounding the courts had been increased and it should be possible to claim the cost out of the Capital Aid scheme together with, possibly, the window screens.

There had been reports of motorcyclists and quad bikers causing a nuisance on the playing fields. One culprit had been identified and the Vice Chairman agreed to investigate

10. VILLAGE HALL

Mr. G Parkinson reported that he had made arrangements to meet an engineer on site who has experience of village halls to discuss options for the heating system. Although serviced regularly the boiler is now over twenty years old and may no longer be up to the job.

11. CEMETERY MATTERS

The churchwarden had expressed some dissatisfaction with the standard of grass cutting in the churchyard. Mrs Hodges confirmed that the Parish Council was very satisfied with the standard of workmanship elsewhere in the parish and it was agreed a copy of the contract and terms should be forwarded to the churchwarden.

12. NEWSLETTER

The clerk is to discuss with the village postmaster how best to have a post box for Parish correspondence and include an appropriate explanation in the newsletter.

WOODBOROUGH PARISH COUNCIL

13. CORRESPONDENCE

Sender	Subject	Action Arising
Nottingham CC	Temporary restriction of road	None, information item only
Nottingham CC	101 Main St, Woodborough	None, awaiting progress and response from GBC
Nottingham CC	A6097 Lowdham to Oxtou Roundabout	Clerk to write requesting detailed plans of scheme

14. AGENDA ITEMS FOR THE NEXT MEETING

Cllr. John Boot indicated the Parish Council would probably be receiving a letter from the Cabinet Office of Gedling BC on finances and revenue.

Mrs. Hodges confirmed that Paddy Tipping MP would be at the next meeting.

It was agreed to include both items on the next agenda.

15. APOLOGIES FOR THE NEXT MEETING

Mr. Ray Robson gave his apologies

The date of the next Parish Council Meeting was confirmed as Monday 6th September 2004.

The meeting ended at 21:45 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Woodborough Parish Council Meeting
held on Monday 6th September at 7:30 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Mr John Harlow (Chairman), Mr Robert Hanson (Vice Chairman), Mr Geoffrey Buckland, Cllr. John Glass (arrived late), Mr Michael Jillings, Mr Les Morgan, Mr Geoff Parkinson, Mrs Joanne Roper.

IN ATTENDANCE

Mr. Roger J Hawkins (Clerk) and Mr. Paddy Tipping MP

16. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. John Boot, Mrs. Mavis Leafe, Mr Ray Robson and Mrs. Jan Turton.

17. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 26th July 2004 were agreed with two amendments; first, a correction to minute 4, Mr Ray Robson's address and second, a correction to minute 11, a correction to comments made by the churchwarden, and signed.

18. MATTERS ARISING

Village Hall Car Park resurfacing work had been completed.

Cllr. G Parkinson apologized for not having drafted the letter to Gedling BC but agreed to do so. Similarly the letter concerning parking on Roe Hill had not been drafted.

Two filing cabinets had been delivered to the Village Hall and files could now be transferred from the previous clerk's office. One key had gone missing but would be replaced and it was AGREED the Chairman should hold spare keys.

The wooden filing cabinet had not yet been checked and the Clerk reported that the combination to the safe had been lost. The Chairman agreed to ask former clerks for information.

The contract for resurfacing the tennis courts had been awarded and the Club had appointed a project manager.

It was AGREED that since the last Parish Council the problem of motorcyclists riding where they should not had disappeared and no further action was required.

The Parish Council Report had not appeared in the Woodborough News due to the editor's computer crashing.

Mr. Paddy Tipping MP arrived

There followed a wide-ranging discussion on a number of matters of concern to the Parish Council. Of particular concern was the question of flooding and Mr. Tipping offered help to set up a partnership of all responsible statutory bodies along the lines of a very successful working party established in Bottesford to address flooding problems in that village.

Cllr. John Glass arrived 19:50

Mr. Tipping spoke briefly on the importance of Parish Councils and thanked the councilors for their hard work.

19. REGISTRATIONS OF INTEREST

None given.

20. DISTRICT REPORT.

Cllr. Glass reported that pavements in the village had been marked for relaying.

133 Main Street, it was now the understanding that the joint owners planned to sell the property.

WOODBOROUGH PARISH COUNCIL

There was some discussion on the Gedling BC Corporate Plan, it was agreed this was a strategic plan only and warranted no further comment.

The twin wheelie bins had been introduced and residents were experiencing some minor teething problems. Nevertheless it was AGREED now was an appropriate time to ask Gedling BC to remove the recycling bins from the Village Hall car park and the clerk was asked to write to Sue Sail requesting their removal by 1st December 2004, with full publicity on and of site.

21. PLANNING

The following items were discussed

Ref & Location	Description	Decision
542 Woodborough Park	Extensions	No objection
543 27 Shelt Hill	Fell tree	Objection
544 119 Main St	Demolish & rebuild	No objection
545 1 Lowdham Lane	New access	Objection
546 5 Oldacres	Erect conservatory	No objection
547 Lammas Lodge	Extension to consent (5yr)	No objection
548 Nags Head	Alterations	No objection
335 6 Field Lane	Planning Appeal	Refused

The plans for the proposed min roundabout at Shelt Hill were examined and the comment made that speeding traffic may not get sufficient warning of the roundabout and this would exacerbate rather than improve the situation.

22. CLERK'S BUSINESS

The Chairman signed the clerk's contract

The clerk explained that the new office telephone number was being shared with Holme Pierrepont & Gamston Parish Council and that subject to that Council's approval costs would be shared 50:50. It was also reported that a photocopier was available, the current cost, which is reviewed twice a year, is 3p per copy. Both items were AGREED.

23. FINANCE

The clerk asked for clarification of what financial reports were required by members. It was AGREED that only the Chairman required the monthly report but all members should receive the six monthly statement. The clerk was asked to report immediately if any costs increased significantly above budget.

The following cheques were authorised for payment.

Payee	£	Description
1893 Notts CC	6.76	Village Hall expenses
1894 Gedling BC	84.50	Trade waste
1895 Zurich Insurance	70.88	Parish Council insurance
DD Powergen	118.31	Utility
DD Severn Trent	299.82	Utility
DD Severn Trent	14.87	Utility
1896 Gardenscape	275.50	Grass cutting
1897 E Sharman	16.00	Maintenance
DD British Gas	136.54	Utility
1898 PO	33.00	Postal redirection
1899 Mrs F Batt	30.00	Key holder expenses
1900 R J Hawkins	648.64	Office Expenses
1901 R J Hawkins	100.00	Office Expenses
1902 Mrs C Leafe	593.95	Village Hall Expenses
1903 Mrs C Leafe	6.74	Village Hall Expenses

WOODBOROUGH PARISH COUNCIL

1904 P L Ringer
Total

25.00 Bond Refund
£2489.22

It was AGREED to defer discussion on the Parish Aid document by Cllr. R Poynter until the next meeting

24. PLAYING FIELD & GOVERNORS' FIELD

The Chairman reported he had received a letter from the Community Association advising that the new village sign was now complete and there would be a ceremony on Saturday 16th October. The Chairman being away that weekend the Vice Chairman AGREED to represent the Council.

The clerk advised that it had been reported to him that the waste bin on the Governor's Field had been damaged; Cllr. R Hanson AGREED to investigate.

25. VILLAGE HALL

Cllr. G Parkinson reported on recent discussions he had had with a heating engineer who had visited the village hall and inspected various elements of the heating system and water supply. There was further work to do but there are some improvements that could be undertaken quickly such as improving the roof insulation and lagging the water tank. Other recommendations made by the engineer would take longer to implement but included the installation of a more sophisticated heating control system (with Boost Button), replacing some of the radiators which are too large, installing control valves on the radiators and possibly installing an immersion heater. Cllr Parkinson was asked to obtain quotes for the roof insulation and other works.

26. CEMETERY MATTERS

The dog waste bin near the cemetery had been moved to a more appropriate location.

Potholes had appeared in the cemetery road and these were in need of attention. Cllr. R Robson had offered in the past and was to be approached again.

Japanese Knot weed had appeared and was causing concern; it was hoped the golf course ground staff would attend to it. The Churchwarden had also reported that weeds were a problem in the churchyard. A possible solution was to cut the grass further back and Cllr. G Buckland AGREED to meet the contractor on site to discuss.

Cllr. L Morgan stated that the work done by the grass-cutting contractor was excellent.

27. FOOTPATHS

It had been reported that the bridleway near the cemetery was badly overgrown and there was insufficient width for a horse and walker to cross. Cllr. G Parkinson AGREED to talk to the rights of way officer at Nottinghamshire CC.

28. FLOODING

Cllr. M Jillings presented a comprehensive report on the flooding problems in the village and what may be possible to improve the situation, further work was required and he would report back with further information in due course.

29. NEWSLETTER

The Clerk was asked to ensure that the missing items from this month's newsletter appeared in the October issue.

30. CORRESPONDENCE

The clerk reported on a significant document received from Gedling BC outlining the change in law relating to alcohol licencing and which will come into force next year. Gedling BC in common with other local authorities had produced a draft policy statement but as it is the

WOODBOROUGH PARISH COUNCIL

responsibility of those hiring the hall to apply for their own licence it was AGREED there was probably no impact on the Parish Council.

The Chairman reported on a notice from the Horticultural Society who had plans for a planting scheme in the village. It was AGREED to wait and monitor developments. Cllr Joanne Roper informed the Council that the brownies and beavers had already committed themselves to the scheme.

Cllr L Morgan informed the Council that it had been reported to him that a number of benches within the Parish were in need of attention and repainting. The clerk was asked to enquire if Mr. Sharman would be interested in this work. On the same theme the Chairman said a number of posts and railings within the Parish were looking shabby and in need of painting. Cllr. L Morgan offered to talk to Gedling BC.

The Chairman reported that parking on Lingwood lane outside the school could be chaotic in the afternoons especially. Cllr Joanne Roper would ask if the letter sent out to parents last year could be resent to all parents.

31. ANY OTHER BUSINESS

The date of the next Parish Council Meeting was confirmed as Monday 4th October 2004

Cllrs. John Glass and Les Morgan offered their apologies for the next meeting

The meeting ended at 10:20 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Monday 4th October
at 7:30 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Mr John Harlow (Chairman), Mr Robert Hanson (Vice Chairman), Mr John Boot, Mr Geoffrey Buckland, Mr Michael Jillings, Mrs Mavis Leafe, Mr Geoff Parkinson, Mr Ray Robson, Mrs Joanne Roper, Mrs Jan Turton.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk)

32. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr G Parkinson who would be arriving late and Cllr Les Morgan and Cllr John Glass

33. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 6th September 2004 were agreed with minor amendment to minute 30

34. MATTERS ARISING

Cllr Roper reported that the letter advising parents of good parking practices near the school had been sent to the parents of new entrants only but that the parking problems had improved recently.

The combination to the safe had not been found but it now appeared that the safe was open.

Cllr Hanson reported that he had investigated the condition of the litter bins on the Governors Field and all were satisfactory.

Cllr Buckland reported that pot holes on the cemetery road were still a problem and Cllr Robson explained that since retiring he did not have the equipment to repair the road; the weeds previously reported would be dealt with by the golf course.

Cllr Buckland reported that he had had a very satisfactory meeting with Gardenscape to discuss additional mowing in the churchyard and Gardenscape had agreed to cut an additional area at no extra cost. The churchwardens were very happy with the standard of work.

It was agreed the Clerk should be reimbursed for the cost of the Newsletter if appropriate.

The Clerk reported that a letter had been written to Gedling BC requesting the removal of the recycling bins from the village hall car park.

The Clerk reported that he had spoken to Mr Sharman and he had agreed to undertake maintenance of the benches in the village over a period of 12 to 18 months. Cllr Hanson informed the Council that he believed the two benches in the cemetery were of historical significance being made in Colebrookdale.

35. REGISTRATIONS OF INTEREST

None were declared

Cllr Parkinson arrived at 8:05 pm

Cllrs Harlow and Parkinson declared a non prejudicial interest in item 1 and Cllr Parkinson in item 3 and took no part in the discussion.

36. PLANNING APPLICATIONS

Ref & Location	Description	Decision
541 Woodborough Hall	Change of use	No objection
551 43 Lowdham Lane	Demolish garage and outbuilding and construct extension and detached garage	Object
552 2 Buckland Drive	Erect dwelling	Object

WOODBOROUGH PARISH COUNCIL

The Parish Council did not object to the application for change of use at Woodborough hall but did have concerns about a number of issues not included in the application

The Parish Council objected to application 551 and the construction of the garage in the proposed location on the grounds that dwellings adjacent and nearby are characterised by being set well back with large open gardens and the effect of reducing visibility along this section of road.

The Parish Council objected to application 552 on the grounds of over intensive development and the adverse impact on the open and balanced aspect of the area.

The vice chairman took the chair and spoke on the application for change of use of Woodborough Hall to restaurant and cookery school and highlighted some of the issues which may cause concern, namely, likely parking problems, activities, opening hours, removal of mature trees and noise. It was agreed to write to Gedling BC in time for these concerns to be included on the agenda for the Planning Committee meeting at the civic centre on Tuesday 5th October

The discussion on planning matters finished at 8:35 pm and the Chairman resumed the chair, Cllr Boot arrived

The Chairman reported that Mr Charles Wardle had had a two-hour meeting with the applicant wanting to develop the site of the old Co-Op shop but it was unclear if there had been any significant progress

37. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk reported that two handwritten Minute Books for the period December 1980 to February 1989 and March 1989 to December 1993 had been found together with loose typed minutes for post 1993 and recommended these be lodged with Nottinghamshire CC Archive. It was RESOLVED to lodge the minutes for the period 1980 to 2000 on the basis of a permanent loan with the County Archive on the understanding that these could be consulted free of charge at any time and withdrawn from the archive for the purposes of Parish Council business.

The Clerk reported two consultation documents had been received from the Office of the Deputy Prime Minister; A Model Code of Conduct for Local Authority Employees and review of Regulatory Framework Governing the Political Activities of Local Government Employees. These reports were noted.

The Clerk reported that NALC had recently issued a circular reminding Parish Councils that the Disability Discrimination Act 1995 came into full force on 1st October but that in his opinion there were no outstanding issues to be addressed.

It was agreed that the Clerk could claim travelling expenses shared with HP&G Parish Council to attend the AGM of the SLCC at Stratford upon Avon.

38. FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Payee	£	Description
Petty Cash	50.00	Petty Cash
P&S Hollingsworth	28.00	Window cleaner
BT Payphone	48.57	Payphone
Notts CC Supplies	63.89	Village Hall supplies
Wilde Bros	188.68	Replacement window
Gardenscape	290.00	Mowing
Inland Revenue	120.30	Tax and NI
Mrs F Batt	20.00	Keyholder
R J Hawkins	528.45	Office expenses
R J Hawkins	74.00	Office expenses

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Mrs C Leafe	388.25	Village Hall expenses
Mrs C Leafe	11.33	Village Hall expenses
C Brooks	25.00	Bond refund
P Lawson	25.00	Bond refund
J Wright	25.00	Bond refund

There was some discussion on the document produced by Cllr Poynter – Review of Parish Aid. Cllr J Boot contributed with some projections of likely annual payments up to 2010/11.

It was RESOLVED: we find it too difficult to evaluate the merits of the schemes. We understand Woodborough Parish Council receives the least grant at 22% concurrent expenditure compared with all the other parishes, some getting over 70%. We ask that whichever scheme is adopted that this discrepancy is taken into account.

39. PLAYING FIELD & GOVERNORS' FIELD

The Clerk reported that the Woodborough Art Group had asked if they could place a banner on the railings to advertise their annual Christmas market in the Village Hall. This was agreed.

A request had been received from the bantams football team to use of toilet facilities in the pavilion on Saturday mornings for about an hour from 10:30 to 11:30. It was agreed the team could use these facilities and have a key cut.

Cllr Hanson offered to cut the hedge once the final grass cut had been done.

Cllr Leafe declared a non prejudicial interest in the next item and took no part in the discussion.

40. VILLAGE HALL

The Clerk informed the Council that Mrs C Leafe had not received the annual pay award negotiated by NALC of 2.75%. It was agreed to pay this back dated to April.

The Clerk reported on recent accident during Youth Club when a teenager fell through and broke a window. This has now been repaired but there followed a discussion on whether the glass should be replaced by safety glass or filmed. Cllr G Parkinson agreed to investigate the legal situation and the Clerk was asked to obtain a full report on the accident from Martin Wood.

The Clerk reported that a rate re assessment on the pavilion would be undertaken following an appeal made by the previous Clerk. It was agreed to instruct Robert Clarke, Surveyors to handle on behalf of the Parish Council.

Mrs C Leafe had requested a new set of stepladders be purchased. Cllrs Turton and Parkinson agreed to investigate.

Cllr Parkinson reported that he had received a quote of approximately £1000 to insulate the loft with 200 mm fibreglass and the pipes and water tank. It was agreed a second competitive quote was required and an investigation to see if any grants were available. Cavity wall insulation was not recommended. The heating system would be reprogrammed shortly following discussions with the Badminton Club and steps had been taken to reduce water consumption.

It was agreed the floor would benefit from resealing and Cllr Leafe agreed to provide contact details for the firm who resealed the floor previously.

Cllr Turton declared a non prejudicial interest in the next item and left the room.

41. CEMETERY MATTERS

Cllr Turton had requested permission to erect a seat in memory of her husband Richard and while this was discussed Cllr Turton left the meeting. Cllr G Buckland believed there were 3 possible locations and it was agreed a memorial seat could be erected on a concrete base.

Cllr Turton returned to the meeting.

Cllr Turton reported that there had been some subsidence over the most recent graves and the Clerk was asked to talk to John Harris.

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42. ALLOTMENTS

The Chairman reported he felt some of the allotments looked untidy and Cllr Robson agreed explaining that he had spoken to some of the tenants but some allotments were unused though payments were still being received for all the allotments.

It was agreed the hedge needed cutting and Cllr Robson agreed to arrange for the work to be done at a cost of approximately £30.

Cllr Robson left the meeting at 8:45 pm

Cllr Turton asked if there were any regulations concerning garden fires as she had received complaints, none were known

43. FOOTPATHS

Cllr Parkinson reported that Nottinghamshire CC would be looking at the bridleway from Roe Hill and it would cut back where appropriate.

44. FLOODING

Cllr Jillings reported he still had to arrange meetings with Gedling BC and the Emergency Planning Officer at Nottinghamshire CC but believed a way forward was similar to that adopted by Bottesford PC where an action group had been formed plus the appointment of Flood Wardens. In addition preventative kits had been assembled and were readily accessible. It was also important to gather as much historical information as possible and keep a record of flooding incidents. The Chairman informed the Council that he had some information and also suggested David Rose had photographs.

It was agreed that Cllr Jillings should approach Paddy Tipping to enquire about possible meeting dates in the New Year and make an appeal for information through the Newsletter

45. NEWSLETTER

An item on flooding to be prepared by Cllr Jillings and submitted for inclusion in the Newsletter by the Clerk.

46. CORRESPONDENCE

A letter had been received from Paul Reed about the proposed Woodborough in Bloom project. After some discussion the Vice Chairman agreed to be co-opted onto the committee and the Clerk was asked to write to Mr Reed about funding and to explain the Council's policy on first requesting details of funding requirements and the level of funds secured before discussing possible financial assistance.

47. ANY OTHER BUSINESS

The date of the next Parish Council Meeting was confirmed as Monday 1st November 2004

The meeting ended at 10:45 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Monday 1st November at 7:30 pm
at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Mr John Harlow (Chairman), Mr Robert Hanson (Vice Chairman), Mr John Boot, Mr Geoffrey Buckland, Mr Michael Jillings, Mrs Mavis Leafe, Mr Les Morgan, Mr Geoff Parkinson, Mr Ray Robson, Mrs Joanne Roper, Mrs Jan Turton and Cllr John Glass

IN ATTENDANCE

Mr Roger J Hawkins (Clerk)

48. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 4th October 2004 were agreed with minor amendments and signed

49. MATTERS ARISING

The Clerk reported that the safe was open with no evidence of a key, it was probably not fireproof and of limited value. It was now empty apart from an old record player.

It was reported that there had been subsidence over some graves; the Clerk explained he had spoken to John Harris about this problem and the necessary work would be undertaken when ground conditions are suitable.

50. REGISTRATIONS OF INTEREST

Cllr. G Parkinson informed the Council that he was no longer a partner in the law firm Curtis & Parkinson and the Clerk was asked to amend the register accordingly.

51. DISTRICT REPORT.

Cllr. John Glass reported that he had spoken to Mr K Nealon, Community Protection Manager at Gedling BC about 133 Main Street who had confirmed that the house was in the bottom ten buildings in the Borough but despite this it was not thought appropriate to invoke section 215 under Town & Country Planning legislation. Cllr Glass further explained that he had inspected other properties in the Borough where section 215 had been invoked and believed these to be in better condition than 133 Main Street. It was agreed the Clerk should write to Mr Nealon requesting a copy of the assessment of 133 Main Street together with assessments of other properties in the Borough for comparison.

Cllr Les Morgan informed Council that Mrs Shirley Hoskins had approached him with a request for the Parish Council to inform residents of the plans and progress of road works and the construction of a mini roundabout and installation of traffic lights. After some discussion it was agreed that as the works were outside the Parish and would be completed in January it was inappropriate to do so.

A request had been received from Mrs Murphy for repairs to be made to the footpath, Cllr Glass reported Gedling BC would be inspecting and undertaking repairs. It was also reported that the resurfacing of pavement on the north side of Main Street had been completed.

The Chairman reported that he had written to Nottinghamshire CC about the poor condition of the roads and the number of potholes on Main Street. Cllr Mavis Leafe also reported potholes on Lingwood Lane and these frequently filled with water and caused problems for parents and children walking back and forth to the school. It was agreed the Clerk should write to Cllr Carol Pepper.

52. PLANNING

The Chairman and Cllr J Turton declared a non-prejudicial interest in item 1 and took no part in the discussion. The following items were discussed;

Reference 553, 35 Main Street, variation of original planning conditions; the Council believes the original access to the site to be the best available on safety and amenity grounds and objects to the variation.

WOODBOROUGH PARISH COUNCIL

Reference 554, 43 Main Street, side extension to create car port; no objection.

Reference 555, 4 Shelt Hill, erect conservatory; no objection.

Reference 556, Foxhills, Foxwood Lane, alteration to house; the Council believes the property to be over-enlarged and further development would be contrary to PPG2.

Reference 557, 153 Main Street, fell one holly tree; the Council does not object provided the work is approved by the County arboricultural officer.

Reference 558, Podders, Bank Hill; decision pending

Reference 559, Springwater Restaurant, application for a Justices Licence; the Council does not object.

The Chairman informed Council that he had written to the chief executive at Gedling BC about the inappropriate location for the planning notice for 35 main Street which had been posted on the wrong side of the road despite there being a suitable post near the property.

It was also noted that there are now two signs on the boundary of the Parish, one erected by the county and the other by Gedling BC.

It was reported that the application for a restaurant and cookery school at Woodborough Hall (541) had been approved with conditions generally in line with the comments made by the Parish Council

The applications at Lowdham Lane (551), 2 Buckland drive (552), The Forge had been refused and Shelt Hill (543) postponed

53. FINANCE

Accounts for Payment

The following cheques were authorised for payment.

Payee	£	Description
1920 Fosse	18330.00	Resurfacing tennis courts. (Cheque to be sent only after receipt of tennis Club contribution of £12,000)
1921 HP&G Parish Council (BT Invoice)	30.05	Parish telephone/FAX
1922 Gardenscape	275.50	Grass cutting
1923 Gedling BC	723.80	Repairs to village hall car park
1924 Mrs Batt	20.00	Key holder
1925 R J Hawkins	399.45	Admin
1926 R J Hawkins	11.50	Office expenses
1927 Nottinghamshire CC	62.67	Sundry supplies for village hall
1928 Mrs C Leafe	461.68	Village Hall admin
1929 Mrs C Leafe	9.03	Caretaker's expenses
1930 Karen Rooms	25.00	Bond refund
1931 Eileen Frier-Kelsey	25.00	Bond refund
1932 K Rosenberg	25.00	Bond refund
1933 Louise Ringer	25.00	Bond refund
1934 Margaret Telling	25.00	Bond refund
1935 G Parkinson	34.99	Purchase of new step ladders

The Clerk informed Council that it appeared Hacker Young had lost the audit papers and a copy had been sent; inevitably this would mean a delay in completing the audit.

The Clerk asked all councillors to consider their budget requirements for 2005/06, this would be an agenda item for the next meeting.

54. VILLAGE SHOP

The Chairman reported on a conversation with Mr Wardle and a letter received from Mr C Fitzpatrick of Nottinghamshire Rural community Council both concerning the concept of a Shop-In-a-Box. After lengthy discussion it was agreed that this idea was not appropriate. The Clerk was asked to write to Mr C Fitzpatrick explaining the Council's decision and advising if he wished to pursue further he should do so with Mr Wardle.

WOODBOROUGH PARISH COUNCIL

The Chairman agreed to talk to the postmaster & shop owner and explain the Council's decision.

55. PLAYING FIELD & GOVERNORS' FIELD

Cllr R Hanson explained that he was reviewing the Council's obligations under the DDA with respect to the play area and would report back to Council at a later date.

Cllr. M Leafe on behalf of the Community Association asked to use the Governor's Field for a firework display on Friday 5th November; this was agreed.

56. VILLAGE HALL

Cllr. M Leafe declared an interest in the first item and left the room

The Clerk reported a conversation with the Caretaker and after some discussion it was agreed the Village Hall Committee should address the issues raised. The Clerk was asked to convey to the Caretaker the Council's appreciation for all her hard work.

Cllr. M Leafe returned.

The Clerk presented Council with a report on the recent accident in the village hall, this was accepted and it was agreed no further action was required.

The Chairman raised the issue of an asbestos register and the Clerk was asked to investigate the requirements for the hall and pavilion

Cllr J Roper reported that the fence between the village hall car park and the school appeared to be leaning over more than usual and asked who was responsible. Although on land belonging to the school Cllr Morgan reported that the Parish Council had erected the fence. The Clerk explained he had inspected the fence that day and while it was leaning over it was firm, the damage was most likely caused by cars being driven too close and hitting the fence. Floor sealing, the Clerk was asked to obtain quotes.

Roof Insulation, it was agreed to insulate the roof and the quote of £1017 was accepted.

Plumber, Cllr Parkinson reported that he had a meeting arranged with a plumber to discuss various options including the ability to lock the radiator valves and it was agreed that as any work required would be relatively low cost it could be authorised subject to approval by the Chairman and notification to the Clerk.

Windows, Cllr Parkinson was given approval to purchase film suitable for protecting the windows at a cost of approximately £90 and also agreed to repair the top step to the stage.

WOODBOROUGH PARISH COUNCIL

57. CEMETERY MATTERS

Cllr G Buckland informed Council that the cemetery was not insured for headstones falling over but together with Cllr Hanson the cemetery had been inspected and only two headstones had to be laid down. It was not thought insurance was necessary. It was agreed the cemetery would be inspected annually and a report given to Council.

The Clerk introduced a letter received from Mrs Shirley Hoskins and after some discussion it was agreed the Clerk should write to Mrs Hoskins explaining the actions to be taken. It was also agreed that the reservation of a burial plot in the cemetery conferred the right to place a single coffin in the grave only and was not a freehold purchase. Cllr Robson agreed to investigate the potholes and take whatever action was necessary.

58. FOOTPATHS

The Clerk advised Council that the county wished to create a new footpath in the Parish. Cllr G Parkinson agreed to investigate and report back at the next meeting

59. FLOODING

Cllr Jillings reported that the Environment Agency's new flood map was now available online and that the whole of Main Street was shown as a potential flood risk area. There was some discussion on the implications for household insurance.

Cllr Jillings reported on the latest arrangements for a public meeting to be held in January with the various agencies with a responsibility for flood protection under the chairmanship of Paddy Tipping MP. Further meetings are still to be held with Nottinghamshire CC and Gedling BC officers. It is likely that one outcome will be the establishment of a store for essential equipment required in the event of a flood and Cllr Jillings asked everyone to give some thought to where this may be located.

60. PLOUGHMAN'S WOOD

It was agreed to defer discussion on this item to the next meeting

61. NEWSLETTER

Items to be included are information on the proposed meeting to discuss flood protection, Christmas greetings from the Council to all residents and advance notice of removal of recycling bins from village hall

62. CORRESPONDENCE

The Clerk explained that Gedling BC had agreed to remove the recycling bins from the car park but not before mid January. It was agreed the Clerk should write requesting they be removed by 17th January, and asking for an appropriate, and extensive poster campaign to inform everyone that they would be removed and giving 6 weeks notice.

A letter from the Woodborough Players was discussed in which the group was asking for a reduction in Village Hall booking fees. It was agreed that rather than looking at this request in isolation the Village Hall Committee should consider booking fees for all groups.

The Clerk reported on a letter from Gedling BC offering a seminar on Risk assessment; it was agreed the Clerk should attend.

The Chairman reported he had received a complaint about damage to a footpath caused by horses, the Clerk was asked to remind horse riders not to use footpaths.

63. ANY OTHER BUSINESS

The date of the next Parish Council meeting Monday 6th December 2004.

The meeting ended at 10:40 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Monday 6th December at 7:30 pm
at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Cllr. John Harlow (Chairman), Cllr. Robert Hanson (Vice Chairman), Cllr. Geoffrey Buckland, Cllr. Michael Jillings, Cllr. Mavis Leafe, Cllr. Les Morgan, Cllr. Geoff Parkinson, Cllr. Ray Robson, Cllr. Joanne Roper.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk)

64. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Jan Turton
Cllr John Boot and Cllr John Glass apologised in advance for arriving late.

65. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 1st November 2004 were agreed after amendment to minute 52.

66. MATTERS ARISING

Planning application by Podders, the Parish Council confirmed the action taken by the Clerk since the last meeting in responding to the application with no objections raised.

67. REGISTRATIONS OF INTEREST

None given.

68. PLANNING

The following items were discussed

Ref & Location	Description	Decision
560 43 Lowdham Lane	Application to build a garage was objected to on the grounds that it represented an over development in an area of the village characterised by open gardens and houses set well back from the road.	Objection
5611 Lowdham Lane	New access to classifies road	No objection
562 39 Sunningdale Dr.	Demolish conservatory and construct extensions	No objection

Cllr John Glass arrived at 7:40 pm

69. DISTRICT REPORT.

Cllr. Glass informed the Parish Council that the poor condition of Main Street had been noted by Gedling BC and it was hoped that this could be included in the road programme for completion before the end of March 2005. After March Gedling BC will not have any responsibility for road maintenance which would become the sole responsibility of Nottinghamshire CC

Crime & Disorder; Cllr. Glass reported on a recent meeting at Calverton and highlighted some recent incidents in Woodborough and surrounding areas. The statistics show that crime has increased in Woodborough from 4 recorded incidents in 2002/03 to 59 in 2003/04. It is believed a small group is responsible and there has been some success with one of the group now in custody. Paul Gibbs is the Community Projects Officer with experience of the area and he has offered to be a contact point for reporting crime.

133 Main Street; Gedling BC continues to be pressed to take action but there is a reluctance to do so even though there are other properties in the borough in better condition where action has been taken. The Clerk reported on a letter recently received from the Borough Environmental Protection Manager, which did not include the assessment reports, as requested. The Clerk was asked to request the information again under the Freedom of Information act.

Cllr. John Boot arrived

WOODBOROUGH PARISH COUNCIL

Cllr. Morgan asked if there were any plans to attend to the safety railings near the stream by the old Co Op shop. Cllr Robson reported that since the sluice gate had been modified the situation was now much better and water was able to flow more freely. It was considered that no further action would be taken until it became clearer what would happen to the site.

Cllr Glass left the meeting

70. FINANCE

Accounts for Payment, the following cheques were authorised for payment.

Payee	£	Description
1936 R J Hawkins	503.58	Clerk's salary
1937 R J Hawkins	24.00	Clerk's expenses
1938 Mrs C Leafe	487.89	Caretaker's salary
1939 Mrs C Leafe	20.27	Caretaker's expenses
DD BT	53.12	Village Hall Payphone
1940 British Gas	401.57	Utility
1941 Hacker Young	29.38	Audit
1942 NCC Supplies	21.94	Sundry Supplies
1943 Gedling BC	99.29	Trade waste
1944 Mrs N Sadiq	25.00	Bond refund
1945 T Martin	25.00	Bond refund
1946 RA Gedling Ramblers	25.00	Bond refund
1947 Joyce Andrews	25.00	Bond refund
1948 John Hoyland	25.00	Bond refund
1949 Calverton Lifeboat Ladies	25.00	Bond refund

Parish Council Deposit account £35,761.04 and the Cheque account £16,653.03.

The Clerk summarised the accounts for the half year ending 30th September, these accounts were received and the Clerk was asked to prepare a budget statement for 2005/06 for the next meeting.

The Clerk explained that he was still having problems with the Alliance & Leicester Bank, as it was proving difficult to change the contact details.

The Clerk reported that a copy of the Annual Return had been forwarded to Hacker Young after they appeared to have lost the original. A mistake had been found which was a typographical error and Council was asked to approve the amendment. This was agreed.

The Chairman reported on progress with the review by Gedling BC of the Parish Aid Scheme. Option 2 has been adopted and although there will be no extra funds for Woodborough this year in subsequent years there will be additional funds available. The capital scheme remains unchanged.

The Clerk confirmed that a cheque had been received from the Tennis Club and that the contractor had been paid in full. Cllr Roper asked if any capital grant aid was available and the Clerk was asked to investigate.

WOODBOROUGH PARISH COUNCIL

71. SCHOOL GOVERNOR

Cllr Joanne Roper explained that the school Board of Governors had been reconstituted as required by law and that the reserved place for a representative from a local authority had been abolished. However, the school was very keen to maintain a formal relationship with the Parish Council and consequently a reserved place for a Sponsorship Governor had been created and Cllr Roper had been re-elected.

Cllr Roper reported on some excellent examination results resulting in the school being placed top in the County league table. The Clerk was asked to write to the head teacher and the Board of Governors congratulating them on their success.

The school had also won two awards for recycling by collecting more paper and board than any other school and joint first for collecting clothes.

72. PLAYING FIELD & GOVERNORS' FIELD

Cllr. Hanson informed Council that the hedge had been cut and the leaves collected and removed from the Governor's Field. The Chairman thanked Cllr Hanson for all his hard work and that of other volunteers who assisted.

The Wickstead DDA questionnaire had been studied and it had been concluded that the Council is following all the guidelines where it is reasonable to do so.

73. VILLAGE HALL

Cllr Parkinson reported that the loft space had been insulated and film for covering the windows in the hall had been provided free of charge.

Cllr Parkinson advised the Council that he had received a quote for £975 to include the installation of lockable thermostatic valves on the radiators and associated work and electric hand driers. Installation of the valves would save central heating costs and hand driers would save the cost of paper towels. It was agreed to accept the quote and proceed with the work, it was further agreed that in this instance competitive quotes were not required.

Cllr Parkinson also stated that there were cost savings to be made by switching from BG and PowerGen to a single supplier, SEEBoard Electricity.

It was agreed that the floor in the main hall required sanding and resealing and the quote from G Daykin was accepted, the Clerk was asked to renegotiate elements of the price if possible and to proceed.

The Clerk informed the Council that he believed there was a duty to undertake an asbestos survey of the village hall. It was agreed the Clerk should make the necessary arrangements at a cost of £360

Cllr. Leafe asked if there were any plans to have Christmas decorations in the hall this year as a number of users had been asking the same question. It was agreed this should be a matter for the Village Hall Committee and it was agreed this committee should meet in the near future.

The Clerk reported that the Gedling BC forward plan indicated a policy statement on the removal of recycling centres was not due until the 31st January and it was looking increasingly likely that the centre would not be closed down by 17th January as originally hoped. The Clerk was asked to discuss the matter with Gedling BC.

The Clerk informed the Council that the Christine Leafe would be on holiday the first week in January.

74. CEMETERY MATTERS

Cllr Buckland thanked Cllr Robson for filling in the potholes in the cemetery road.

A number of graves where subsidence had occurred had been attended to but there were still a number requiring attention and the Clerk was asked to ascertain when this work would be completed. There was some discussion about the need for a survey of the cemetery to determine the safety or otherwise of headstones. It was agreed that Cllrs Buckland and Hanson should undertake an inspection and present a report to Council.

75. ALLOTMENTS

WOODBOROUGH PARISH COUNCIL

Cllr Robson reported that the hedge had been cut.

76. FOOTPATHS

Cllr Parkinson recommended the approval of the new footpath as proposed by the County Council; on a vote this was approved by 8 votes for, 2 against.

Cllr Roper informed the Council that she had been approached by Rachael Hodges who had requested improvements be made to Church Walk to allow access for push chairs. Cllr Morgan explained there were difficulties with this path as it was narrow in parts but more importantly the ownership of the adjacent land was complicated.

77. FLOODING

Cllr Jillings reported on a successful meeting with Gedling BC and a not too successful meeting with Nottinghamshire CC. The response from the village following the notice in the last Newsletter had been limited. The Bowling Club had agreed to move their meeting from the Friday to allow the meeting to go ahead and Paddy Tipping MP had confirmed his attendance.

In addition to a further notice in the Newsletter it was agreed to display posters in the village to advertise the meeting as widely as possible.

78. OTHER MATTERS

Cllr Hanson explained he had meetings concerning the Woodborough in Bloom project and summarised the proposals which include planters, approximately 1m cube in size, on the five roads leading into the village. A meeting had been held between Woodborough in Bloom and representatives from the highways department who had raised no objections to the planters. Fifty-five volunteers had already come forward with practical offers of help. It is possible that the organising committee will approach the Parish Council for support. The Chairman thanked Cllr Hanson for his work

79. NEWSLETTER

Items to be included are; the removal of the recycling centre from the village hall car park early in the new year, advance notice of the public meeting on Friday 21st January to discuss flood prevention and a request for anyone interested in joining the Village Hall Committee to approach Cllr Parkinson.

80. CORRESPONDENCE

Sender	Subject	Action Arising
1 NALC	Parish representative on the Gedling LSP	Noted
2 Nottinghamshire CC	Snow Warden	The Clerk explained that County gritting programme had been received. It was agreed that rather than appointing a single snow warden for the village all councillors would be given contact details for the County's gritting services.

81. ANY OTHER BUSINESS

The date of the next Parish Council Meeting was confirmed as Tuesday 4th January.

The meeting ended at 10:10 pm

WOODBOROUGH PARISH COUNCIL
Minutes of the Parish Council Meeting held on Tuesday 4th January 2004 at 7:30
pm in
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.

PRESENT

Mr John Harlow (Chairman), Mr Robert Hanson (Vice Chairman), Mr John Boot, Mr Geoffrey Buckland, Mr Michael Jillings, Mrs Mavis Leafe, Mr Les Morgan, Mr Geoff Parkinson, Mr Ray Robson, Mrs Joanne Roper, Mrs Jan Turton

IN ATTENDANCE

Cllr John Glass and Mr Roger J Hawkins (Clerk)

82. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 6th December 2004 were agreed after amendments to minutes 66 & 69 and signed by the Chairman

83. MATTERS ARISING

Cllr Glass reported that there had been no response concerning the maintenance of railing on Main Street.

The Clerk was asked to discuss with Gedling BC capital grant aid for the recently resurfaced tennis courts.

84. REGISTRATIONS OF INTEREST

Cllr M Jillings informed Council of his appointment as company director.

85. DISTRICT REPORT.

133 Main Street; Cllr Glass reported on various discussions held with legal and planning officers at Gedling BC to see if either section 189 or 190 of the Housing Act could be used to enforce some action being taken to improve the property but informed Council that there had been no real progress in resolving what action could be taken. It was generally agreed that all the indications were that the Borough was waiting for the problem to resolve itself.

It was still hoped that repairs to the road surface on Main Street could be undertaken this financial year but the report had been sent by Gedling BC to the County for appraisal.

Cllr Boot informed the meeting that after a considerable delay the Local Plan was to go before Gedling Borough Council on Wednesday 12th January

86. PLANNING

The following planning applications were discussed, Cllr Boot declared an interest in item reference 563 and left the room

Reference 563 An application for 12 dwellings on Ash Grove. The Council discussed this application and agreed to OBJECT. The grounds for objection being 1 The number of dwellings using the Roe Lane/Main St junction is nearly double the Nottinghamshire CC Highways design Guide for a cul de sac, and 2 Experience suggests the type of detached house proposed is likely to attract 2 car families and the number of vehicles per dwelling as postulated looks low.

These two factors suggest the traffic problems at the junction of Roe Hill with Main Street would be unacceptable. In addition there was some discussion on the possible impact of the development on the drainage problems in the village.

Cllr Boot returned to the meeting

Reference 564 An application for internal alterations to 14, Taylors Croft. The Council did not object to this application provided the proposals met the building regulations.

The Clerk informed the meeting that the application by Podders (reference 558) had been approved by Nottinghamshire CC

87. FLOODING

WOODBOROUGH PARISH COUNCIL

Cllr Jillings reported that the notice advertising the meeting to be held on 21st January had not appeared in the Newsletter in the way planned and consequently there was a need to advertise the meeting in other ways. Cllr Buckland offered to produce 300 copies of the poster and Cllr Jillings would enquire if the Post Office or newspaper delivery people could distribute, failing this councillors would distribute to each household in the main areas susceptible to flooding ie Main Street and the roads off Main Street. Cllr Roper agreed to discuss with the school the possibility of including a notice in the school Newsletter.

Cllr Jillings reported that Eamonn Harrison, County Highway Manager, would not be attending the meeting and nor would any of his managers from the department but he had offered to meet before or after the 21st. It was agreed it would be more appropriate to meet after the 21st January.

It was agreed that Cllrs Harlow, Morgan & Robson together with the Clerk would meet to discuss progress and plan actions for the meeting on the 21st January at Cllr Jillings' home at 10:00 am on Monday 17th January.

88. FINANCE

Accounts for Payment, the following cheques were authorised for payment.

Cheque & Payee	£	Description
1950 R J Hawkins	399.45	Salary
1951 R J Hawkins	24.00	Expenses
1952 Mrs C Leafe	406.46	Salary
1953 Mrs C Leafe	16.99	Expenses
1954 Woodborough Community Assoc	25.00	Remembrance Day Wreath
1961 Milford	1,195.21	Village Hall Insulation
1962 NCC Supplies	16.76	Office Stationery
1962 NCC Supplies	26.40	Village Hall General
1957 Petty cash	50.00	
1958 L Morgan	25.00	Village Hall Bond refund
1959 NSPCC	25.00	Village Hall Bond refund
1960 D Clifford & Sons	41.12	Hedge cutting

Budget 2005/-6; the Clerk reported on a letter received that day from Gedling BC with details of the revenue aid for 2005/06 of £9170. There was some discussion on the Clerk's proposed budget and amendments and corrections agreed. It was agreed to postpone final approval of the budget and setting of the precept until a special meeting on Monday 17th January when the only agenda items would be the Budget and the precept..

City of Nottingham Bond. It was agreed to renew the bond for a further year. The Clerk was asked to include an agenda item in September to discuss the action for 2006. The Clerk reported that he had found what he believed to be the bond and was awaiting confirmation from the City Council, it was agreed the bond should be kept at the Clerk's house. Cllr Morgan explained that the money originally invested in the bond was from a number of small bequests to maintain graves in the cemetery.

Cllr Morgan reported that the Charity Trustees had distributed Christmas gifts of £20 to 34 residents of the village.

89. PLAYING FIELD & GOVERNORS' FIELD

Cllr Hanson reported that two of the grills protecting the windows in the pavilion had been welded and two were outstanding, an excellent job had been done.

Cllr Jillings asked if anything could be done about the moles in the Governor's Field. Cllr Hanson replied that he was looking at alternatives and action would be taken.

Cllr Leafe reported that quad bikes were again being used on the playing field and it was agreed to place a notice in the Newsletter.

90. VILLAGE HALL

WOODBOROUGH PARISH COUNCIL

Cllr Parkinson reported that the plumbing work agreed at the last meeting would be started shortly.

There was some discussion on the scope of the proposed asbestos survey and it was agreed the pavilion should be included and revised quotes would be requested before going ahead.

Cllr Parkinson reported that there had been no response for volunteers to join the Village Hall Committee. It was agreed an approach should be made to involve a representative of the regular users and also that Christine Leafe should be a member along with the Clerk. It was agreed Cllrs Parkinson, Buckland, Leafe and Turton together with the Clerk and Christine Leafe would hold a meeting on Wednesday 9th February at 11:00 am in the village hall.

The Clerk reported on a letter received from Gedling BC concerning the removal of the recycling centre. The Borough has decided to have a period of public consultation on the proposal to remove the bins. The Clerk was asked to write confirming the Parish Council's policy. Cllr Buckland asked that appropriate signs be placed in the car park advertising the plans to remove the bins and this was agreed but only when firm dates are available.

91. NEWSLETTER

The following items were agreed; a notice advising of the removal of the recycling centre, a further request for a volunteer for the Village Hall Committee, a notice advising that it was prohibited to ride quad bikes and similar bikes on either the playing field of Governor's Field

92. CORRESPONDENCE

The Clerk informed Council that membership renewal for the society of Local Council Clerks was due and asked for approval to split the cost of £82 between Woodborough PC and Holme Pierrepont & Gamston Parish Council. This was agreed.

93. ANY OTHER BUSINESS

Cllr Buckland requested an agenda item for the next meeting to discuss possible improvements to the Pavillion.

94. ANY OTHER BUSINESS

The date of the next Parish Council Meeting was confirmed as Monday 17th January 2005.

The meeting ended at 10:10 pm