

**Minutes of the Parish Council Meeting held on
Monday 5th January 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.**

PRESENT

Cllr. Geoff Parkinson (Chairman), Cllr. Margaret Briggs (Vice Chairman), Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Charles Wardle, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk) and Cllr. Mark Spencer (Nottinghamshire CC)

644. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. John Boot, Cllr John Charles-Jones and Cllr. Jan Turton.

645. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 1st December 2008 were agreed and signed by the Chairman.

646. CO-OPTION TO FILL CASUAL VACANCY

The clerk reported that two residents had responded before the deadline expressing an interest in being co-opted. The Chairman declared a personal interest in that he personally knew one of the candidates and took no further part in the discussion.

It was proposed and agreed to invite the two candidates to a Parish Council meeting to make a short presentation to introduce themselves to the council following which a decision will be made.

Cllr. Katherine Wiltshire informed the council that she would be leaving the village and residing elsewhere; the clerk confirmed that there was no legal reason why Cllr. Wiltshire should resign from the Parish Council.

647. REGISTRATIONS OF INTEREST

The Chairman reported that he was no longer a director of Newark & Sherwood Homes.

648. COUNTY REPORT

Cllr. Spencer reported that a meeting was arranged for later in the week with the Highways Department to discuss the condition of the roads and the proposed additional lighting on Foxwood Lane.

Cllr. Spencer also reported that the planning application for a security fence at the school had been withdrawn.

The clerk reported on an e-mail from Cllr John Charles-Jones who had been having discussions with the Highways Department on the frequency of emptying the roadside gulleys. There was a discussion on the how best to mark the location of the gulleys as during a flood they were difficult to locate; Cllrs. Wardle and Whincup agreed to investigate and report back to the council.

Cllr. Mark Spencer (Nottinghamshire CC) left the meeting at 7.40 pm.

649. MATTERS ARISING.

Cllr. Charles Wardle reported on progress towards establishing a restoration scheme for the Pinfold; further details would be available later but costs appeared to be between £1000 and £1800 depending upon the final scheme. There was a discussion on whether to retain the gate.

An information board is also to be considered and an annual event to raise the profile of this historic feature.

Cllr. Hough reported that he was looking at events that were available through Village Ventures but booking the hall for an event could be difficult, there was also the possibility of film nights showing films of local significance by Reels on Wheels.

650. **FLOOD ALLEVIATION**

Cllr. Margaret Briggs reported that she expected the CCTV survey to be carried out soon and the clerk confirmed a letter had been sent

651. **ROE HILL PARKING**

It was proposed and agreed to postpone this item to a later date.

652. **PLANNING**

The following item was discussed, application reference 722, application by Stephen Osbourne of 51 Lowdham Lane for a single storey front and rear extension, no objections.

653. **CLERK'S REPORT & ANNOUNCEMENTS**

The clerk confirmed the new freedom of Information (FOI) publication scheme had been completed and this would be posted on the council's web site.

The clerk reported that he was developing a Complaints Procedure and expected this to be ready for the council to adopt later.

The clerk complained of the difficulties in working with the Alliance & Leicester Commercial bank and it was agreed the clerk should investigate transferring the council's accounts.

654. **FINANCE**

The Financial Statement was approved and 21 cheques and direct debits totalling £2662.12 including £16.16 VAT were authorised for payment.

The fees and charges made by the Parish Council for services and resources were reviewed, the following were proposed and agreed; Allotment rent to increase to £16.00 from 1st April 2010, Grave space reservations and interment increase to £250 (residents) and £600 (non residents) with immediate effect; Football Club and Cricket Club fees £300 pa; tennis Club £120; Village Hall £7.50 per hour (residents) £12.00 per hour (non residents).

The payments to the Village Hall key holder and internal auditor were reviewed.

Cllr. Mavis Leafe left the meeting at 10.05 pm.

655. **BUDGET & PRECEPT 2009-10**

The draft budget drawn up by the Chairman and clerk was approved and the precept set at £17216 which represented an increase of 4% compared to last financial year.

656. **PLAYING FIELD & GOVERNORS' FIELD**

Nothing to Report

657. **VILLAGE HALL**

The City Hospital no longer operates a laundry and alternative arrangements will have to be made for fire proofing curtains in future.

The Parish Council gratefully acknowledges the donation made by the Millennium Ball towards the cost of enhancing the PA system in the Village Hall.

658. **CEMETERY MATTERS**

No progress with securing an extension and Cllr. Whincup agreed to investigate and report back at the next meeting.

659. **ALLOTMENTS**

All the marker posts are now in place and payment approved.

660. **FOOTPATHS**

Cllr. Wiltshire informed the council that it had been agreed with the County and landowner to install a new kissing gate on the footpath off Lingwood Lane. A new gate was also to be installed on Footpath number 12.

The clerk confirmed that the council was not a member of the Parish Paths Partnership (P3) with the County and suspected membership was now closed to new parishes but in view of the excellent relationship with the County Rights of Way officers it was unlikely there would be any benefit in membership.

661. **NEWSLETTER**

Items to be included are the approved minutes and a call for volunteers for Speedwatch.

662. **CORRESPONDENCE**

The following were noted, Mrs FM Spencer; Cllr John Charles-Jones e-mails on status of village roads and proposed budget; central Government, Communities in Control, a consultation; East Midlands in Bloom; NALC, Annual Report 2008 and Countywise issue 26; Nottinghamshire CC, Countylink issue 84 Welters, cemetery design Consultants;

663. **ANY OTHER BUSINESS**

Volunteers are still required to help operate the Speedwatch campaign and anyone interested should telephone the Chairman on 0115 964 4551

The clerk asked on behalf of Cllr Charles-Jones if there was any flexibility in the dates of Parish Council meetings; after a brief discussion it was agreed to retain the current schedule. The date of the next Parish Council Meeting was confirmed as Monday 2nd February.

The meeting ended at 10:20 pm

**Minutes of the Parish Council Meeting held on
Thursday 12th February 2009 at 7:25 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.**

PRESENT

Cllr. Geoff Parkinson (Chairman), Cllr. John Boot, Cllr. Margaret Briggs (Vice-Chairman), Cllr John Charles-Jones, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr. Charles Wardle, Cllr. Richard Whincup Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk)

664. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Paul Hough.

665. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 5th January were agreed with minor amendments and signed by the Chairman.

666. MATTERS ARISING

It was noted that an inspection of the roadside gulleys had been completed and a map produced showing their locations. The Highways Department had no objections to these being marked in a suitable manner and proposals would be brought to the next meeting.

An onsite meeting had been held with Ian Parker from the Highways Department to discuss the condition of the roads; it was noted that the criteria used by the County was that a pot-hole had to be greater than 40mm in depth before it could be considered in need of urgent repair. It was agreed that some work would be undertaken on Roe Hill. It was noted that there was a serious pothole on Shelt Hill.

667. REGISTRATIONS OF INTEREST

None given.

668. COUNTY REPORT

It was reported that work had started to install the additional street lights on Foxwood Lane.

669. DISTRICT REPORT.

Cllr. John Boot reported that budget negotiations at Gedling BC were well advanced and in common with many local authorities there would be some cut backs; car park charges would be introduced and wardens would be enforcing parking regulations within Gedling but there were no plans at present to close the Arnold Leisure Centre.

It was noted that there were no plans at present to reduce support for parish councils but this was a possibility in 2010-11. The clerk reported that Rushcliffe BC had withdrawn all financial support for parishes two years ago.

670. CORRESPONDENCE & EXCHANGE OF INFORMATION

A letter of thanks from a resident who had received a gift from Woodborough Charities at Christmas was noted. The following were noted; Clerks & Councils Direct, January issue; Dunn & Co cemetery consultants; Gedling BC, various agenda and minutes, events diary, Village Hall entertainment licence; NAVACH January newsletter; PRS Music Certificate; RoSPA inspections diary; details of an RCAN Funding Seminar, Rural Voice edition 7; information on the SLCC clerks conference programme.

671. PLANNING APPLICATIONS

Reference 2008/1068. It was reported that despite having apparently been given an extension to the response deadline, Gedling BC had determined an application for an agricultural barn and granted permission before the Parish Council could comment. The clerk was asked to make a formal complaint to the chief executive of Gedling BC.

Reference 2008/1071, application to construct a dwelling in the grounds of Thorneywood House; it was noted that Gedling BC determined this application before the extended expiry period granted to the Parish Council and the clerk was asked to make a formal complaint to the chief executive.

Reference 2008/1166, an application to construct a two storey side extension at 162 Main Street; it was noted that this property was within the conservation area. It was agreed that the proposed development would have an adverse visual impact on this prominent part of the conservation area and a decision should be deferred until the conservation officer had made a report.

Reference 2009/0028, tree works at Willow Becks, no objections.

It was noted that Gedling BC is attempting to turn round applications quicker than ever before and making it very difficult for the council to comment within the time limits set. It was proposed and agreed to delegate authority to the clerk to respond to applications, after consultation with members, when the response deadline could not be extended to allow a full discussion by the council.

672. FLOOD ALLEVIATION

A report by the Environment Agency suggesting the installation of a solar powered monitoring station was considered. While it was accepted that this represented a significant development concerns were expressed on the visual impact of such a station.

It was noted that a CCTV survey was scheduled for later in the month.

673. RIGHTS OF WAY

It was noted that some landowners had experienced problems with dogs not under control and it was agreed to investigate suitable signs reminding users of their responsibilities.

There was a discussion on new information signs for the parish footpaths and it was agreed further investigation was necessary.

674. CLERK'S REPORT & ANNOUNCEMENTS

A letter from the Woodborough Photographic Recording Group offering assistance with improving footpath information signs was noted. A letter from the Horticultural Society was noted and permission to fix banners to the Governor's Field railings advertising the spring and autumn shows approved. Comments were made that in some circumstances visibility could be affected by banners on the railings and it was proposed and agreed that all banners should be on Main Street.

675. FINANCE

The Financial Statement was approved and 20 cheques and direct debits totalling £2757.50 including £125.28 VAT were authorised for payment; it was noted that this included a number of cheques signed earlier which under normal circumstances would have been signed at the scheduled meeting on 5th February had it not been for the bad weather.

The budget for 2009-10 was considered and the Chairman and clerk were asked to produce more detailed information. The precept demand notice was signed by the Chairman and two members.

Approval to purchase a PA system was authorised with funds from the Parish Council and the donation from the Millennium Ball.

There was a discussion on the council's bankers and it was proposed and agreed to change to HSBC.

676. PLAYING FIELD & GOVERNORS' FIELD

The clerk reported that the RoSPA inspection would take place in May.

It was proposed and agreed to undertake some verti draining and quotes would be obtained.

A request from a newly formed junior football team to use the pitch on Sundays during the 2009-10 season had been received. It was proposed and agreed to agree to the request.

A vote of thanks was proposed and unanimously supported to Mr Hursthouse for his help and advice in facilitating the Christmas lights in the Governor's Field.

677. VILLAGE HALL

A request by a regular user of the village hall to pay for hire of the hall electronically was noted; it was agreed this was not appropriate currently but when the new bankers had been appointed this would be reviewed.

A report on the stability of a section of the perimeter wall was considered and it was proposed and agreed to instruct contractors to remove the wall as soon as possible. Quotes would be obtained for reconstruction using the original stone wherever possible would be obtained.

A full inspection of the electrical circuits had been completed and a certificate issued; some minor problems had been identified and these would be attended to over the coming months. A risk assessment of the emergency systems would be undertaken.

Some regular users had reported inadequate heating and an inspection of the system was planned.

678. CEMETERY MATTERS

It was noted that there had been no progress on negotiations to secure an extension to the cemetery.

Quotes for the installation of additional concrete headstone rafts were considered and a preferred contractor selected.

The date of the next Parish Council Meeting was confirmed as Monday 2nd March.

The meeting ended at 10:20 pm

**Minutes of the Parish Council Meeting held on
Monday 2nd March 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.**

PRESENT

Cllr. Richard Whincup (Chairman), Cllr. John Boot, Cllr John Charles-Jones, Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr. Charles Wardle,

IN ATTENDANCE

Mr Roger J Hawkins (Clerk) and one resident

679. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Geoff Parkinson, Cllr. Margaret Briggs and Cllr. Kathryn Wiltshire.

The Chairman invited Mr John Harlow to address the council. Mr Harlow asked for some background information on the precept and the 4% increase agreed by the Parish Council. The Chairman responded that the precept had been set some months ago when the rate of inflation had been approximately 4% and it was the agreed policy of the Parish Council to increase the precept in line with inflation. It was noted that the actual precept demand per household would probably decrease. Mr Harlow expressed some surprise that there were no planning applications on the agenda but in fact only one application had been received during the month and this was received by the clerk too late to be included in the agenda and would probably not be discussed. Mr Harlow finally pointed out a factual error in the Parish Council notes in the Newsletter and the Chairman agreed the error would be corrected and an apology would be printed.

680. CO-OPTION TO FILL CASUAL VACANCY

Two local residents were invited by the Chairman to make short presentations to the Parish Council followed by a question and answer session.

It was proposed and agreed to co-opt Mr Paul Berrisford.

681. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 12th February were agreed with minor amendments and signed.

682. MATTERS ARISING

Cllr. John Boot reported that the clerk's response to application reference 2008/1166, an application to construct a two-storey side extension at 162 Main Street, had been received in time and the observations of the Parish Council had been noted in making a decision.

The clerk reported that a recent article in *Councils Direct* had stated that a Local Planning Authority had a duty to notify all correspondents of the planning decision. The clerk had been trying for some months to get Gedling BC to agree to notify the Parish Council of planning decisions without success but would raise the matter again.

Cllr John Charles-Jones asked for a review of the meeting schedule for the Parish Council as the first Monday in the month was a popular meeting day for many organisations. The clerk agreed to seek the views of members before the next meeting.

Cllr. Charles Wardle proposed a method of marking the position of roadside gulleys and drains so that they could be located during floods. The Highways Department had been consulted and had raised no objections. It was proposed and agreed to

adopt the scheme to a maximum cost of £100 after permission had been obtained from property owners affected by the proposal.

Cllr. Mavis Leafe reported that the pot-hole on Lingwood Lane had been filled in.

Cllr. Charles Wardle reported he had been monitoring parking on Roe Hill.

It was noted that the new streetlights on Foxwood Lane had not been completed.

683. **REGISTRATIONS OF INTEREST**

None given.

684. **COUNTY REPORT**

None given.

685. **DISTRICT REPORT.**

It was noted that the rate demand had increased by 2.44%.

686. **CORRESPONDENCE**

The following correspondence was noted: Briefing paper on The Sustainable Communities Act; Gedling BC, various agenda and minutes, Gedling CVS, Community Eye; NALC Countywise, February; NAVACH, National Village Hall Survey; Nottinghamshire CC Countylink February; Nottinghamshire Partnership, County Compact

687. **PLANNING**

The clerk reported that due to an administrative problem at Gedling BC a planning application for solar panels to be installed at the Calverton Fish Farm had not been sent to the Parish Council. A copy had just been received but as it arrived too late to be included on the agenda it was agreed it could not be discussed.

Proposed school security fence; there had been no further developments but Cllr. Paul Hough reported that he had a meeting arranged with the Head teacher later in the week and would report back to the Parish Council.

It was noted that not all planning applications would be an agenda item for discussion depending on when received in relation to the date of the Parish Council meeting but that the clerk would report all observations made at the earliest opportunity.

688. **CLERK'S REPORT & ANNOUNCEMENTS**

The clerk was given authority to complete a questionnaire on behalf of Woodborough Charities with the assistance of Cllr. Mavis Leafe.

An amendment to standing orders was approved to reflect the delegation of authority to the clerk to respond in certain circumstances after due consultation with Councillors.

689. **FLOOD ALLEVIATION**

On behalf of Cllr. Margaret Briggs, Cllr. Charles Wardle reported that the Environment Agency had requested a site meeting to demonstrate the solar powered equipment to be installed to monitor water levels.

The drains had recently been flushed through and a CCTV survey undertaken which had found only minor problems. The Parish Council expressed their gratitude to the Environment Agency for their attention.

Cllr. Paul Hough reported that the Emergency Planning Committee had not met as a response from the County to a draft plan had not been received.

690. **RIGHTS OF WAY**

Cllr. Charles Wardle reported that there was a problem with one of the gates on the bridleway but the County were aware of this and would be taking action.

691. **FINANCE**

The Financial Statement was approved and 23 cheques and direct debits totalling £2892.72 including £101.57 VAT were authorised for payment.

The budget for 2009-10 was amended to reflect the non-necessity of installing further headstone rafts in the cemetery at present and the funds were re-allocated to the Village Hall exterior decoration. Repairs to the gate at the cemetery would go ahead.

692. **PLAYING FIELD & GOVERNORS' FIELD**

A quote of £150 for 'Verti draining' the playing field was approved.

Two quotes for the removal of ivy from the trees in the Governor's Field had been received and it was proposed and agreed to accept the lower quote.

693. **VILLAGE HALL**

It was noted that a section of the retaining wall to the car park had been demolished and two quotes received to rebuild the wall; as required by standing orders a third quote would be obtained.

A Health & Safety scheme proposed by Cllr. Paul Hough was approved.

A quote for electrical work to the emergency lighting system was noted and the clerk was asked to obtain two more quotes.

694. **CEMETERY MATTERS**

No progress on negotiations to extend the cemetery.

695. **ALLOTMENTS**

It was agreed to close the waiting list for allotments which now stood at fifteen and in future give priority to Woodborough residents.

696. **NEWSLETTER**

An apology to correct an earlier error would appear in the newsletter and information on how details of planning applications could be viewed online at gedling.gov.uk

697. **ANY OTHER BUSINESS**

The date of the next Parish Council Meeting was confirmed as Monday 6th April. The clerk reminded members that the Annual Meeting of the Parish would be on Monday 27th April.

The meeting ended at 9.50 pm

**Minutes of the Parish Council Meeting held on
Monday 6th April 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.**

PRESENT

Cllr. Margaret Briggs (Vice-Chairman), Cllr. Paul Berrisford, Cllr. John Boot, ,
Cllr. Paul Hough, Cllr John Charles-Jones, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr.
Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk), Cllr. Mark Spencer (Nottinghamshire CC), Cllr. John
Baggalley (Gedling BC) and one resident.

698. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. Geoff Parkinson.

699. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on Monday 2nd March 2009 were agreed with a minor
amendment and signed.

700. MATTERS ARISING FOR INFORMATION ONLY

There was a brief discussion on changing the Parish Council meeting schedule, it
was agreed to leave unchanged. It was noted that engineering works had started on
Foxwood Lane and enquiries would be made at Gedling BC to establish what was
planned. The Chairman suspended standing orders and invited Mr J Harlow to
address the council. Mr Harlow asked if the agenda could include more information
and cited the agenda of another parish council as an example. The clerk agreed to
circulate the copy to all members and ask for comment. Mr Harlow also asked that
more detail be provided for planning applications and could the minutes of meeting
be posted sooner, these were agreed. The clerk confirmed that he had received an
apology from Gedling BC concerning the decisions taken on two applications
despite an extension to the response deadline being granted.

701. REGISTRATIONS OF INTEREST

None given.

702. COUNTY REPORT

A completion date for the lights on Foxwood Lane was not available but it was
confirmed that they would be the correct lamps. There was a brief discussion on the
Calor Gas Village of the Year Competition and it was agreed the village should
enter.

703. DISTRICT REPORT.

Nothing to report.

704. CORRESPONDENCE & EXCHANGE OF INFORMATION

An e mail from Mr Sinclair concerning various tree works was noted and the council
was pleased to confirm that there had been some confusion over the exact nature of
the works originally but that all work had been carried out correctly.

A letter from Woodborough Pre-School Group was noted and it was agreed to invite
representatives to address the meeting at a future date; other items were referred to
the Village Hall Working Party.

Correspondence from Kevin Warrington, M Chapman and John Harlow was noted
and after a brief discussion the clerk was authorised to respond. It was noted that

large commercial vehicles were using Shelt Hill and causing problems with potential safety implications. However, it was accepted that until the County changed its policy on weight restrictions on roads there was little could be done. It was noted that Leicestershire CC had a completely different policy and used weight restrictions on roads more extensively than Nottinghamshire.

705. **PLANNING**

PC Reference 727 Security Fence at Woodborough Woods School. Cllr. Hough reported on a meeting with the school's head teacher when the proposal was discussed and a number of concerns raised. It was noted that security was apparently a major consideration but if so why were the existing gates never closed and signage could be improved to discourage dog walkers and others from walking through the school grounds. It was noted that some sections of the fence did not require planning permission and plans to develop outside facilities for the pupils were fully supported but it was proposed and agreed to object to the security fence on the grounds of damaging visual impact in an important part of the village and as the only open green space in the village available for impromptu events. Cllrs. Leafé and Hough declared personal interests and did not vote.

PC Reference 728, 09/0240 application by Mr Adrian Bellingham to construct a rear extension at Trefoyne, 40 Roe Hill. A member of the planning group had visited the site and it was agreed to object to this development on the grounds of being an over bearing development and the adverse impact on neighbours property.

PC Reference 729, 09/0244 an application for a barn conversion by Mr Brian Robson at Wood Farm, Georges Lane arrived too late to be included on the agenda and could not be discussed. The clerk was instructed to respond under delegated powers. There was a discussion on the role of members with responsibility for planning matters and it was confirmed that a resolution should be proposed by a member of the group to either object or not object to an application.

706. **FLOOD PREVENTION**

The Environment Agency want to install CCTV to monitor water levels but have not yet proposed dates for an onsite meeting to consider the visual impact of the equipment. An alternative power source to the original idea of a solar panel is under consideration.

Progress continues on the Emergency Plan.

707. **RIGHTS OF WAY**

The County is responding to our requests for new gates, one of which has been installed and new way markers are to be installed. The council continues to receive reports of dogs not being kept under control but it was agreed that signage is not the responsibility of the Parish Council.

708. **CLERK'S REPORT & ANNOUNCEMENTS**

It was agreed to defer a discussion on the proposed file retention policy. The draft agenda for the Annual Meeting was approved with some amendments and the clerk agreed to circulate a revised copy as soon as possible. **FINANCE** The Monthly Financial Statement was approved and 15 cheques totalling £2180.37 including £34.93 VAT were authorised for payment.

709. **PLAYING FIELD & GOVERNORS' FIELD**

The clerk introduced a letter from the Woods School Trustees asking for confirmation that the Parish Council wished to renew the lease. It was proposed and agreed to renew the lease on the same terms. The verti draining had been completed satisfactorily. It was noted that there had been a minor accident on the play equipment and Hags would be contacted to assess what might be done to prevent a

similar incident. The annual RoSPA inspection would be in May.

710. **VILLAGE HALL**

Additional quotes had been received for the construction of the car park retaining wall. It was agreed to accept the lowest quote. It was agreed to allow the guides to have a sleep over in the hall. Woodborough Players would be asked to attend a future Village Hall Working Party to discuss stage lighting. The PA system had been ordered. Cllrs Spencer and Boot left the meeting at 10.00 pm. Two quotes had been received for maintenance to the exterior of the village hall, it was agreed to accept the lower quote. It was agreed to purchase extension leads for the Christmas lights to improve stringing between the trees.

711. **ALLOTMENTS**

The clerk reported that he had been asked if a skip could be provided on the allotments. It was recognised that this could present difficulties and for the present it was agreed not to support this request. It was confirmed that some marker posts had yet to be installed.

712. **CHURCH YARD**

The clerk was asked to gather information on any agreements between parish councils and the church covering closed church yards.

713. **CEMETERY MATTERS**

No progress on securing an extension and concern was expressed that the Japanese Knotweed could become a major problem if not tackled properly and soon. It was noted that the gate was again difficult to open and the problem would be investigated but the long term solution was probably to tarmac the entrance.

714. **NEWSLETTER**

Items to be included are:- co-option of Paul Berrisford to council, car park closures for maintenance and control of dogs on the footpaths.

715. **ANY OTHER BUSINESS**

The date of the next Parish Council Meeting was confirmed as Tuesday 12th May

The meeting ended at 10.40 pm

**Minutes of the Parish Council Meeting held on
Tuesday 12th May 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottinghamshire.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Margaret Briggs (Vice-Chairman), Cllr. Paul Berrisford, Cllr. John Boot, , Cllr. Paul Hough, Cllr John Charles-Jones, Cllr. Mavis Leafa, Cllr. Jan Turton, Cllr. Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk), one resident and one visitor.

716. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL

Cllr. Geoff Parkinson was unanimously elected Chairman for the year 2009-10.

The Chairman invited Mrs Nickie Smith to address the council and update Members with the current situation with regards to the Woodborough Pre School; matters discussed included the business model, financial situation, security and the availability of additional storage space and an outside space for a garden. Mrs Smith was also invited to join the Village Hall Working Party. It was agreed a meeting would be held to further develop a security policy which would accommodate recent problems experienced by tradesmen and members having access to the village hall. The Chairman invited Mr Eugene Duffy to address the council and describe the progress made in building up Coppice Colts FC; matters raised included the use of the pavilion by the club for their Sunday matches, advertising in the village to recruit players and potential problems with the pitch during bad weather.

717. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 6th April were approved and signed by the Chairman.

718. MATTERS ARISING

The clerk confirmed he had not received a written response to planning application problems and would follow up.

719. DECLARATIONS OF INTEREST

None were given

720. ELECTION OF VICE CHAIRMAN & APPOINTMENT OF COUNCILLORS WITH SPECIAL RESPONSIBILITIES.

Cllr. Margaret Briggs was unanimously elected Vice Chairman for 2009-10. Members were appointed to responsibilities for the following; Allotments, Cemetery, Church Yard, Finance, Footpaths, Flood Alleviation, Governor's Field & Playing Fields, Health & Safety, NAVACH, Planning, Speedwatch/Highways, Village Hall, Village Hall Working Party, Village Contractor and Woodborough in Bloom. (Details attached)

721. COUNTY REPORT

It was noted that the street lights on Foxwood Lane had been installed but not yet switched on. It was also noted that a new 30 mph sign had been erected replacing a previous sign that was in good order and given the sign would have to be moved again when the lights were switched on this was recognised as an unnecessary expense by the County. The clerk was asked to write to the Highways Department.

722. DISTRICT REPORT

It was noted that Gedling BC planned to undertake a review of Woodborough Conservation Area which would include TPO's in 2010 and this could involve considerable work for the Parish Council.

723. CORRESPONDENCE & EXCHANGE OF INFORMATION

A letter was noted from Mr J Harlow and the matters raised had been considered by the council and appropriate action taken.

The following items were noted; Clerk's & Councils Direct, March 2009; Gedling BC, Various agenda and minutes; Gedling CVS, Newsletter; Gedling Partnership, Bulletin December 2008; Land registry

Notice of proposed land registration; NALC, County Training; NAVACH, Newsletter; Nottinghamshire CC, Planning & Landscape Briefing, Travel & Transport Briefing, Countylink, April 2009; Nottinghamshire Fire & Rescue, Consultation.

A burst water main in the village had been repaired speedily.

724. PLANNING APPLICATIONS

Cllr. Charles-Jones declared a prejudicial interest in planning application reference 731 and left the meeting during the discussion on this item.

PC reference 730, Gedling reference 09/0315, application by Mr Middup of 152 Main St to install flood defence brackets; no objections

PC reference 731, Gedling reference 09/0344 application by Mr J Charles-Jones of Woodborough Park to construct an agricultural barn; no objections

PC reference 732 Gedling reference 09/0372 application by Frank Elkington to rebuild the existing scout hut, Lingwood Lane; no objections

PC reference 733 Gedling reference 09/0373 application by Frank Elkington to demolish & rebuild the existing scout hut, Lingwood Lane; no objections.

It was noted that development work which started on Foxwood Lane about which the Parish Council had no knowledge was reported to the enforcement officer and the work was stopped.

725. FLOOD PREVENTION The Environment Agency had not yet called a site visit to discuss their plans to install CCTV to monitor water levels

726. RIGHTS OF WAY

It was noted that a suggestion had been received to develop a circular footpath and it was agreed to discuss the idea with the County.

727. FINANCE

The financial statement was approved and 23 cheques and two direct debits approved for payment totalling £10,503.94 including £141.32 VAT.

It was proposed and agreed to join RCAN at an annual subscription of £70.00.

The clerk reported that an appointment had been made with the auditor and the accounts should be available for approval next month.

728. PLAYING FIELD AND GOVERNORS' FIELD

Cllr. Turton was thanked for arranging for the rose bed in the Governors' Field to be tended and thanks to Timmermans for supplying fertiliser..

There was a brief discussion on the renewal of the lease and the clerk confirmed he had responded to the School Governors. It was noted that the boundary of the field included a section of the stream and it was proposed and agreed to inspect the trees.

It was noted that Verti draining had been completed on the whole of the playing fields and not just the pitch.

729. VILLAGE HALL

The council considered a report from the Village Hall Working Party and agreed to accept quotes for maintenance to the toilets, the installation of an outside tap and weeding and strimming the car park.
There was a discussion on options available to improve the security of the hall and it was agreed to implement appropriate measures.

730. **CHURCH YARD**

Nothing to report

731. **CEMETERY**

Negotiations for the purchase of land for an extension had stalled and it was agreed to set a deadline of 30th June for negotiations to cease.

732. **ALLOTMENTS**

A matter raised at the Annual meeting was the possibility of improving the parking area opposite the entrance to the allotments and it was agreed to discuss this with the County Council.

733. **NEWSLETTER (THIS ITEM ON EVERY AGENDA)**

Items to be included; future PC meeting dates, caretaker contact details and always to include the date of the next meeting on the back page under forthcoming events.

734. **CONFIDENTIAL ITEM**

735. **DATE OF THE MAY MEETING**

It was noted that Paddy Tipping MP had visited Roe Lane to look at the parking difficulties and would be making suggestions to the County Highways Department. It was agreed to ask Gedling Homes to relocate a sign.

The meeting ended at 9.40 pm.

Next meeting confirmed Monday 1st June

**Minutes of the Parish Council Meeting held on
Monday 1st June 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Margaret Briggs (Vice-Chairman), Cllr. Paul Berrisford, Cllr. John Boot, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr. Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk), three local residents including two teenagers

736. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs. John Charles-Jones and Paul Hough.

737. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on 12th May were approved with a minor correction to minute 731 and signed by the Chairman.

The minutes of the Annual Meeting of the Parish held on 27th April 2009 were approved.

738. MATTERS ARISING

None were raised

739. DECLARATIONS OF INTEREST

None were given

The Chairman invited Richard Pietkiewicz to address the council on whether the council could financially support the purchase of two movable football posts to be used on the playing field by local teenagers keen to play football on the playing field while minimising disturbance to nearby residents. The council also heard from two teenagers keen to play who explained their difficulties and why they needed two new goal posts.

There was some support for this request and the Council asked them to return next month with firm costings and detailed proposals including where the posts would be stored, who would be able to use them, who would own them, and where they would be placed.

740. COUNTY REPORT

Cllr. Mark Spencer apologised for not being able to attend and there was no report. It was noted that there were rumours that the application to erect a security fence had been approved but this was inaccurate and the application would not go before the committee before the local elections. The strongest objectors to the proposal were believed to come from the church and the County.

Correspondence concerning parking on Roe Hill from Paddy Tipping MP and responses from the County Highways Department were noted.

741. DISTRICT REPORT

Cllr Boot reported that the summer schedule for refuse collection would be announced shortly and begin later in the month. The disposal site was near Mansfield and this would result in higher costs to Gedling BC.

742. CORRESPONDENCE & EXCHANGE OF INFORMATION

The following items were noted; Clerk's & Councils Direct, May 2009; Gedling BC, Various agenda and minutes, invitation to Civic Service; Nottinghamshire CC,

Planning & Landscape Briefing, Travel & Transport Briefing; Paddy tipping MP re Roe Lane parking; RCAN, The Playing Field.

It was recorded that Les Morgan a former member of the Parish Council had been involved in a motor car accident and the council wished Les a speedy recovery.

It was noted that the next school governor's meeting would be on 11th June and any items the council wanted to raise should be with Cllr. Hough before that date.

743. PLANNING APPLICATIONS

None received.

It was proposed and agreed to resolve in accordance with standing order 36 council authorised councillors to inspect as appropriate any lands, or premises that the council has a right or duty to inspect.

744. FLOOD PREVENTION

It was noted that the Environment Agency had held an onsite meeting with some residents to discuss erecting a CCTV to monitor water levels in the dyke. No objections had been raised and the Parish Council had no objections.

745. RIGHTS OF WAY

A complaint had been received concerning the condition of Church Walk but it was noted that this was not a designated footpath and the County was not responsible for maintenance.

The bridle path beyond the cemetery was in excellent condition following some maintenance work by the County who were to be congratulated.

746. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk confirmed his intention to retire as soon as a replacement could be appointed and thanked everyone for their kind messages following the announcement earlier in the week. Cllrs. Parkinson Turton and Whincup were appointed to a committee to draw up a short list of applicants, interview and make recommendations to the council on the appointment of a new clerk and they were authorised to spend a reasonable amount placing suitable advertisements in the Nottingham Evening Post. It was proposed and agreed to approve an advertisement in The Messenger. A notice had appeared in the Newsletter and a closing date of 10th July set.

There was a brief discussion on the proposed file retention policy and the clerk was asked to provide a listing of the major file types.

747. FINANCE

It was proposed and agreed to approve the financial statement and 14 cheques and 1 direct debit were authorised for payment totalling £3639.32 including £13.83 VAT

It was proposed and agreed to approve the accounts 2009-10

The Annual Governance Statement was considered in detail after which it was proposed and agreed to approve the Annual Return 2009-10

It was proposed and agreed to make a donation of £250 to Woodborough Community Association to support the Best Kept Village Competition initiative.

It was proposed and agreed not to approve financial support for Woodborough Pre School

It was agreed to consider terms of employment for the clerk & caretaker

749. PLAYING FIELD AND GOVERNORS' FIELD

The clerk reported that he expected to receive two versions of the lease, one based on 6 years and one on 7 years. Land registry charges would be applicable on the longer lease but as these were only £40 it was not a significant consideration, of

more significance was the condition of the trees and it was proposed and agreed not sign the lease until the trees had been inspected and any liability assessed.

750. **VILLAGE HALL**

The Village Hall Working Party recommended the floor in the main hall be refurbished and an annual contract signed for a regular maintenance visit; the recommendation was approved.

It was noted that two windows had been broken in the store room.

A working party had spent some time improving the store room.

The PA system was ready for installation but required a secure cupboard which was not yet available. Colin Fraser had agreed to act as sound and lighting engineer for all users of the hall.

It was suggested that there was a double booking but after investigation it was noted that only one booking form had been returned.

752. **CHURCH YARD**

Nothing to report

753. **CEMETERY**

There had been no progress on negotiations to purchase additional land for an extension to the cemetery.

It was proposed and agreed to obtain quotes to concrete the base to the main gate to the cemetery and an additional memorial raft.

754. **ALLOTMENTS**

The clerk reported that two tenants had not yet paid the rent

755. **NEWSLETTER**

It was agreed to include the minutes as usual plus an item on the correct booking procedure for the village hall and notice of the next two meeting dates for the council.

756. **DATE OF THE NEXT MEETING**

Confirmed Monday 6th July 2009 and 3rd August.

The Chairman and Vice Chairman both gave apologies in advance for the next meeting which they would not be able to attend.

**Minutes of the Parish Council Meeting held on
Monday 6th July 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Paul Berrisford, Cllr. John Boot, Cllr John Charles-Jones, Cllr Paul Hough, Cllr. Mavis Leafe, Cllr. Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk) and one resident

757. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Margaret Briggs & Jan Turton. Cllr Mark Spencer (Nottinghamshire CC) also sent apologies

758. MINUTES OF THE PARISH COUNCIL

Minutes of the meeting held on 1st June 2009 were approved with typographical amendments.

759. MATTERS ARISING

It was noted that Les Morgan had now recovered from his motor traffic accident

760. DECLARATIONS OF INTEREST

None were given

761. RIGHTS OF WAY

The Chairman invited Mrs Sue Walker to address the council on the possibility of creating new footpaths to link up with existing paths to develop a circular route. Mrs Walker explained that this idea was part of an initiative to encourage people to walk for health reasons.

The meeting was generally sympathetic to the idea but it was recognised from earlier discussions that the County were less enthusiastic and there was little likelihood of any progress.

762. DISTRICT REPORT

Cllr Boot introduced Gedling BC's Core Strategy and briefly discussed the key items of housing numbers and development areas. It was agreed Cllr Boot should respond to the consultation before the end of the month and invited comments from all members before 23rd July

763. CHAIRMAN'S REPORT

The Chairman reported that a number of responses had been received to the advert for a clerk and the appointments committee would draw up a short list of applicants the following week. It was agreed that experience of maintaining a web site should not be a factor for selection to the short list and if necessary an advert for a web master would appear later. The clerk also reported that either Gedling BC or the County might operate the council's PAYE Scheme.

Expenditure of £17.00 for an advert in the Calverton Echo was approved.

764. CORRESPONDENCE & EXCHANGE OF INFORMATION

A letter from the Emergency Planning Committee was read to the meeting and it was proposed and agreed to approve financial support for the printing of the

Emergency Plan. There was a discussion on the Emergency Plan and Cllr Hough was asked to take these recommendations to the committee.

A letter from Gedling BC was read to the meeting and it was proposed and agreed that the Chairman should represent the council at a meeting to discuss the future of Parish Aid.

The following items were noted; Community Eye Newsletter; Clerk's & Councils Direct, May 2009; Gedling BC, various agenda and minutes, invitation to Civic Service, invitation to Parish Aid meeting, response to planning observations letter, Core Strategy; Internal Auditor; Nottinghamshire CC, Planning & Landscape Briefing, Travel & Transport Briefing; Paddy Tipping MP re Roe Lane parking; RCAN, The Playing Field..

765. PLANNING APPLICATIONS

The clerk reported that using delegated powers he had responded to the applications by Mr Lock of Woodborough Hall to retain the Orangery as built with no objections.

The following applications were considered;
Parish Council Reference 736 Gedling BC reference 09/0499, application by Mr Carey of 10 Sunningdale, Woodborough for a loft conversion; no objections.
Parish Council Reference 737 Gedling BC 09/0528, application by Mr Kendrick, The Stables, Main St to fell two trees; a letter from John Harlow was noted members of the council had also visited the site and it was agreed to object on the grounds that the trees were the subject of a TPO and were an important part of the landscape of the village. The clerk was asked to write to the Borough requesting a certified arboricultural report.

Gedling BC Aligned Core Strategy consultation; it was agreed to display a copy of Gedling BC's letter advertising the consultation on the notice board.

766. WOODBOROUGH SCHOOL

There was a discussion on the application by Woodborough Woods School to erect a security fence around the village and it was agreed the Chairman should represent the council at the planning meeting at County Hall on 9th July. It was agreed the council's policy remained that of opposing the fence.

767. FLOOD PREVENTION It was noted that the Village Emergency Plan had recently been circulated around the village.

768. RIGHTS OF WAY

Cllr Wiltshire reported that she had spoken to the County rights of way officer for Woodborough who had advised that there was little chance of creating a new, circular route in the parish due to the opposition of land owners.

Cllr Leafe raised an issue of poor way marking in the Playing Field which was creating problems for residents and it was agreed to investigate.

769. HEALTH & SAFETY

It was agreed to appoint Cllrs Hough and Wardle to undertake a risk assessment for contractors who undertook work on behalf of the Parish Council.

It was agreed to ask the caretaker to purchase all cleaning products for the village hall through County Supplies in order to receive COSSH certificates

770. CLERK'S REPORT & ANNOUNCEMENTS

The clerk briefly reported on a recent clerk's conference organised by the Society and it was noted that an increasing number of councillors were attending this conference.

The clerk reported that he had received in error a summons for non payment of business rates, this had now been resolved but as a consequence he had been told that as a precepting authority the Parish Council was not eligible for rate relief and a demand for business rates on the pavilion would be received shortly.

The clerk reported that two of the sports clubs had not yet paid their annual fees. There was a discussion on the general management of the sports facilities and their maintenance and Cllr Berrisford agreed to investigate possible options. It was noted that in addition to the cricket and football clubs, the school also used the Playing Field.

771. FINANCE

The financial statement was approved and 21 cheques and one DD totalling £6435.42 including £94.54 VAT were approved for payment.

It was proposed and agreed not to consider award member's Allowance and to keep the Chairman's allowance at the same level as previous years of £25.

It was agreed to purchase a replacement bench seat to a maximum of £300.

772. PLAYING FIELD AND GOVERNORS' FIELD

It was proposed and agreed not to renew the lease on the Governor's Field at present but to Hold Over the lease while discussing with the Trustees possible alternative arrangements. The clerk was asked to write to the school's head teacher.

773. VILLAGE HALL

The clerk reported that the judges for the Best Run Village Hall would be visiting the hall on Friday 10th July.

It was noted that refurbishment of the floor in the main hall would commence 5th August, it was noted that some bookings had to be cancelled to accommodate this start date and those concerned were thanked for their co operation.

774. CHURCH YARD

Nothing to discuss

775. CEMETERY

It was proposed and agreed to formally discontinue negotiations with the Springwater Golf Club to purchase land for an extension to the cemetery and seek other options. There was a brief discussion on possible alternative land and locations and it was agreed Cllr Wiltshire should make a preliminary approach.

The problem of knot weed adjacent to the cemetery was noted and it was agreed this should be kept under watch and an approach made to the Golf Club immediately it appeared to threaten the cemetery.

Two quotations were considered for the installation of concrete memorial rafts and remedial work in the gate area; the lowest quote from Rowlson Builders was accepted.

776. ALLOTMEN VTS

It was agreed to investigate installing a second water supply.

An approach had been made to the County Highways to see if the unofficial lay bye opposite the entrance to the allotments could be improved, this appeared to be a possibility at some time in the future.

Cllr Hough left the meeting at 10.15 pm

777. NEWSLETTER

It was agreed to include a note on the proposed drain signage

778. DATE OF THE NEXT MEETING

Date of the next meeting, confirmed Monday 3rd August 2009 at 7.00 pm

**Minutes of the Parish Council Meeting held on
Monday 3rd August 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr Margaret Briggs (Vice Chairman), Cllr. Paul Berrisford, Cllr. John Boot, Cllr John Charles-Jones, Cllr Paul Hough, Cllr. Mavis Leafe, Cllr. Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire.

IN ATTENDANCE

Mr Roger J Hawkins (Clerk) , Cllr Mark Spencer (Nottinghamshire CC) and five residents.

779. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr John Charles-Jones.

780. **MINUTES OF THE PARISH COUNCIL**

Minutes of the meeting held on 1st June 2009 were approved with minor amendments and signed by the Chairman.

781. **MATTERS ARISING**

There were none

782. **DECLARATIONS OF INTEREST**

None were given

783. **CEMETERY**

It was proposed and agreed to change the order of business and bring forward the item on the Cemetery. The Chairman invited Mrs Hoskins to address the council.

Mrs Hoskins raised a number items: the section of road outside the cemetery was badly pot-holed and she asked if something could be done to improve conditions, noting that land ownership and therefore responsibility was unknown; the gate was not opening and closing as smoothly as it should and the kissing gate was very difficult to use and suggested that perhaps there was a need for new gates and suggested a Memorial Gate; it was difficult to turn around in a car outside the cemetery and asked if a turning area could be created and finally some of the trees required light pruning.

Cllr Whincup responded by saying some of the items mentioned were in hand and other items would be considered. Concrete memorial rafts were being installed and a concrete base would be laid to the gate at the same time.

It was noted that land opposite the cemetery which would be suitable for an extension had been sold recently but the new owner was unknown.

The Golf Course had let it be known that they would be in contact shortly.

784. **COUNTY REPORT**

It was noted that the new street lights were working and it was hoped the 30 mph sign would be moved shortly.

Cllr Spencer reported that he had been approached about constructing a pavement between Woodborough and Calverton but in the current financial climate this seemed unlikely.

The clerk reported that a letter had been received from Nottinghamshire CC advising that changes were to be made to the local bus services; it was considered that these changes represented improvements and the clerk was asked to post the details in the notice board.

785. DISTRICT REPORT

Cllr Boot confirmed he had responded to Gedling BC on the Core Strategy consultation.

It was noted that the Conservation Appraisal was now likely to start in February 2010 and be completed by July 2010 and Gedling BC had been informed that the Parish Council was keen to participate. It was agreed that the conservation area should be defended and that trees were an important aspect.

786. CHAIRMAN'S REPORT

The Chairman thanked Cllrs. Turton and Whincup for their help in drawing up a short list of candidates for the clerk's position and the subsequent interviewing. Thirty nine expressions of interest had been received and twelve firm applications from which five had been selected for interview.

The interview committee recommended offering the job to Mrs Averil Marczak, this was unanimously accepted. It was understood that Mrs Marczak could start in mid August and it was agreed the clerk should stay on until the end of September but would then be available for six months to offer advice.

The Chairman reported on a meeting he had attended at Gedling BC to discuss Parish Aid. The parishes were well represented and the Borough was represented by Cllr Spencer, holder of the Finance Portfolio, the deputy chief executive and Mrs Sue Healey. The parishes put up a strong defence for the continuation of financial aid. Gedling BC is to make further enquiries and fact finding.

787. CORRESPONDENCE & EXCHANGE OF INFORMATION

The clerk tabled various agenda and minutes from Gedling BC

788. PLANNING APPLICATIONS

It was noted that the clerk had responded to two applications under delegated powers; at 4 The Meadows, no objection to the demolition and rebuild of the property; 7 Lowdham Lane there was an objection to the height and pitch of the proposed garage.

Woodborough Woods School, Proposed Security Fence. The Council were advised that a meeting had been held at the school and that two proposals had been put forward by the school for discussion. Both referred to a 2 metre fence that did not require planning permission. The first was referred to as plan E which was the original route around the boundary of the school. The second, plan F, went around the school boundary but did not enclose the playground or the playing field. It was also reported that notwithstanding the views expressed at the meeting the Governors had voted to proceed with plan E. The council was still opposed to any fence but if a fence was to be erected the council voted 5 in favour of plan F, and 4 voted against any fence.

The Parish Council expressed its disappointment that the school Governors had voted to proceed with plan E. There was a discussion on the option of asking

Gedling BC to pass a resolution under Article 4 on the Planning Act but it was agreed this would be unlikely to succeed.

The Chairman invited local residents to address the council on this issue after which it was proposed and agreed to write to Nottinghamshire CC asking for funding to be with-held and to the Head Teacher expressing disappointment and in view of the school's concern over security withdrawing the right to use the playing field.

789. **FLOOD PREVENTION** There was a brief discussion on the Village Emergency Plan; a copy of the emergency contact list was received.

The Environment Agency had advised the council that a solar panel was to be installed to power the cctv monitoring the water level in the dyke, this had proven necessary as it was too difficult and therefore expensive to provide electricity.

It was noted that Andrew Mitchell (Environment Agency) would like to address the council at the October meeting.

An email received from John Hoyland was discussed and the clerk asked to respond.

Cllr. Briggs was thanked for all her hard work on flood alleviation and it was noted that despite the recent heavy rain there had been no instances of flooding in the village.

790. **RIGHTS OF WAY**

Cllr Wiltshire confirmed that there appeared to be little chance of new footpaths being created to develop circular walks in the parish, this despite the efforts to create walks in and around Calverton to encourage healthy exercise.

Cllr Wardle confirmed that a new bench had been purchased and installed on Shelt Hill. Timmermans of Woodborough Ltd were thanked for their support.

791. **CLERK'S REPORT & ANNOUNCEMENTS**

The clerk reported that he had been advised the council should register under the Data Protection Act and it was agreed the clerk should complete the application forms and report back at the next meeting.

792. **FINANCE**

The financial statement was approved and 24 cheques and one DD totalling £4,014.89 including £34.87 VAT were approved for payment.

793. **PLAYING FIELD AND GOVERNORS' FIELD**

It was proposed and agreed not to renew the lease on the Governor's Field at present but to Hold Over the lease while discussing with the Trustees possible alternative arrangements. The clerk was asked to write to the school's head teacher.

The clerk confirmed he had spoken to Coppice Colts FC and assured them that the Parish Council was fully supportive and a sensible way forward would be found to allow the team to use the pavilion.

Cllr Berrisford confirmed that he had made approaches to the sports clubs and the rating office and would be reporting back later. It was reported that it appeared the

Cricket club was sub-letting the pitch against the wishes of the Parish Council and they would be asked to stop this practice.

It was noted that the doors to the pavilion had collapsed and it was proposed and agreed to install new doors at a maximum cost of £600.

A letter had been received asking the Parish Council to write to the Rev. Giles re the lease on the Playing Field.

794. **VILLAGE HALL**

The annual Village Hall booking meeting for regular users would be on Thursday 17th September at 6.30 pm in the committee room.

Cllr Wardle made a report that following a number of site meetings to understand why a number of problems with damp had occurred recently (for example in the bar area, store room and on some walls), it now seemed that a new roof was required. The existing problems go back to the construction of the hall when no cross-bracing was fixed to the roof trusses, allowing the whole structure to move. One quote had been received and the cost appeared to be between £15 and £20K. It was proposed and agreed to hold an extraordinary meeting on Monday 17th August to consider awarding a contract. The clerk was asked to contact the council's insurer's to see if a claim was possible.

It was agreed to install a new exterior door to the kitchen and fit galvanised sheets to the store room door where there appeared to be signs of interference.

795. **CHURCH YARD**

Nothing to discuss

796. **NEWSLETTER**

It was agreed to include a note on the Village Hall booking meeting on 17th September.

797. **DATE OF THE NEXT MEETING**

Date of the next meeting, confirmed Monday 17th August -2009 at 6.30 -pm

**Minutes of the Parish Council Meeting held on
Monday 17th August 2009 at 6:30 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Paul Berrisford, Cllr. John Charles-Jones, Cllr. Jan Turton, Cllr. Charles Wardle and Cllr. Richard Whincup.

IN ATTENDANCE: RJ Hawkins (Clerk), Mrs Averil Marczak and one local resident

798. **APOLOGIES**

Apologies for absence were received from Cllrs Boot, Briggs, Hough, Leafe and Wiltshire

799. **MINUTES OF THE PARISH COUNCIL MEETING**

The minutes of the meeting held on 3rd August 2009 were approved after amendment and signed by the Chairman.

It was noted that the memorial rafts had been installed in the cemetery and that improvements had been made to the gates. The potholes in the road outside the cemetery had been filled in.

800. **DECLARATIONS OF INTEREST**

None were given

801. **PLANNING APPLICATIONS**

The following planning applications were considered:

Reference 740 09/0593. It was noted that this application for an agricultural building had been approved under a general development order.

Reference 741 09/0611 an application by Mr & Mrs Seaton of Thorneywood House to erect a new dwelling, this is the second revision of this proposal to construct a new building. It was proposed and agreed to object to this application on the same grounds as the previous applications, namely the proposed development fails to comply with the policy on in-fill, vehicle access is poor and potentially hazardous and some trees will have to be felled.

Reference 742 09/0629 an application by Mr R Pearson of 29A Main St to install replacement windows, no objections.

Reference 743 09/0632 an application by Mr Brian Robson of Wood Farm, Georges Lane for a barn conversion, this revised application did not include the conservatory and consequently there were no objections.

Reference 744 09/0680 an application by Mr Barry Kenrick of The Stables, Main St for tree works. The clerk informed the council that he had received an email from Mr Harlow on this application. The Chairman invited Mr Harlow to address the council after which this application was considered. It was noted that the trees are in good condition and an important element of the street scene in this part of the village which is within the conservation area. It was proposed and agreed to object to these tree works.

802. **VILLAGE HALL**

A report was given on the condition of the roof and it was accepted that a new roof was required. It was proposed and agreed to award the contract for a replacement roof to Dukeries Ltd and to appoint a qualified Project Manager. A proposal to delay the work and obtain a structural report was not carried.

CONFIDENTIAL ITEM. The clerk reported that the village hall was runner up in the Best Run Village Hall competition and it was noted that the village was runner up in the Nottingham in Bloom competition. It was agreed to investigate problems with the three extractor vans in the main hall at a later date.

803. **CLERK'S REPORT & ANNOUNCEMENTS**

Correspondence from the Photographic Group was considered and it was proposed and agreed to co-operate on a project to highlight the success of the recent flood alleviation work.

The clerk recommended the council register with the Information Commissioner under the Data protection Act, this was agreed.

The clerk introduced new timetables for revised bus services to come into effect on 24th August

804. **DATE OF THE NEXT MEETING**

Confirmed as Monday 7th September 2009

Cllrs. Parkinson, Berrisford and Turton offered their apologies for the next meeting as they would be on holiday.

The meeting finished at 8.00 pm

**Minutes of the Parish Council Meeting held on
Monday 7th September 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. M. Briggs (Vice Chairman), Cllr. John Boot, Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Charles Wardle, Cllr. Richard Whincup, Cllr. Kathryn Wiltshire

IN ATTENDANCE: Cllr. Mark Spencer (Nottinghamshire CC), RJ Hawkins (retiring clerk), Mrs Averil Marczak (clerk) and one local resident

805. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Parkinson, Charles-Jones and Turton.

806. MINUTES OF THE PARISH COUNCIL MEETING

The minutes of the meeting held on 17th August 2009 were approved after amendment and signed by the Chairman.

807. MATTERS ARISING

There were none

808. DECLARATIONS OF INTEREST

None were given

809. DISTRICT REPORT

Cllr John Boot reported that Inspector Mark Toulson has retired and become Community Safety Coordinator. He reported that the new pay and display car parking in Arnold is being evaluated and may be changed in future.

810. COUNTY REPORT

Cllr Mark Spencer arrived 7.10. Regarding the proposed fence around the school, he reported that nothing will happen until a full investigation has been undertaken by NCC.

Cllr. Spencer reported that the proposed footpath from Woodborough to Calverton would progress, but not in the short term.

Cllr. Spencer made £600 available towards the cost of the Village Hall roof insulation (£1800 in total) and will ask in County Hall if any further grants are available.

It was reported that there are ongoing issues with the location of the grit bin on Roe Hill. Residents have apparently moved it themselves to a location too close to the highway.

Cllr. Spencer left at 7.20.

811. CHAIRMAN'S REPORT

None was given

812. **CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A letter had been received from Woodborough Tennis Club challenging the increase in rent and requesting that the weeds around the court be cleared. It was agreed that the clerk should respond stating that the rent reflected market rates, and that Gardenscape should be asked to treat the weeds.

The clerk read out two letters from village residents. The first, from Miss Hazel Garner, relates to the burnt down bungalow on Aldene Way. Cllr. John Boot agreed that Miss Garner could contact him directly to discuss whether Gedling can take any action. The second, from Mr Andrew Prestwich, related to the purchase of a grave. It was agreed that the clerk should write to him regarding the purchase of an exclusive right of burial in T7 or T8.

It was reported that the daughter of a former parishioner wished to sell her exclusive right of burial, and it was agreed that the parish should buy back the grave for the sum paid.

813. **PLANNING APPLICATIONS**

The following planning applications were considered:

Reference 745 09/0671, an application by the Woods Foundation School for an after school extension, no objections.

Reference 746 09/0684, an application by the Woods Foundation School for a classroom extension, no objections.

Reference 747 09/0685, an application by the Woods Foundation School for outdoor sheltered canopies. It was agreed to notify Gedling of the parish's concern about the removal of any tree(s) due to the construction of the canopies.

814. **FLOOD PREVENTION**

It was reported that CCTV powered by solar panel was now up and working, and that representatives from the Environment Agency will come to the October meeting to address the council.

815. **RIGHTS OF WAY**

It was reported that the kissing gate needs mending.

It was reported that notices will shortly be erected by Notts County Council on footpaths advising on minor route changes after which the definitive maps will be amended. At the end of this process, Woodborough footpaths will have new waymarkers.

816. **CLERKS REPORT AND ANNOUNCEMENTS**

It was agreed to forward an invoice received from "Right 4 Staff" to the school, as this was likely to be the intended recipient.

817. **FINANCE**

The financial statement was approved and 16 cheques totalling £9635.21 including £928.35 VAT were approved for payment.

Payment for the window cleaner appears to have gone astray; it was agreed that the clerk should investigate and reissue if appropriate.

818. **PLAYING FIELD AND GOVERNORS' FIELD**

It was reported that 2 new baby swing seats are required. The cost from HAGS is £180 each. Cllr. Wardle agreed to investigate an alternative supplier – Derek Clements – which is likely to be cheaper.

It was reported that a branch has fallen off a tree and a further branch is likely to fall. It was agreed that this tree should be removed, and that a quote of £180 secured by Cllr. Charles-Jones was acceptable. Cllr Wardle agreed to inform Annette Williamson at Gedling BC.

It was reported that new doors for the pavilion are being built and will shortly be fitted. One rotten window will be replaced with a upvc version.

819. **VILLAGE HALL**

Cllr. Briggs apologised for missing the September meeting of the working party. It was reported that the preschool had not sent a representative, and that their involvement was important as crayon marks have been found on the newly cleaned floor. Cllr. Wardle agreed to contact preschool to request a representative attends the November meeting.

It was agreed that the lights and extractor fans require upgrading/modernising and that this should be discussed once the new roof has been completed.

It was noted that the booking form for the Village Hall should be modified to ask whether users require *stage* lighting and not just lighting.

It was reported that the work on the roof will commence on 21st September. Cllr. Wardle agreed to talk to Sheila from the preschool about access.

Cllr. Wardle reported that Barrie Ward had agreed to project manage the building of the new roof.

Regarding roof insulation, in addition to the £600 pledged by Cllr. Spencer, Cllr. Wardle will try to secure any other available grants.

The retiring clerk agreed to follow up the quote for interior decoration.

820. **CHURCH YARD**

No items discussed.

821. **CEMETERY**

Cllr. Whincup reported that the concrete work had been completed and that the swinging gate had been removed permanently and put into storage. The other gates will be painted.

CONFIDENTIAL ITEM It was proposed and agreed to go into private session to discuss commercially sensitive information. It was proposed and agreed to purchase a piece of land from Springwater Golf Club in order to extend the cemetery, at the asking price of £12,500 plus £1,500 fees, subject to solicitors' and surveyors' reports. Cllr. Boot recommended that a letter be secured from Alistair Benton confirming that the price is reasonable. Cllr. Whincup agreed to follow up with the parish council's solicitors, Rothera Dowson.

It was also noted that the Japanese knotweed on the land in question will require treatment.

822. **ALLOTMENTS**

It was reported that Cllr. Charles-Jones was digging a trench to house the additional water pipes.

823. NEWSLETTER

It was noted that the article about offering training for the stage lighting had not appeared in the magazine, and it was agreed that this should appear on the notice board instead.

824. DATE OF THE NEXT MEETING

Date of the next meeting confirmed as 5th October 2009.

Cllr. Briggs led the council in thanking the retiring clerk, Mr Roger Hawkins, for all his hard work.

The meeting finished at 9.15 pm

**Minutes of the Parish Council Meeting held on
Monday 5th October 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Margaret Briggs (Vice Chairman), Cllr. Paul Berrisford, Cllr. John Boot, Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Jan Turton, and Cllr. Charles Wardle

IN ATTENDANCE: Averil Marczak (clerk), seven residents, Allison Bradley and Andrew Mitchell from the Environment Agency, John Evens from Gedling BC

825.APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. John Charles-Jones, Cllr. Kathryn Wiltshire and Cllr. Richard Whincup.

826.MINUTES OF THE PARISH COUNCIL MEETING

The minutes of the meeting held on 7th September 2009 were approved after minor amendment and signed by the Chairman.

827.MATTERS ARISING

Cllr. Boot reported that he had provided a resident with information about the burnt down bungalow on Aldene Way.

Cllr. Turton reported that the window cleaner had not received his cheque and it was agreed that the original cheque should be cancelled and a new one raised.

828.DECLARATIONS OF INTEREST

None were given.

829.FLOOD PREVENTION

Allison Bradley and Andrew Mitchell from the Environment Agency presented current and planned initiatives to improve resilience to flooding, and answered the council's and residents' questions.

The presentation contained the following key points:

- Providing a flood warning to Woodborough is technically challenging as water levels peak in just 3.6 hours, much faster than the Trent.
- The CCTV camera and gauge in Main Street provides the Environment Agency with a 24 hour view of water levels, which are actively monitored during and after bad weather. Debris that collects on the screen will be cleared by flood patrols routinely. Residents are asked to report any blockages on 0800 807060.
- Funding for a further gauge board is available. Fluorescent markings and signage will indicate what action should be taken as the water reaches key levels.
- Flood water should not be entered on foot or by car. Drivers should be challenged as cars can create waves which flood hitherto unaffected properties.
- Woodborough does not meet the criteria needed for flood defences.

The chairman thanked the Environment Agency for their hard work in clearing the dykes, which had saved Woodborough from a serious flood in July 2009. Andrew

Mitchell confirmed that there was a maintenance programme to keep the dykes clear of both rubbish and silt build-up.

A resident asked whether costs of diverting the dyke to bypass the village had been quantified, and the Environment Agency agreed to follow this up. A resident noted that blocked road drains exacerbated the problem, and Cllr. Wardle urged villagers to report such blockages to the highways department at Nottinghamshire County Council on telephone number 08449 808080.

830.PLAYING FIELD AND GOVERNORS' FIELD

Cllr. Wardle reported a number of activities for October: replacement swings will be fitted this week, a new spring on the Governors' Field gate will be installed and the newly hung pavilion doors will be painted.

The chairman invited Mr Steve Derry and Mr Steve Thompson to address the council on the possibility of acquiring land to create a new sports ground with full size football and cricket pitches. Mr Derry explained that having better facilities would enable village teams to compete in higher leagues, whereas currently village players tended to play elsewhere.

The council supported the idea of improved sports facilities, which might also free up the playing field to be a recreational area for children and teenagers, but recognised the difficulties of obtaining farmland in the village. Cllr. Wardle agreed to help Mr Derry in looking for possible sites. The chairman asked Mr Derry to consider securing land on a long lease if outright purchase was impossible, and said that any bids for grants could be made in the name of the Parish Council.

831.COUNTY REPORT

The chairman reported that the 30mph sign has moved on Foxwood Lane, and that a meeting with Cllr. Adair to resolve the school fence issue had been arranged for 13th October, at 6.30pm in the Village Hall.

832.DISTRICT REPORT

Cllr. Boot briefed the council on the Greater Nottingham Landscape Character Assessment and on Public Realm Works which makes funding available for former council housing. It was agreed that the clerk should enquire whether funding could be secured to create hard standing for cars on Roe Hill.

833.CHAIRMAN'S REPORT

The chairman briefed the council on a meeting held earlier in the day with Cllr. John Parr and Deputy Chief Executive John Robinson of Gedling BC. Gedling BC are challenged with making significant cuts to local spend while ring fencing education and social care and this could impact on grants to parish councils.

The chairman reported that the retiring clerk Mr Roger Hawkins had offered to continue as webmaster for the fee of £25 per month indefinitely, and to provide consultancy support to the new clerk and council until December 31st for an additional £25. It was proposed and agreed to accept this offer.

834.CORRESPONDENCE AND EXCHANGE OF INFORMATION

The clerk reported that correspondence had been received regarding purchase of an Exclusive Right of Burial.

The clerk reported that several conversations had been held with the family of a late parishioner concerning 3 grave reservations. The chairman stated that he had spoken

to the executors of the estate and having understood the current state of affairs it was proposed and agreed to rescind the decision to buy back the graves.

The clerk read out letters from Kate Cullen and the preschool regarding the safety of the roof works, particularly relating to asbestos removal, and confirmed that Cllr Wardle had been able to provide evidence of health and safety procedures to satisfy their concerns.

The clerk read out a query from Chris Lacey regarding the missing swing and confirmed that a reply had been sent detailing the plan to replace it.

The clerk read out a letter from Mr and Mrs Sadler regarding construction of a tarmac footway on Foxwood Lane. Cllr Spencer had by email confirmed that he supported the path but did not believe funding would be available short term.

The clerk read out an email from Jeff Pickering about overgrown vegetation on the pavement between Shelt Hill and Doverbeck. This led to a discussion about other problem paths and it was agreed that the clerk should contact the highways department at the County Council listing areas of concern.

The clerk read out an email from Mr John Watson which requested a trained person be available to manage the stage lighting and PA system at the Cancer Research fashion show on 14th October. Cllr Hough suggested that Mr Watson contact Colin Fraser.

It was agreed that Cllr Whincup and Cllr Leafé should attend the NAVACH AGM and collect the 2nd prize for the best kept village hall competition.

The clerk reported that an “open space” questionnaire had been received from Gedling BC, and it was agreed that the chairman and Cllr Wardle would review. It was agreed to refer a Greenwood community tree grant letter to Cllr Charles-Jones.

835.PLANNING APPLICATIONS

The following planning applications were considered:

Reference 748 09/0782, an application for a loft conversion at 16 Whites Croft by Mr Warsop. It was proposed and agreed to object to this application on the grounds of the colour and the material proposed (white upvc) which would have a detrimental effect on the environment in the conservation area.

Reference 749 09/0773 an application by Mr Spafford of 28 Bank Hill for a ground and first floor rear extension. It was noted that this application had been resubmitted as earlier planning permission had lapsed, and there was no objection to this proposal.

836.RIGHTS OF WAY

Cllr. Wardle reported that repair of the kissing gate at the bottom of the playing field was in hand.

837.FINANCE

The financial statement was approved and 22 cheques totalling £4228.78 including £173.36 VAT were approved for payment.

838.CLERK'S REPORT & ANNOUNCEMENTS

The clerk reported that the council had had to request and pay for a second bin collection on two occasions in the last month, due to overfilling of the bin by users of the Village Hall. It was agreed to monitor usage of the bins to determine whether any action was needed.

The clerk requested support and funding from the council to complete the SLCC's Working With Your Council training, and this was granted.

839.VILLAGE HALL

Cllr. Wardle reported that work on the new roof had been delayed for 2 weeks, and that he had applied for a grant for insulation. Cllr. Wardle reminded the council that Mrs Eberlin had donated some money to plant trees and proposed that flowering cherry trees should be planted in the bank at the end of the car park.

Cllr. Turton reported that the hall bookings meeting had been successful.

840.CHURCH YARD

There was nothing reported.

841.CEMETERY

The chairman expressed a view that the proposed purchase of the extension to the cemetery should not have been a confidential item, and it was proposed and agreed that the proposed purchase of land at the rear of the cemetery from Springwater Golf Club should be made public. See agenda item 862.

842.ALLOTMENTS

There was nothing reported.

843.NEWSLETTER

It was agreed to publicise the Environment Agency free phone number to report blockages or flooding , and to remind villagers not to throw anything into the dyke.

844.AOB

Cllr. Turton conveyed a request from the Bridge Club, to bring in and store two more card tables in the Village Hall. This was agreed, providing they were put away properly.

Cllr. Wardle reported that BT notices had appeared in the two village telephone boxes, stating that they were no longer viable and would be removed unless a £300 annual payment was made per kiosk, or unless the village adopted each box for £1. Under the "adoption", BT would remove the telephone and wiring and it would be up to the Parish Council to maintain the box. It was proposed and agreed to "adopt" the boxes for £1 and the chairman agreed to review the associated terms and conditions.

845.DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as November 2nd at 7pm in the Village Hall.

The meeting ended at 10.30pm.

**Minutes of the Parish Council Meeting held on
Monday 2nd November 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. John Boot, Cllr. John Charles-Jones, Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr. Charles Wardle, Cllr Richard Whincup and Cllr. Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (clerk), two residents

846. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Margaret Briggs and Cllr. Paul Berrisford .

847. MINUTES OF THE PARISH COUNCIL MEETING

The minutes of the meeting held on 5th October were approved after minor amendment and signed by the Chairman. There was further discussion on minute 788 from 3rd August and consensus was reached so that the clerk could amend the minute for signature by the chairman.

848.MATTERS ARISING

There were none.

849.DECLARATIONS OF INTEREST

Cllr. Berrisford had declared an interest via email in the planning application for 61 Lowdham Lane.

850.COUNTY REPORT

It was reported that a fence section near 30 Main Street has been damaged by a vehicle and the clerk was asked to write to the Highways department at Nottinghamshire County Council to request that it be repaired.
It was reported that one of the road name signs for The Meadows had been damaged and the clerk was asked to contact John Evens at Gedling BC to request that a replacement sign be installed.

851.DISTRICT REPORT

Cllr. Boot reported that Gedling BC were discussing budgets for 2010/11 and that due to the impact of the recession Gedling BC now had discretionary powers to extend planning permission beyond 5 years.

852.CHAIRMAN'S REPORT

None was given.

853.CORRESPONDENCE AND EXCHANGE OF INFORMATION

The clerk read out a letter from Dr S. Foster Smith, executor of the estate of John Mansfield Foster, which explained that a vacant grave in U section is owned by the estate, and is to be retained for the heirs of Charles Ernest Foster.

The clerk read out a letter from Alison Hall, in which she suggested that the derelict plot of land next to the church at 100 Main Street might be developed as a nature reserve. Cllr. Wardle explained that planning permission for 5 houses had been granted for this land and encouraged Alison Hall to approach the owner directly.

The clerk reported that 3 enquiries had been received regarding the waiting list for allotments. After discussion it was proposed and agreed to reopen the waiting list for current Woodborough residents only. As a significant waiting list already exists, it was agreed to check that all plots were being actively worked by the existing tenants.

The clerk reported that Woodborough Community Association had requested that one BT telephone box should retain its working telephony. After discussion it was agreed that the decision to adopt the box for £1 should be upheld, and that due to the wide prevalence of mobile phones users of the BT box should not be subsidised by parish funds.

854.PLANNING APPLICATIONS

The following application was considered: reference 750 09/0945, an application by Mr Baum of 61 Lowdham Lane for an extension to the existing garage, to which there were no objections.

It was agreed that the new clerk should be given delegated authority for responding to planning applications when the deadline fell between full council meetings.

855.FLOOD PREVENTION

The chairman reported that there had been a flood outside the Four Bells on Sunday 1st November and agreed to report the blocked drains to the County Council.

856.RIGHTS OF WAY

It was reported that a letter had been received from Nottinghamshire County Council regarding public path diversion orders.

857.CLERK'S REPORT & ANNOUNCEMENTS

The clerk reported that Gedling BC had requested that the village hall be made available for the general election which was likely to be held in May or June 2010.

858.FINANCE

The financial statement was approved and 20 cheques totalling £2598.32 including £70.86 VAT were approved for payment.

The chairman invited members to bring budget proposals to December's meeting, to be worked up into a full budget proposal by himself, Cllr. Charles-Jones and the clerk for presentation back at January's meeting. Cllr. Hough expressed a view that in the current economic climate the precept should not be increased.

859.PLAYING FIELD & GOVERNORS' FIELD

Cllr. Wardle proposed that a rotten wooden window in the pavilion should be replaced with a upvc window at a cost of £330 and this was agreed. Cllr. Wardle advised that the services of Paul Nightingale (decorator) would be required to touch up paintwork in both the pavilion and village hall after all works had concluded.

Cllr. Wardle advised that a trench had been dug in the Governors' Field to provide a permanent electric supply for Christmas lights and other events. It was proposed and agreed to spend up to £120 to clear leaves from the Governors' Field, and to pay the cherry picker £369.60 to put up and take down the Christmas lights.

The clerk reported that she had spoken to the Reverend Giles concerning the lease on the Governors' Field and hoped a response would be available for the December

meeting. The clerk agreed to check the status of the insurance on the field and the play equipment.

860.VILLAGE HALL

Cllr. Wardle reported that work on the new roof was complete and ready to be inspected by himself and Barrie Ward on his return from holiday. Cllr. Wardle advised that the gutters and gullies required replacement; the extent of the damage underground was not completely known but the maximum cost would be £1700, and the likely cost £1580. Quotes had been received from Dukeries and David Hallam and it was proposed and agreed to appoint David Hallam.

Cllr. Wardle proposed that a wheelchair ramp should be built at the emergency exit at the back of the hall; it was agreed that this work should be included in the budget for 2010/11.

Cllr. Turton reported that she had slipped on the renovated hall floor and suffered an injury to her shoulder. The clerk agreed to write to the floor contractor and ask for his comments.

Cllr. Wardle reported that Timmermans would supply 3 trees plus all necessary stakes and compost for the sum of £112, utilising the donation made for this purpose by Mrs Eberlin.

861.CHURCH YARD

It was reported that Nottinghamshire County Council had been asked to provide a report on the lime trees in the church yard to ensure that the council had unbiased advice on the pruning of these trees. The budget of £500 would not be spent in 2009/10.

862.CEMETERY

It was reported that the proposed extension had not been progressed since the last meeting.

863.ALLOTMENTS

There was nothing further reported.

864.NEWSLETTER

The clerk was asked to ensure that Parish Council meeting dates appeared in the "What's On" section. It was agreed to forward several notices to the editor for inclusion.

865.AOB

The clerk was asked to write to Gedling Homes to ask them to move their Roe Hill noticeboard around the corner so it would be less obtrusive.

Cllr. Charles-Jones agreed to follow up the Greenwood Grant scheme, and asked for suggestions for potential sites for tree planting. Cllr. Hough suggested the top of Roe Lane.

866.DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as December 7th at 7pm in the Village Hall.

**Minutes of the Parish Council Meeting held on
Monday 7th December 2009 at 7:00 pm at
The Village Hall, Lingwood Lane, Woodborough, Nottingham.**

PRESENT

Cllr. G Parkinson (Chairman), Cllr. Paul Berrisford, Cllr. John Boot, Cllr. Margaret Briggs, Cllr. John Charles-Jones, Cllr. Paul Hough, Cllr. Mavis Leafe, Cllr. Jan Turton, Cllr Richard Whincup and Cllr. Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (clerk), Mark Spencer (Notts County Council), twelve residents

Before opening the meeting, the chairman invited Mr Walker to address the Parish Council on the issue of a newly constructed fence to the north of The Meadows. Mr Walker put forward a view that the fence, although legal, posed a safety issue as access for emergency and other vehicles was now restricted and he also argued that the appearance of the fence was not sympathetic in a rural area such as Woodborough. Mr Walker asked the Parish Council for its advice in possible steps he might take to change the law and prevent similar fences being put up in future without planning consent. The Chairman advised Mr Walker to contact Paddy Tipping MP, as a change in planning law could only be enacted through Parliament. Cllr. Boot confirmed that planning permission was not required for this type of fence and suggested that compromise was the only way to achieve change.

The chairman opened the meeting at 7.30pm.

867. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. Charles Wardle, due to a long standing social commitment.

868. MINUTES OF THE PARISH COUNCIL MEETING

The minutes of the meeting held on 2nd November were approved.

869. MATTERS ARISING

The clerk reported that there may be a delay to the renewal of The Meadows road sign as Gedling BC only place orders for road signs when a sufficient number are required. The clerk reported that a reply had been received from Mr Daykin regarding the product used on the hall floor. Cllr. Charles-Jones reported that trees had been planted in the bank in the Village Hall car park earlier that day.

870. DECLARATIONS OF INTEREST

There were none.

871. VILLAGE HALL LIGHT AND SOUND EQUIPMENT

The Chairman invited Mr Colin Fraser to address the Council on a number of proposals.

1. It was proposed and agreed to allow Woodborough Players to erect a lighting bar with 6 LED lanterns to the centre of the stage. Installation would be carried out by STS. Woodborough Players would bear the cost of the project (circa £1500); the Parish Council would own the lighting bar and maintain it, while the lanterns would remain the property of the Players.
2. It was proposed and agreed to use STS to supply and fit brackets for the Village Hall speakers. The cost to the Parish Council, to include safety chains, will be £120 providing the work is undertaken at the same time as the installation of the lighting bar. Other quotes were considered; it was agreed that a specialist contractor should carry out the work.

3. It was proposed and agreed to purchase a movable trolley from STS to house controls for the lighting sound and microphones, at a cost of circa £400. The benefits of such a trolley are the safety and security of the equipment and ease of use, as the controls will be prewired and preset. Two further quotes had been obtained but had been less competitive; Mr Fraser offered to seek further prices before placing an order with STS.

Cllr. Charles-Jones reminded the Council that capital expenditure items should be notified on the agenda in future, and, while supporting the proposal to purchase this equipment, stated that the Council must become more aware of budgetary constraints going forward.

Mr Fraser confirmed that he is willing to train key users groups in use of the lights and controls, and suggested that the booking form be amended to include information on the lighting options. He also suggested that the bar area could be made secure for storage of the equipment, and it was agreed that this should be discussed at the next meeting of the Village Hall Working Party on January 22nd 2010.

872. **COUNTY REPORT**

Cllr. Spencer reported that there is a consultation on the state of the roads in progress. County Councillors have been invited to nominate roads in need of urgent repair. The Parish Council requested that Lingwood Lane and Bank Hill be considered.

873. **DISTRICT REPORT**

Cllr. Boot reported that Gedling BC are currently considering budgets for 2010/11.

874. **CHAIRMAN'S REPORT**

The Chairman reported that several councillors supported the idea of updating the Parish Council's letterhead via a logo or other device. Cllr. Spencer suggested that there should be a competition for villagers to create an appropriate design. Cllr. Hough agreed to manage the competition.

875. **CORRESPONDENCE AND EXCHANGE OF INFORMATION**

An enquiry regarding exclusive rights of burial had been received.

Letters had been received from Gedling BC and Notts CC advising that funding for 2010/11 is under review. The clerk reported that Nottinghamshire County Council have offered the Parish 5 bags of road salt for use during the winter. It was agreed to accept this offer and have the salt delivered to the Village Hall car park.

An email had been received from RCAN advising that the cost of a combined PRS and PPL licence for 2010 will be £81.

The clerk reported that there had been 3 thefts from vehicles during the night of 25th November.

The clerk reported that a new weekly Sunday morning booking had been received from The Old Apostolic Church; the Church were happy to work around other annual events (eg Harvest Festival) and Sunday bookings which had already been received.

The Chairman informed the Council that a letter had been received from Mr John Harlow and would be circulated on email.

876. **PLANNING APPLICATIONS**

The following application was considered: reference 752 09/0992, an application by Mr Almond of 24 Main Street to build a garage extension with a bedroom above, to which there were no objections.

It was reported that the school had started the construction of the new fence and had requested the removal of the low metal fence between the Village Hall car park and the school. It was agreed that the clerk should write to the school stating that as the fence had been erected and paid for by the Parish Council at a cost of over £3000 at the school's request, and that as the fence was erected pursuant to a covenant in a conveyance between Nottinghamshire County Council and Woodborough Parish Council, the Parish Council was not prepared to remove the fence. Cllr. Hough reported that he had not been privy to disclose the school's plans for the fence as it had been treated as a confidential item; as a consequence he felt that his position as Governor had become untenable, and he announced his plan to resign from the role.

Cllr. Turton expressed a view that the school children should still be allowed to use the Parish Council playing field. Cllr. Boot supported this view and proposed this be made an agenda item for the January meeting of the Parish Council.
Cllr Hough left at 8.45 pm.

877. **FLOOD PREVENTION**

Cllr. Briggs reported that she had met with Helen Stevenson from Nottinghamshire County Council to discuss community resilience, and that she planned to visit Lowdham's resilience store during December.

878. **RIGHTS OF WAY**

Cllr. Wiltshire reported that the public path diversion orders were now effective, and that new waymarkers would be issued early in 2010. Footpaths 7 and 8 will shortly be furnished with kissing gates in place of existing stiles. Cllr. Wiltshire suggested that the Parish Council considered ways of displaying a map of the footpaths.
Cllr. Mark Spencer left at 9.05 pm.

879. **CLERK'S REPORT & ANNOUNCEMENTS**

A confidential item was discussed.
The clerk reported that the Council's current insurance was based on a local councils activities questionnaire filed in 1998, and recommended that the questionnaire be resubmitted in advance of renewal.

880. **FINANCE**

The financial statement was approved and 23 cheques totalling £22108.50 including £2556.76 VAT were approved for payment. £19392 was paid to Dukeries for roofworks.

Cllr. Leafe proposed, and Cllr. Whincup seconded the proposal, for Woodborough Charities to pay £960 in cash to needy villagers in time for Christmas. The Chairman asked the clerk to give the Charities cheque book to Cllr. Leafe. It was proposed and agreed to renew NAVACH membership at a cost of £25.

881. **PLAYING FIELD & GOVERNORS' FIELD**

In response to a query about how the Parish Council should manage the Playing Field going forward, Cllr. Berrisford reported that the football and cricket teams currently pay circa £2000 per annum for mowing and electricity, in addition to £300 fees to the Parish Council, and recommended that the current arrangement be continued. The Chairman expressed a view that the increase in rates due to inclusion of the pavilion should be passed on to the sports clubs in 2010. Cllr. Berrisford agreed to find out details of any subletting by the sports clubs.

On behalf of Cllr. Wardle, the clerk reported that £120 would be spent eliminating moles from the Playing Field.

The Chairman reported that the governors of the Wood's school had signed a new lease for the Governors' Field which incorporated the amendments desired by the Parish Council. Members voted unanimously in favour of a resolution to sign the new lease, and the Chairman signed on behalf of the Parish Council.

882. **VILLAGE HALL**

The clerk reported that inspection of the new roof would take place 11th December, following removal of the old tiles from the car park. £1000 had been withheld from the cheque to Dukeries pending final approval by Barrie Ward. It was proposed and agreed to instruct David Hallam to renew the interior of the roof in the bar down to the beam area, and to brick up the Ventaxia hole, at a cost of £303.

The clerk reported that Preschool had requested that a ramp be installed outside their store room; the Council had no objection to this work providing the Preschool paid all costs. The clerk reported that PAT testing was due in January 2010.

It was proposed and agreed that the Council should cancel the agreement with BT to supply a payphone to the Village Hall due to very low usage.

A cheque had been received from CPRE for £50 for 2nd prize in the Best Kept Village competition. Cllr. Turton proposed and it was agreed unanimously to forward £50 to Woodborough in Bloom.

883. **CHURCH YARD**

There was nothing to report.

884. **CEMETERY**

Cllr. Wiltshire reported that Ian Moore from Springwater Golf Club was ready for the Parish Council to peg out the land that would form the proposed extension to the cemetery. Cllr. Whincup agreed to contact Dave Pullan at the golf club to arrange this, and to contact Alastair Benton to measure the land.

885. **ALLOTMENTS**

The clerk reported that all tenants had now received a letter advising that plots would be inspected to ensure that they were being worked in line with the tenancy agreements, and that any plots relinquished would be split into two to clear the waiting list. One tenant had already indicated that he would not renew. It was proposed and agreed to remove all non Woodborough residents from the waiting list, but to reopen the waiting list to new applicants from Woodborough after January 1 2010, with the application procedure advertised on the noticeboard and in the newsletter.

886. **NEWSLETTER**

It was agreed that the design competition should be featured in the newsletter.

887. **AOB**

There was none.

888. **DATE OF THE NEXT MEETING**

The date of the next meeting was confirmed as January 4th at 7pm in the Village Hall.

The meeting ended at 10.20pm.