

**Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> January 2011 at 7pm**  
**The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford (part), Cllr Margaret Briggs, Cllr John Charles-Jones (part), Cllr Hough (part), Cllr Mavis Leafe, Cllr Jan Turton (part), Cllr Charles Wardle (part), Cllr Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (Clerk); Mr R Hanson, resident (part), Mr J Harlow, resident (part)

Before opening the meeting the chairman invited the members of the public present to speak. Mr Hanson expressed concerns about unswept leaves in the Governors' Field which was both unsightly and dangerous. He offered use of his trailer to clear the leaves. Cllr Charles-Jones commented that work had been delayed by the harsh weather and was scheduled for completion by the end of the week. Mr Harlow expressed his disappointment that the PC had proposed to raise the precept by £602 and commented that last year's accounts had not been uploaded to the website.

**1141. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Geoff Parkinson due to holidays and from Cllr John Boot.

**1142. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 6<sup>th</sup> December were approved for accuracy.

**1143. MATTERS ARISING**

The clerk reported that she had discussed the issue of dog fouling on the playing field with GBC. GBC's Environment Department take dog fouling extremely seriously and will issue a fixed penalty notice of £50 to offending owners and walkers if a statement is received. Cllr Charles-Jones informed members that treeworks in the church yard were scheduled for the week of 17<sup>th</sup> January.

**1144. DECLARATIONS OF INTEREST**

Personal interests were declared as follows: Cllrs Whincup and Berrisford, allotments; Cllr Turton Woodborough in Bloom; Cllrs Briggs, Leafe and Wardle, WCA.

**1145. CHAIRMAN'S REPORT**

The Chairman informed members that he would attend the funeral of the late Mrs Shirley Hoskins who had served as a member of Woodborough Parish Council.

**1146. COUNTY REPORT**

Cllr Spencer had sent a written report covering gritting, the school fence, Bank Hill ditch drainage, Calverton Leisure Centre closure, the burial ground survey and a lorry watch scheme.

**1147. DISTRICT REPORT**

The Chairman had received a report from Cllr Boot. The proposed expansion of the waste facility at Dorket Head had received some opposition and was being scrutinised.

**Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> December 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk)

The meeting was preceded by a 30 minute public session to discuss planning application 2011/1274 for 7 dwellings at 147 Main Street which was attended by 20 members of the public, the landowner of 147 Main Street and 2 of the project team managing the application. A brief summary of comments made is appended.

**1438. APOLOGIES**

Apologies were received and accepted from Cllr Boot, Cllr Briggs and Cllr Charles-Jones.

**1439. DECLARATIONS OF INTEREST**

Personal interests were declared: Cllrs Blinston, Wardle and Whincup, WCA; Cllrs Berrisford, Blinston and Whincup: allotments; Cllr Turton, Woodborough in Bloom; Cllr Hough: Woods School.

**1440. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on November 14<sup>th</sup> were approved.

**1441. MATTERS ARISING**

It was agreed to contact Woodborough Hall to see if they were amenable to emailing concerned residents about firework displays in advance. Cllr Berrisford said that he had reported the issue of bikes coming down from Ploughmans Wood onto the footpath to Gareth Hudson at NCC; his reply was awaited. It was confirmed that snow shovels had been purchased for the emergency store. Cllr Parkinson reminded members of the definitions regarding declaration of interests. Cllr Berrisford reported that he had submitted a grant application to Sport England to improve drainage on the playing field.

**1442. MINUTES FROM PARISH MEETING OCTOBER 31ST**

After a short discussion the amended minutes were approved, taking onboard comments from Mr Osborne. It was agreed that these minutes should be forwarded to Mr Osborne prior to the Parish Meeting to be held on January 4<sup>th</sup>.

**1443. CHAIRMAN'S REPORT**

The Chairman thanked Cllrs Wardle and Parkinson for their work installing the Christmas lights.

**1444. COUNTY REPORT**

Cllr Spencer had sent season's greetings and confirmation that stocks of salt remained high.

**1445. DISTRICT REPORT**

It was reported that the roads and pavements had been swept to clear autumn leaves.

#### **1446. BUDGETS FOR 2012/3**

Cllr Charles-Jones had attended a Parish Forum at GBC on December 8<sup>th</sup> and had reported that parish aid would now be halved for 2012/13, then cancelled altogether in 2013/14. Further funds would be allocated within the borough using “deprivation indices”.

The clerk presented a table provided by GBC which showed that a band D property would be charged an additional £11.92 per annum if an additional £10,868 (revenue aid received from GBC in 2011/12) were to be raised via the precept.

Members presented ideas for consideration in the budget process: Cllr Hough, tree planting to commemorate the war dead; Cllr Berrisford, vertidrainage of playing field and contingency for pavilion, laminated signs and maps for footpaths; Cllr Turton, grant to Woodborough in Bloom, floor cleaning machine for hall, contribution towards DVD of village life; Cllr Wardle, new floor coverings, refurbishment of toilets, car park repairs, new litter bins, renewal of Governors’ Field railings.

Cllr Blinston advised that the WCA would be prepared to contribute to the purchase of additional Christmas lights.

It was agreed that at the Parish Meeting on January 4<sup>th</sup> the Chairman would present the running costs for the parish separately from discretionary initiatives and explain the impact on the precept of raising the required revenue.

#### **1447. VILLAGE HALL HIRE FEE**

It was agreed to accept the recommendation of the VHWP to raise the hourly rate for residents to £8.50 and non-residents to £15 from April 1 2012.

#### **1448. QUEEN’S DIAMOND JUBILEE CELEBRATIONS**

An update from the pubs was expected in time for January’s meeting.

#### **1449. WEBSITE**

There was no progress to report.

#### **1450. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

Emails had been received from Mr Stanyard and Mr Osborne welcoming the posting of the PC’s apology on the noticeboard. A letter had been received from GBC’s Licensing Officer advising that the Four Bells licence variation had been turned down. NCC had advised that their draft budget was now online for further consultation. In accordance with the bookings terms and conditions, it was agreed that 2 hall bookings that had been cancelled at short notice should not be refunded. An email had been received requesting permission to metal detect on PC land and it was agreed to permit detecting on the cemetery extension providing contact be made first via Cllr Whincup.

The Horticultural Society had written to raise concerns about the bookings meeting and requesting that the date be brought forward. In response Cllr Parkinson read out a proposed revision to the policy and it was agreed to adopt this. It was agreed that the clerk should write to

regular users enclosing the revised policy, and asking for feedback as to whether the meeting should take place in September or early July.

Various agendas and minutes from GBC were noted.

**1451. CHURCHYARD**

There was nothing reported.

**1452. PLANNING**

There were no objections to: application PC reference 826 2011/1296 Mr and Mrs Page of 22 Holme Close for a single storey rear extension and alterations; application PC reference 827 2011/1294TPO Mr D Ashby of 70 Main Street for work to 3 trees. PC reference 825 2011/1274 an application by Mr N Skill to demolish a bungalow and build 7 new dwellings at 147 Main Street was discussed at length. It was agreed to object on the basis of the narrow access road, over development of the site and flood risk, and in addition suggest that plot 1 be made a bungalow if developed at all, that all access (pedestrian or vehicular) to the site via the private drive be denied, and that the status of the blue cedar be checked for a potential preservation order.

**1453. ALLOTMENTS**

The Chairman reported that a new lock had been purchased following damage to the old one.

**1454. CEMETERY**

The Chairman reported that Stephen Rose had now cleared the extension land and the fence would shortly be erected. As part of the works to make ready the extension, evergreen trees in the hedge would need removing in due course.

**1455. HEALTH & SAFETY**

Cllr Sharp reported that he would start the programme of renewing the risk assessments in the new year.

**1456. GOVERNORS' FIELD**

It was reported that the leaves had been cleared. Some branches remained on the field from the earlier tree fall and would be cleared by the property owner. Cllr Blinston reported that the governors of Woodborough Woods school had rejected the proposal to nominate the Governors Field for protection under the Queen Elizabeth Fields Challenge.

**1457. PINFOLD**

Cllr Wardle reported that he had cleared the rubbish from the renovations and it was agreed that the PC should reimburse Cllr Wardle for the cost of the skip. It was agreed that the prize for the Best Kept Village Competition (£125) be used to purchase a planter to go below the storyboard in the pinfold.

**1458. FINANCE**

The financial statement was approved and 20 cheques totalling £18704.33 including £1766.64 VAT were approved for payment. Gross payments over £500: Solar Connect £10,007.93, FCC Electrical £5,250.16, Birch Painting £813.60.

It was reported that a deposit bond had been set up at Nat West and it was resolved to close the accounts held at Santander. Cllr Parkinson reported that he had held brief discussions with HSBC regarding internet banking, which could reduce bank charges.

**1459. VILLAGE HALL**

Cllr Wardle reported that the VHWP had agreed a recommendation to block off the window above the bar prior to redecoration.

**1460. SPEEDWATCH**

Cllr Blinston reported that Speedwatch was active collecting data on both vehicle speeds (the top speed recorded was 53mph on Lowdham Lane) and vehicle numbers. There was a discussion on whether the PC should request additional sign reducing signage from NCC and it was agreed to collect further data in order to strengthen the case. A weekly Speedwatch session was planned and letters would be sent out by PC Phil Anelay. More volunteers were still required to spread the workload.

**1461. NEWSLETTER**

The January newsletter had been cancelled but it was agreed that the February newsletter should contain minutes for November and December meetings.

**1462. AOB**

Cllr Turton reported that she had attended the NALC AGM, at which the launch of the NALC website had been announced.

**1463. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as January 9<sup>th</sup> 2012. The meeting finished at 10.10 pm.

**SUMMARY OF DEBATE DURING PUBLIC SESSION HELD AT 6.30**

Mike Downes, Planning Consultant, outlined the details of the application and answered some issues raised: the height of the properties had been reduced by making them 1.5 storeys high and cutting them into the site; access via Hawthorn Close had been agreed in principle with the Highways Authority; there are precedents for infill in the village; plans do not affect openness as area is contained on all sides; site is being stepped to provide drainage; density is below national guidance; plan will provide a range of different housing .

Challenges to the plan were raised on the following grounds: access of emergency vehicles impeded via Hawthorn Close; access arrangements for construction traffic; road should be wider and adoptable; private driveway to Main Street must not be accessible to pedestrians walking through as it will be unsafe for them and intrusive for residents; flood risk to Main Street will increase as water will run off rather than being absorbed; development is more dense than existing infill; fear of lorries going close to existing properties during construction; plot 1 should be a bungalow; special circumstances needed to develop green belt.

**1148. PLAYING FIELD AGREEMENTS**

Cllr Berrisford informed members that he had met with both the football and cricket clubs to discuss charges for 2011/12. Both clubs favoured a formal agreement. Cllr Berrisford agreed to circulate the costs and charging options for a decision at February's meeting. Cllr Berrisford left the meeting.

**1149. BUDGET FOR 2011/12**

Cllr Charles-Jones presented the budget proposal. Revenue aid from GBC would decline by £1740 (13.8%) year on year, and capital aid (this year £2732) would be cancelled altogether. The precept would rise by £602 or 3.5% to make up part of this shortfall, the impact of which on a band D household was 46p extra per year. Expenditure proposals included provision for an election and £5000 of funds to match possible grants for the improvement of the Village Hall, which in future was likely to provide the PC with an increasing proportion of its income. Expenditure would exceed income by £5411 reducing PC reserves. Cllr Charles-Jones proposed the budget and it was agreed unanimously. The chairman signed the precept request for return to GBC. Cllr Charles-Jones left the meeting.

**1150. GOVERNORS' FIELD**

Cllr Wardle advised that the delay in reinstating the railings was due to the stonemason's difficulties in sourcing the required stone.

**1151. PAVILION**

Cllr Wardle advised that the recent severe temperatures had caused the shower controls to fracture, despite the precautionary draining of the system. The issue had been raised with the PC's insurers; if accepted the PC would be charged a £250 excess and would lose the benefit of a no claims bonus (£133) at renewal. Cllr Wardle said he would investigate electric heaters with a frost stat that could prevent a recurrence. Cllr Hough joined the meeting.

**1152. PINFOLD**

Cllr Wardle informed members that Grass Roots Funding had made a grant available for the restoration of the pinfold via the WCA. A condition of the grant was that work must be completed by the end of March which presented some challenges particularly in gaining planning consent.

**1153. PLANNING APPLICATIONS**

Applications by Mr Timothy Lock of Woodborough Hall for works to the roof and guttering (ref 791, Gedling 2010/1027) and to install a bee hive (ref 790, Gedling 2010/1020) were considered; there were no objections.

**1154. CEMETERY**

The Chairman reported that he had had a positive conversation with Ian Moore of Springwater Golf Club and was confident that the purchase would shortly be completed. Cllr Turton left the meeting.

**1155. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

The clerk passed letters of thanks from recipients of Christmas gifts from Woodborough Charities on to Cllr Leafe. An offer to join the speedwatch team had been received. A letter had been received from The Royal British Legion inviting the Council to organise a Poppy Party on the weekend of 10<sup>th</sup> - 12<sup>th</sup> June 2011 to celebrate the Legion's 90<sup>th</sup> birthday. Cllr Hough took the brochure away to discuss with Cindy Bamford and other voluntary groups. Advance notification had been received from the Secretary of State for Culture of plans to mark the Queen's Diamond Jubilee from 2<sup>nd</sup> - 5<sup>th</sup> June 2012. It was agreed to discuss Woodborough's participation at February's meeting. Various agendas and minutes from GBC were noted.

**1156. FLOOD PREVENTION**

The clerk read out a letter from the Environment Agency requesting that the PC accept responsibility for the contents of the emergency store including upkeep, insurance, repair and training. These were conditions of the "gift" being made and it was proposed and agreed to sign and return the letter. Cllr Briggs reported that Mick Robinson would attend the January meeting of the Emergency Planning team to discuss training and other matters arising from the installation of the emergency store.

**1157. ALLOTMENTS**

The Chairman reported that the new lock was, to his knowledge, being left scrambled by tenants.

**1158. HEALTH & SAFETY**

Cllr Hough stated that he wished to relinquish his responsibility for health and safety, the minute from December suggesting otherwise was based on a misunderstanding.

**1159. FINANCE**

The financial statement was approved and 10 cheques totalling £2090.72 including £70.38 VAT were approved for payment.

**1160. CLERK'S REPORT AND ANNOUNCEMENTS**

The clerk reported that 2 further responses had been received following the advert in the Newsletter for help redeveloping the website. It was agreed to consider a brief at February's meeting.

**1161. VILLAGE HALL**

Cllr Hough reported that he and Cllr Wardle were completing an "Expression of Interest" application form for a grant from Veolia. It was reported that a window in the committee room had been broken by a football and unsightly football prints had been left on the exterior wall of the hall. Regrettably, no one had come forward to apologise for the damage caused.

**1162. RIGHTS OF WAY**

There was nothing reported.

**1163. NEWSLETTER**

It was agreed to publicise the increase in the precept and the likely impact for each council tax band; to caution dog owners and walkers about dog walking and especially fouling on the playing field; to publicise the date of Mark Spencer MP's surgery at Calverton in March.

**1164. AOB**

Cllrs Hough and Charles-Jones had notified the Chairman that they had clashing engagements on the first Monday of each month and it was agreed to make this an agenda item in February.

**1165. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as February 7<sup>th</sup> 2011.

The meeting finished at 9.30 pm.

**Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> February 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Paul Hough, Cllr Mavis Leafe, Cllr Geoff Parkinson, Cllr Jan Turton, Cllr Charles Wardle, Cllr Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (Clerk); Mr J Spafford, resident (part)

**1166. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Paul Berrisford due to holidays.

**1167. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 10<sup>th</sup> January were approved for accuracy with minor amendment.

The chairman suspended the meeting to allow Mr Spafford of Bank Hill to speak regarding his revised planning application (PC ref 793, GBC 2010/1127) for an extension at 28 Bank Hill. It was agreed to pull consideration of the application forward on the agenda, and there was no objection.

**1168. MATTERS ARISING**

Cllr Boot reported that GBC had been successful in 10 prosecutions for dog fouling and littering. A propos the proposed extension to Dorket Head waste facility, Cllr Charles-Jones commented that recent high winds had created huge problems of litter for neighbouring properties, and hoped that consideration would be given to controlling flying litter.

**1169. DECLARATIONS OF INTEREST**

Personal interests were declared as follows: Cllr Turton : Cancer Research; Cllrs Briggs, Leafe, Wardle and Whincup, WCA.

**1170. CHAIRMAN'S REPORT**

The Chairman reminded members that the PC had adopted Clause 12 of the Code of Conduct, which gave members with a prejudicial interest the right to make representations relating to the business in question provided that the public are also allowed to attend the meeting for the same purpose. Cllr Boot commented that the Localism Bill proposed the scrapping of the Standards Board; it would fall to local councils to manage any future regulation and this was under discussion at GBC.

**1171. COUNTY REPORT**

There was none.

**1172. DISTRICT REPORT**

Cllr Boot reported on the progress of the Localism Bill; this would have a big impact on parishes and would require the creation of neighbourhood plans. May 5<sup>th</sup> was confirmed as the date for elections of Borough Councillors, Parish Councillors and also a referendum on the alternative vote.

**1173. SCHOOL FENCE AGREEMENT**

The clerk reported that the heads of terms for the licence to access the field out of school hours had now passed NCC's pre-agenda stage and would be referred to the Portfolio Meeting for approval, week commencing 14<sup>th</sup> February.

**1174. MEETING DATES**

It was agreed to defer a decision on changing the meeting date until after the election.

**1175. CELEBRATION OF THE QUEEN'S DIAMOND JUBILEE 2012**

It was agreed to make this an agenda item at the Annual Meeting of the Parish.

**1176. WEBSITE BRIEF**

The clerk presented a brief for the redevelopment of the website and it was agreed to forward this to the 4 villagers who had expressed an interest.

**1177. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

Letters had been received from several residents expressing concern regarding the withdrawal of the second fire engine from Arnold Fire Station. It was agreed that the clerk should write to the Chief Fire Officer to ask how this would impact on the response time for Woodborough, and to post a copy of the letter on the noticeboard. An email had been received from the WI regarding the use of the car park by visitors to the school during a busy WI event; it was confirmed that hall users are not entitled to priority use of the car park. A letter had been received from Cancer Research seeking confirmation that there would be sufficient crockery and cutlery for 2 planned events; it was agreed that numbers should be made up to 200 (cups and saucers) and 175 (other pieces). An email had been received regarding the lack of a footpath on Foxwood Lane. A request had been received from Arnold Art Society to find locations for painting and sketching. A request had been received from The Horticultural Society to display their show banner on the railings and this was agreed. Various agendas and minutes from GBC were noted.

**1178. FLOOD PREVENTION**

Cllr Briggs advised that the Emergency Team were planning future strategy and ways of working for the Emergency Store.

**1179. PLANNING APPLICATIONS**

Applications by Mr Antony Russell of 24 Doverbeck Drive to extend the time limit of existing planning permission (ref 794, Gedling 2011/0006) and by Mrs Heather Wheatley of 117 Main Street for a new garage (ref 797, Gedling 2011/0076 and 2011/0077) were considered; there were no objections. Considering application ref 792, Gedling 2010/1113, by Mr J Martin of 170 Lowdham Lane for an extension, porch and conservatory, the PC observed that the design could be improved if the roof pitch of the extension followed the existing roof pitch. The PC objected to an application by Mr I Douglas of 3 Old Manor Close for a loft conversion with 4 dormers (ref 795, Gedling 2010/1121) on the grounds of the scale of the dormers and observed that the plans presented were incomplete. The PC did not wish to comment on application ref 796, Gedling 2011/0049 by the WCA, for the repair and renovation of the Pinfold.

**1180. PINFOLD**

Cllr Wardle presented quotes received for the restoration of the Pinfold and proposed that the PC agree to add up to £2000 to the funds pledged by Grass Roots funding to enable the work to be completed. Although supportive of the restoration, the PC felt that it was not appropriate to commit additional funds and the proposal was not carried.

**1181. GROUNDSMAN CONTRACT**

Cllr Wardle presented the tender document and it was agreed to advertise the contract on the noticeboards. It was agreed to seek quotes for 1, 2 or 3 years. Cllr Turton asked that a further requirement, to mow the cemetery in the week before Easter, should be added into the contract and this was agreed.

**1182. CEMETERY**

The Chairman reported that the heads of terms for the purchase of the extension ground had been received and the PC resolved to accept these terms.

**1183. HEALTH & SAFETY**

Cllr Hough stated that he would retain his responsibility for health and safety until after the election and would update the risk assessment for the village hall.

**1184. GOVERNOR'S FIELD**

Cllr Wardle reported that repairs to the railings were progressing with stone already in situ. There was no update on the boundary issue which was delaying the signing of the lease on the Governor's Field.

**1185. PLAYING FIELD**

Cllr Wardle reported that the insurance assessor had approved the claim for damage to the showers. Cllr Wardle presented quotes to install 2 Xpelair heaters controlled by a frost stat to prevent recurrence of the damage. Cllr Turton proposed that the decision be deferred until after April's Annual Meeting of the Parish. The proposal was not carried and instead it was agreed to install heaters now at a cost of £768. Several members expressed concern at the levels of expenditure on the pavilion during the last two years. It was agreed to make the expenditure on the playing field an agenda item at the Annual Meeting of the Parish so that parishioners could express their views on the level to which the PC should subsidise the sports clubs.

**1186. CHURCHYARD**

The treeworks had been successfully carried out. It was agreed that any future works should commence after the start of the school day.

**1187. FINANCE**

The financial statement was approved and 20 cheques totalling £6832.80 including £515.03 VAT were approved for payment. Gross payments over £500: Will Rawson £1285, Natural Cut Stone £2673.60. The clerk advised that pre-school had yet to pay their bill for November/December 2010 and it was agreed to write and seek immediate payment of that bill and the bill for the current period.

**1188. VILLAGE HALL**

Cllr Parkinson updated members on the recent meeting of the Village Hall Working Party. It was agreed to raise the bond for non-residents wishing to make use of the sound and light equipment to £250.

**1189. RIGHTS OF WAY**

There was nothing reported.

**1190. SPEEDWATCH/LORRYWATCH**

Cllr Parkinson said that he would restart Speedwatch in March/April. Cllr Spencer had been asked to provide more information on NCC's Lorrywatch scheme.

**1191. NEWSLETTER**

It was agreed to publicise the Annual Meeting of the Parish.

**1192. AOB**

Cllr Hough reported that he and Cllr Wardle had successfully completed an "Expression of Interest" application form for a possible grant for the Village Hall from Veolia and had now to submit a full application form by April 22<sup>nd</sup>. A final response would be received in August/September.

**1193. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as March 7<sup>th</sup> 2011.

The meeting finished at 9.55 pm.

**Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> March 2011 at 7pm**  
**The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr John Charles-Jones, Cllr Paul Hough (part), Cllr Mavis Leafe, Cllr Geoff Parkinson, Cllr Jan Turton, Cllr Charles Wardle, Cllr Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (Clerk)

**1194. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Margaret Briggs due to holidays.

**1195. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 7<sup>th</sup> February were approved for accuracy.

**1196. DECLARATIONS OF INTEREST**

Personal interests were declared as follows: Cllr Turton: Cancer Research; Cllrs Leafe, Wardle and Whincup: WCA; Cllrs Berrisford, Whincup: allotments.

**1197. CHAIRMAN'S REPORT**

The Chairman updated members regarding progress on the purchase of the cemetery extension and expressed his hope that the matter would be completed by the end of March.

**1198. COUNTY REPORT**

Cllr Spencer had sent a report covering truck watch, his support for the renovation of the Pinfold and the completion of Bank Hill drainage works. It was agreed to ask Cllr Spencer to lobby for a weight restriction of 7.5 tonnes.

**1199. DISTRICT REPORT**

Cllr Boot reported that the latest edition of Contact magazine contained useful information on the May 5<sup>th</sup> elections and referendum. GBC had finalised their budget; a proposal to end Parish aid had been discussed but not carried. The plan to build a new leisure centre on the King George V site in Arnold had been dropped and for the time being existing facilities at Arnold, Calverton and Redhill would be maintained; however the costs were high and ongoing review is inevitable. Waste Recycling Group have withdrawn from the proposed extension of the facility at Dorket Head; Istock may carry on with the application.

**1200. SCHOOL FENCE AGREEMENT**

The clerk reported that the heads of terms for the licence to access the field out of school hours had been approved by Cllr Reg Adair (the portfolio holder) and referred to NCC's legal department.

**1201. ANNUAL MEETING OF THE PARISH**

The clerk proposed a draft agenda modelled on last year's meeting but also including discussions on the village's participation in celebrating the Queen's Diamond Jubilee and the PC's investment in the sports facilities.

**1202. WEBSITE REDEVELOPMENT**

Three proposals had been received and it was agreed that the chairman, Cllr Hough and the clerk should meet with two of the companies.

**1203. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A letter had been received from Frank Swann, Chief Fire Officer, acknowledging the concerns regarding the future of Arnold Fire Station. An invitation had been received for the County Council Civic Service. NAVACH had sent details of a workshop on community building management and these were passed to Cllr Parkinson. Information received regarding 2011's Best Kept Village Competition was passed to Cllr Wardle. Various agendas and minutes from GBC were noted.

**1204. FLOOD PREVENTION**

A meeting of the Emergency Team was scheduled for 15<sup>th</sup> March. Cllr Wardle had attended a Flood Wardens meeting at Kelham Hall and reported that road closure signs would be made available to help manage future flooding incidents.

**1205. PLANNING APPLICATIONS**

The following applications were considered: Mr R Smith of Foxwood Lodge, Foxwood Lane to demolish 2 existing rear conservatories and replace with 2 similar conservatories (ref 798, Gedling 2011/0093); Mr T Lock of Woodborough Hall for a new timber beehive to hide a steel ventilation duct (ref 799, Gedling 2011/0149); Mr & Mrs Howard of 26 Park Avenue for a single storey rear and side extension (ref 800, Gedling 2011/0199). There were no objections.

**1206. GROUNDSMAN CONTRACT**

Four tenders had been received for the role as parish groundsman. It was proposed and agreed to accept Gardenscape's tender for 3 years as they had previously provided a good service and had put forward the lowest cost.

**1207. ALLOTMENTS**

The clerk confirmed that tenancy agreements had been sent out for return by April 1<sup>st</sup>, along with notice that the rent would rise to £20 for a full plot with effect from April 2012. Several agreements and rent cheques had been returned; to date no one had relinquished their plot.

**1208. CEMETERY**

The clerk had taken delivery of the new Register of Graves to improve record keeping.

Cllr Hough arrived.

**1209. HEALTH & SAFETY**

The pavilion legionella management programme would commence shortly following the repair to the showers.

**1210. GOVERNOR'S FIELD**

The repair to the railings had been completed and invoices for the work sent to the motorist's insurance company. Cllr Charles-Jones congratulated Cllr Wardle and the tradesmen involved in an excellent job. There was no update on the boundary issue which was delaying the signing of the lease on the Governor's Field.

#### **1211. PLAYING FIELD**

It was proposed and agreed to spend £125 on Vertidrainning the entire field. Cllr Wardle reported that the showers had been repaired following frozen pipe damage, and a cheque received from the PC's insurers. Two heaters had been installed in the pavilion to prevent further frost damage but additional expenditure of £70 was required to improve their effectiveness and this was agreed.

#### **1212. SPORTS CLUBS**

Cllr Berrisford presented a draft agreement for the football and cricket clubs. After much debate it was agreed that the basis for the hire charges made to the clubs should be the costs paid by the PC for Vertidrainning, business rates on the pavilion and the legionella management programme. Cllr Parkinson agreed to obtain the breakdown of business rates for the pavilion and the tennis court. It was agreed to consider the charges made to the tennis club following further research.

#### **1213. FINANCE**

The financial statement was approved and 22 cheques totalling £8198.72 including £306.69 VAT were approved for payment. Gross payments over £500: Dukeries £526.73, G Baggaley £948, Clive Catlin £818.75, Cooper & Berry £831.60, David Hallam £736, British Gas £1131.53.

No response had been received regarding the internal audit. The clerk reminded members that GBC's capital aid had yet to be claimed.

#### **1214. CLERK'S REPORT & ANNOUNCEMENTS**

A renewal document had been received from the PC's insurance broker; the charge for 2011/12 would be £2793.22. Cllr Parkinson agreed to check the rebuild value prior to the renewal date. Nomination packs for the upcoming PC election were available from GBC and notices had been placed on the Village Hall and Post Office noticeboards to create awareness.

#### **1215. VILLAGE HALL**

Cllr Wardle reported success in obtaining extra teacups and dessert bowls to replenish the kitchen cupboards. Cllr Parkinson reported with disappointment that the grant application to Wren for new chairs for the hall had been turned down.

The clerk reported that Pre-school had taken a further slot, booking Monday afternoons. The clerk referred a request by a wedding booking to have a hog roast; it was agreed to obtain further details but there was no objection in principle.

#### **1216. RIGHTS OF WAY**

Cllr Wiltshire reported that the Calverton side of the footpath beyond the cemetery had been resurfaced. There was some optimism that despite cuts NCC would continue to maintain the Woodborough footpaths as they were well used.

#### **1217. SPEEDWATCH/LORRYWATCH**

Cllr Parkinson said that he would restart Speedwatch in March/April along with some new volunteers.

#### **1218. NEWSLETTER**

It was agreed to publicise the Annual Meeting of the Parish, the new hire rates for the Village Hall and to announce a Village Hall china amnesty, requesting the return of stray items!

**1219. AOB**

Cllr Wardle enquired whether there were any plans to mark the Royal Wedding and it was proposed to discuss the planting of a tree at April's meeting. The clerk informed members of the Queen Elizabeth II Fields Challenge scheme that was being championed by Prince William as part of the Diamond Jubilee celebrations. The scheme intended to protect permanently outdoor recreational spaces such as children's play areas and could be a way of attracting funds as well as entitling participating land to display the Queen's Fields Challenge sign.

**1220. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as April 4<sup>th</sup> 2011.

The meeting finished at 9.45 pm.

**Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> April 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Geoff Parkinson, Cllr Charles Wardle, Cllr Kathryn Wiltshire

IN ATTENDANCE: Averil Marczak (Clerk)

**1221. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Jan Turton and Cllr Mavis Leafa.

**1222. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 7<sup>th</sup> March were approved for accuracy.

**1223. DECLARATIONS OF INTEREST**

Personal interests were declared as follows: Cllrs Briggs, Wardle and Whincup: WCA; Cllrs Berrisford, Whincup: allotments.

**1224. CHAIRMAN'S REPORT**

The Chairman informed members that the PC election would be uncontested as 10 nominations had been received.

**1225. COUNTY REPORT**

Cllr Spencer had sent note that he was lobbying for an Environmental Weight Restriction to be applied to Woodborough and had confirmed that he would attend the Annual Meeting of the Parish on April 11<sup>th</sup>.

**1226. DISTRICT REPORT**

There was nothing to report.

**1227. SCHOOL FENCE AGREEMENT**

Cllr Whincup presented the draft lease that had been received from NCC's legal department. It was agreed to respond requesting the following amendments: remove 3.9 and remove 5.1 (b); amend 1.1 permitted use to read "no domestic animals"; amend 3.4 to read "knowingly to do...". It was agreed that the draft lease should be appended to the official minutes.

**1228. ANNUAL MEETING OF THE PARISH**

It was agreed that Councillors' reports should precede open discussions on the funding of sports facilities, the Diamond Jubilee and the Pinfold.

**1229. WEBSITE REDEVELOPMENT**

Cllr Whincup proposed that the redevelopment of the website be awarded to Pete Wyles who had offered the most competitive price and greatest flexibility; this was agreed unanimously.

**1230. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

An email had been received requesting that budget information be made available on the website and it was agreed to include this on the redeveloped site. NALC had forwarded details of a consultation on Audit and a briefing on the Localism Bill. A revised timetable for the mobile

library had been received and displayed on the hall noticeboard. Various agendas and minutes from GBC were noted.

**1231. INSURANCE**

It was agreed to pay an incremental £86 on the premium, to take account of increased rebuild values for the hall and pavilion.

**1232. FLOOD PREVENTION**

Cllr Briggs reported that an inventory of the contents of the emergency store was being compiled along with a list of the keyholders; it was intended to publicise these on the PC and WCA websites and via the newsletter.

**1233. PLANTING OF TREE TO COMMEMORATE THE ROYAL WEDDING**

Cllr Charles-Jones had made tentative enquiries regarding planting such a tree in the church yard; it was a planning condition of recent tree works that a new tree be planted. It was agreed that the clerk should write to the Rev Giles setting out a proposal.

**1234. PINFOLD**

Cllr Wardle reported that the restoration of the walls was complete and that grant funds had been exhausted. The floor and gate remain in need of restoration. NCC has paid for a storyboard. There was a discussion regarding the types of benches that might ultimately be installed and it was agreed that this issue should be put to the Annual Meeting.

**1235. BENCH ON LINGWOOD LANE**

Cllr Wardle reported that a bench had been stolen from Lingwood Lane. It was unlikely to be worthwhile making an insurance claim.

**1236. PLANNING APPLICATIONS**

The following application was considered: Mr S Rothera of 2 The Meadows to an existing sunroom and erect a single story side extension. There was no objection.

**1237. ALLOTMENTS**

Most agreements and rent monies had been received. One allotment had been given up and it was agreed that the first person on the waiting list should be given the opportunity to take a half or whole plot.

**1238. CEMETERY**

Further progress had been made in the purchase of the extension land.

**1239. HEALTH & SAFETY**

Cllr Wardle reported that he would commence the pavilion legionella management programme.

**1240. GOVERNORS' FIELD**

A cheque had been received to cover the repair to the railings from the motorist's insurance company. There was no update on the boundary issue which was delaying the signing of the lease on the Governor's Field.

**1241. SPORTS CLUBS**

Cllr Berrisford reported that he had sent out the new charging formula and proposed rents for 2011-12 to the Cricket and Football Clubs; no reply had been received. Further discussion was expected at the Annual Meeting. It was proposed and agreed to charge the tennis club £260, increasing the rent by £10 and passing on the business rates charged by GBC for the tennis courts for the coming year. It was agreed that the clerk should clarify access arrangements for non members with the tennis club.

**1242. FINANCE**

The financial statement was approved and 13 cheques totalling £6199.90 including £187.53 VAT were approved for payment. Gross payments over £500: A T Baggaley £1060.20, Broker Network Ltd £2880.14.

The clerk presented an overview of the accounts for 2010/11 for use at the Annual Meeting.

David Brooks had confirmed his availability to do the internal audit.

The clerk had requested GBC's capital aid be carried over to be used against the cemetery purchase.

**1243. VILLAGE HALL**

The clerk reported on the recent meeting of the VHWP. Pre-school had requested that they be allowed to put up pictures in the main hall. This was not agreed. Pre-school had also requested that they be allowed to create a safe outdoor play area between the hall and the tennis courts, with a gate at either end to ensure that the fire exit route was not impeded. The PC supported this in principle, provided that the gates be left locked open when pre-school were not in session. No financial support was available. It was agreed to relay this message to pre-school and then assess their detailed plans for any fire risks. It was reported that the Players were wall mounting two new mirrors.

It was agreed to replace the percussion taps in the children's toilets. Paper towels had recently caused a blockage in the drains; Cllr Wardle had informed pre-school that the charges would be passed on to them.

**1244. RIGHTS OF WAY**

There was nothing to report.

**1245. SPEEDWATCH/LORRYWATCH**

There was nothing to report.

**1246. NEWSLETTER**

It was agreed to reinsert the dog fouling notice and also to make villagers aware of the danger of the invasive weed 'Himalayan Balsam', the threat to indigenous plants if allowed to spread, and the need to eradicate it if at all possible.

**1247. AOB**

Cllr Whincup thanked Cllrs Leafe and Wiltshire on behalf of the PC and wider community for their fine service and many achievements as part of the Parish Council. They will both be missed.

**1248. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as May 9<sup>th</sup> 2011.

The meeting finished at 10.10 pm.

**Minutes of the Annual Parish Council Meeting held on Monday 9<sup>th</sup> May 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk)

**1249. ELECTION OF CHAIRMAN FOR 2011/12**

Cllr Boot proposed Cllr Whincup, seconded by Cllr Wardle. Cllr Whincup was elected unanimously.

**1250. DECLARATION OF ACCEPTANCE OF OFFICE**

All members present signed in the presence of the clerk. It was resolved to allow Cllr Turton to sign her declaration after the meeting.

**1251. REGISTER OF MEMBERS INTERESTS**

Cllrs Whincup, Berrisford, Boot, Briggs, Charles-Jones, Parkinson and Sharp provided completed documents to the clerk.

**1252. MEMBERS' RESPONSIBILITIES**

The following responsibilities were agreed: Cllr Whincup: cemetery and allotments; Cllr Berrisford: rights of way and sports clubs; Cllr Briggs: vice chair, emergency planning and VHWP; Cllr Charles-Jones: finance and planning; Cllr Hough: planning and school; Cllr Parkinson: village hall, VHWP, speedwatch; Cllr Sharp: health and safety; Cllr Turton: planning; Cllr Wardle: Governors' Field, playing field, maintenance contracts, VHWP.

**1253. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Jan Turton due to holidays.

**1254. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 4<sup>th</sup> April were approved for accuracy with minor amendment. The minutes of the Annual Meeting of the Parish held on 11<sup>th</sup> April were approved for accuracy.

**1255. DECLARATIONS OF INTEREST**

Personal and prejudicial interest were declared as follows: Cllr Charles-Jones, planning application 802; Cllr Wardle planning application 803; Cllr Whincup, tennis club. Personal interests were declared: Cllrs Wardle and Whincup, WCA.

**1256. COOPTION OF 11<sup>TH</sup> MEMBER**

It was agreed to advertise the vacancy on the PC, asking anyone interested to write to the clerk with reasons for their application.

**1257. CHAIRMAN'S REPORT**

There was none.

**1258. COUNTY REPORT**

Cllr Spencer had sent a brief report stating that he continued to lobby for an Environmental Weight Restriction to be applied to Woodborough.

**1259. DISTRICT REPORT**

Cllr Boot reported that the newly elected Gedling Borough Council had yet to hold meetings or assign responsibilities. The new Labour administration might curtail parish aid. The Localism Bill was progressing slowly.

**1260. HEALTH & SAFETY**

Ideal Cleaning had now been commissioned to start the legionella precautions.

**1261. PINFOLD**

The style and materials for the new gate were under discussion with GBC's planning department.

**1262. BEST KEPT VILLAGE COMPETITION**

The WCA had requested £500 (vs budget of £200) to support their endeavours. It was resolved to provide an extra £50 making a total of £250. A request to put a map on the wall of the hall had been met. It was agreed to decline a request to paint/plant the wall in the hall car park as it would prove deleterious to drainage. It was agreed to decline a request to place planters at the entrance. The PC agreed to investigate sign posting the Village Hall in advance of the judging in June, to be done at the PC's cost. It was agreed that the telephone boxes could be painted.

Cllr Wardle reported that he had held discussions regarding moving the dog bin at the entrance to Old Manor Farm, Lowdham Lane to the junction of the bridle path and Lowdham Lane; he was also investigating the possibility of an extra dog bin on Main Street.

**1263. SCHOOL FENCE AGREEMENT**

Cllr Whincup presented a further draft lease that had been received from NCC's legal department. It was agreed that this met all the PC's requested amendments. It was agreed that the cost of insurance (clause 3.9) should be understood before the PC signed.

**1264. MEETING DATES**

It was agreed that the PC should meet on the second Monday of the month with effect from July 2011.

**1265. QUEEN'S DIAMOND JUBILEE 2012**

Cllr Parkinson proposed that the PC agree to underwrite suitably approved activities to celebrate the Jubilee, and this was agreed.

**1266. WEBSITE REDEVELOPMENT**

The clerk reported that Pete Wyles had started work on the new website.

**1267. FLOOD PREVENTION**

Cllr Briggs reported damage to a culvert in Main Street; CCTV had identified collapsed bricks. Remedial action would be carried out by the Environment Agency's contractors.

**1268. VILLAGE HALL UTILITIES**

The clerk presented alternative options for the supply of electricity to the hall. It was agreed to take a 3 year fixed price contract with Scottish Power. The PC agreed to delegate the power to agree utility supplier to the clerk for the future.

**1269. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

NALC had sent a letter about training for new councillors; it was agreed to book 2 places for Cllrs Berrisford and Sharp at a cost of £30. Information regarding funding for play grounds from Fields in Trust was passed to Cllr Charles-Jones. Nottinghamshire Police Authority's "Authority Insight" had been received. Various agendas and minutes from GBC were noted.

**1270. INSURANCE**

It was resolved to accept an offer from the PC's insurers, for 4 months' free insurance in return for extending the tie-in for an extra year (until 2014).

**1271. CHURCH YARD**

Cllr Charles-Jones reported that Rev Giles seemed supportive of the planting of a tree to commemorate the Royal Wedding in the Church Yard, and it was hoped that the proposal would be approved. The specimen proposed was a hornbeam, one of the species used to decorate Westminster Abbey for the wedding. The cost of the tree and plaque, up to £100, was approved.

**1272. PLANNING**

Cllr Charles-Jones explained details of his personal planning application for the erection of a photovoltaic panel array at Woodborough Park (PC ref , GBC 2011/0342) and left the room before any discussion. There was no objection. There was no objection to the following applications for tree works: PC ref 803, GBC 2011/0378TPO by Mr R Weldon to pollard 2 lime trees at 121 Main Street; PC ref 804, GBC 2011/0410TPO and PC ref 805, GBC 2011/0443TPO by Mr S Butler of 10 Lingwood Lane for works to a blue atlas cedar and ash trees.

**1273. ALLOTMENTS**

Cllr Whincup reported that vacant plot number 17 had now been let to Mrs Carol Tansley. The clerk reported that 2 tenants had not paid their rent and it was agreed to write to them requesting immediate payment.

**1274. CEMETERY**

The purchase of the extension land seemed to have reached a further impasse. Cllr Parkinson agreed to discuss the matter with the PC's solicitors. The clerk was actioned to approach GBC regarding the capital aid carried over and the revision to the planning application.

**1275. SPORTS CLUBS**

Following the discussions at the Annual Meeting of the Parish, Cllr Berrisford proposed that the rent for 2011-12 for the Cricket and Football Clubs be set at £322.50 to cover the cost of business rates payable on the pavilion and the cost of Verti-Draining. The costs of the legionella prevention and maintenance of the pavilion would be paid by the PC. Water usage would be recharged by the PC to the clubs. The proposed tennis club agreement and rent of £260 was agreed by the PC. The agreement spelt out the current access arrangements for non members in the village, which was available at a charge of £2 per person per hour. The clerk was tasked with sending out the agreements and payment requests.

**1276. RCAN**

It was agreed not to renew the subscription to RCAN.

**1277. FINANCE**

The financial statement was approved and 19 cheques totalling £3710.11 including £125.16 VAT were approved for payment. Gross payments over £500: G Daykin Flooring £516, Woodborough in Bloom £500.

It was agreed that as Cllr Leafe had stepped down from the PC, Cllr Whincup should replace her as a signatory to the PC's account. David Brooks would commence the internal audit on May 16<sup>th</sup>.

**1278. VILLAGE HALL**

Cllr Parkinson agreed to check the hall during the caretaker's holiday. It was agreed that Cllr Briggs should investigate the availability of a local cleaner to carry out limited duties during the caretaker's week off.

Cllr Hough reported that the Veolia grant bid had been delayed by Veolia giving out the wrong deadline; the next target date was July. 3 quotes for the electrical installation were required.

**1279. RIGHTS OF WAY**

There was nothing to report.

**1280. SPEEDWATCH/LORRYWATCH**

Cllr Parkinson reported that he was going to Calverton at the end of May to see their scheme in action.

**1281. NEWSLETTER**

It was agreed to notify the change of meeting dates; to advertise the councillor vacancy with a deadline of June 30 for letters of interest; to seek volunteers to coordinate the Diamond Jubilee celebrations.

**1282. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as June 6<sup>th</sup> 2011.

The meeting finished at 9.55 pm.

**Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> June 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), for part of the meeting: PC Richard Kennedy, 50 members of the public

**1283. APOLOGIES FOR ABSENCE**

There were none.

The Chairman adjourned the meeting at 7.05pm, observing that there were many members of the public present, who he believed were present on account of the planning application for a single wind turbine at Woodborough Park (hereafter referred to as application 808). He invited members of the public who wished to speak to address the PC for 3 minutes each and afforded the same opportunity to Cllr Charles-Jones under section 12 (2) of the Code of Conduct (a brief summary of comments made is appended to the minutes).

At 7.30pm the Chairman reconvened the meeting. PC Richard Kennedy reminded everyone present that fly posting is illegal and all notices mounted on public property must be removed. He requested that the owner of a vehicle displaying signs concerning application 808 remove it from its location on a bend in Main Street.

**1284. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 9<sup>th</sup> May were approved for accuracy.

**1285. DECLARATIONS OF INTEREST**

Personal and prejudicial interests were declared as follows: Cllr Charles-Jones, planning application PC ref 808 Gedling 2011/0523. Personal interests were declared: Cllrs Wardle and Whincup, WCA; Cllr Turton, Woodborough in Bloom and Cancer Research.

**1286. COOPTION OF 11<sup>TH</sup> MEMBER**

The clerk reported that to date no interest had been received following the notices advertising the vacancy outside the Post Office and in the newsletter.

**1287. CHAIRMAN'S REPORT**

There was none.

**1288. COUNTY REPORT**

Cllr Spencer had sent a brief report stating that he had responded to several queries regarding the application for a wind turbine, and had directed them to GBC.

**1289. DISTRICT REPORT**

Cllr Boot reported that the newly elected GBC had cancelled the summer weekly bin collection. An allegation of nuisance from the Waste Recycling Group on Dorket Head was being investigated. Cllr Boot had also received several approaches regarding planning application 808.

**1290. SCHOOL FENCE AGREEMENT**

The clerk reported that NCC had suggested that the clause regarding insurance be removed. The clerk had asked for confirmation that NCC would therefore insure the field at all times (as had been the case before the fence was built).

**1291. MEETING DATES**

It was confirmed that the PC should meet on the second Monday of the month with effect from July 2011.

**1292. QUEEN'S DIAMOND JUBILEE 2012**

Cllr Parkinson stated that the first planning meeting had been arranged for June 20<sup>th</sup>.

**1293. WEBSITE REDEVELOPMENT**

The clerk reported that some progress had been made.

**1294. SUMMER SPORTS FOR CHILDREN**

A proposal by Charlotte Birkett (Extended Services Coordinator For Frank Seeley School) to repeat the free holiday sports programme on the same terms as 2010 was approved.

**1295. FLOOD PREVENTION**

Cllr Briggs reported that representatives from the Environment Agency had taken photographs of the damage to a culvert in Main Street but had not yet taken remedial action.

**1296. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

Thank you letters had been received from Woodborough in Bloom (for the donation) and Cancer Research (recognising the special care taken by the caretaker Mrs Leafe). Richard Marshall of GBC Planning and Environment had written to confirm that Ecoworks' buildings were permitted developments. Mrs Tansley had written to relinquish half of her allotment plot. Various agendas and minutes from GBC were noted.

**1297. CHURCH YARD**

Cllr Charles-Jones reported that he hoped the tree to mark the Royal Wedding in the Church Yard would be planted in the autumn.

**1298. PLANNING**

There was no objection to the following applications: PC ref 806, GBC 2011/0432 by Mr Malvyn Sharp of 11 Aldene Way to erect a second storey side extension over existing garage and single storey front extension; PC ref 807 GBC 2011/0460 by Timmermans Garden Centre to erect a replacement garden centre building, canopy and entrance; PC ref 809, GBC 2011/0583TPO & 2011/0584TPO by Mr J Harlow to fell 2 sycamores at 32 Main Street, plus works to birch and cedar. Cllr Charles-Jones left the hall before discussion of PC ref 808, GBC 2011/0523 for a wind turbine at Woodborough Park. There was considerable debate regarding the appropriateness of such a development in the green belt, and whether, given the objective to sell power to the grid, it could be regarded as serving "agricultural purposes". The Chairman reminded members that the PC's decision must be made on the grounds of material considerations and restated what these were. A vote was taken and by 4 votes to 3 (2 abstentions) it was resolved to make no objection. Cllr Charles-Jones rejoined the meeting.

**1299. ALLOTMENTS**

The clerk reported that a further plot had been relinquished and all rent due April 2011 had been received. The vacant plot and half plot had been offered to villagers on the waiting list and the waiting list was now empty.

**1300. CEMETERY**

Mr Peter Clarke of Burton Joyce had requested Exclusive Rights of Burial for graves 12, 13 and 14 in EG12 and this was agreed at a cost of £600 per plot. Deeds of transfer and a revised plan had been received for the purchase of the extension land. Confirmation had been received from GBC that capital aid from 2010/11 could be claimed for this project.

**1301. HEALTH & SAFETY**

Ideal Cleaning had commenced work in the pavilion and would shortly submit a legionella risk assessment.

**1302. GOVERNORS' FIELD**

Correspondence regarding the lease had been received from Rothera Dowson; it was agreed to wait until the plan had been produced.

**1303. SPORTS CLUBS**

The clerk reported that agreements had been sent to the clubs and their formal responses were awaited.

**1304. PINFOLD**

Cllr Wardle stated that he would bring a progress report to the next meeting.

**1305. FINANCE**

The Chairman presented the annual accounts for 2010/11 which had been approved by the internal auditor, David Brooks. The annual governance statement was read out and considered in detail after which it was proposed and agreed to approve the Annual Return for 2010-11. The return was signed by the Chairman and the clerk. It was proposed and agreed to pay the internal auditor's fee of £160.

The clerk's request to purchase NALC's new book on Standing Orders for £25 was agreed.

The financial statement was approved and 23 cheques totalling £16254.56 including £51.49 VAT were approved for payment. Gross payments over £500: Rothera Dowson (cemetery purchase) £12,500.

A new mandate to operate the current account was completed by Cllrs Whincup, Parkinson, Wardle, Briggs and Turton.

**1306. VILLAGE HALL**

Cllr Parkinson reported on the recent meeting of the VHWP. Preschool had discussed their proposal to gate off the area by the tennis courts (to be locked open during non preschool hours) and the detailed spec was awaited. Fire alarm tests were planned and Cllr Parkinson agreed to supply the clerk with contact details for the contractor to service the alarm.

Cllr Wardle proposed that £60 be spent on a metal post to block off the car parking space outside the fire exit opposite the emergency store. This was agreed. Cllr Wardle described his proposal to install an extra row of pegs for preschool and this was agreed.

Cllr Wardle proposed that signage and planters at the entrance of the village hall be installed at a cost of £660 and this was agreed.

During the caretaker's holiday, one complaint had been received regarding cleanliness and it was agreed to seek a cleaner who could provide weekly cleaning in her absence.

**1307. RIGHTS OF WAY**

There was nothing to report.

**1308. SPEEDWATCH/LORRYWATCH**

Cllr Parkinson reported that he would shortly get the shared speed gun for use in Woodborough.

**1309. NEWSLETTER**

It was agreed to notify the change of meeting dates and to advertise the allotment waiting list.

**1310. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as July 11<sup>th</sup> 2011.

The meeting finished at 9.40 pm.

**SUMMARY OF PUBLIC DEBATE**

Comments in favour: renewable energy sources needed, as fossil fuels will be exhausted; energy requirements are growing in households and also in developing nations; global warming is a threat; the wind turbine will provide power without destroying Woodborough's beauty; renewable energy is a "mixed bag" and wind is important, it can work; turbines are not noisy, you hear the wind not the blade; this replaces the application for 2 smaller turbines and it will not be the first of many.

Comments against: inappropriate in green belt, this is a particularly beautiful part of unspoilt land; it might be built alongside the 2 turbines for which permission has been granted; renewables are important, but onshore wind is not the answer, it is noisy and inefficient; the public meeting was not publicised; wind power is subsidised by all bill payers, the PC should consider the technical reports; discussion should focus on planning, not the merits of renewables, and this will destroy Bank Hill; sets a precedents for farms; will cause an accident as drivers will be distracted; blades will throw off ice in winter; close to natural areas in GBC plan.

**Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> July 2011 at 7.30pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), (part of meeting) circa 100 members of the public

**1311. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Paul Berrisford due to holidays.

**1312. DECLARATIONS OF INTEREST**

Personal and prejudicial interests were declared as follows: Cllr Charles-Jones, agenda item 4a, 4b, 4c “wind turbine”; Cllr Parkinson, agenda item 4a and 4b “wind turbine”. Personal interests were declared: Cllrs Briggs, Wardle and Whincup, WCA; Cllr Turton, Woodborough Ladies; Cllr Hough, Woods School Governor; Cllr Whincup, tennis club and allotments.

The Chairman stated that he had no interest in renewable energy. He reminded attendees that the PC’s role in the planning process was limited to providing “observations”, using material considerations; the loss of a view over other people’s land and local opposition are not relevant. GBC as the planning authority would make the final decision on the wind turbine application. An objection by the PC to an earlier two wind turbine application at Woodborough Park had not influenced GBC’s decision, which was to grant permission.

The Chairman adjourned the meeting at 7.40pm, and invited members of the public to address the PC and afforded the same opportunity to Cllr Charles-Jones and Cllr Parkinson under section 12 (2) of the Code of Conduct (a brief summary of comments made is appended to the minutes).

At 9.10pm the meeting was reconvened and the majority of public attendees departed.

**1313. PLANNING**

An application by Mr S Butler of Yew Tree Lodge, 10 Lingwood Lane for works to an ash tree (PC ref 810 Gedling 2011/0658TPO) was considered and there were no objections; it was noted that ownership of this tree was unclear. An application by Ms A Marczak on behalf of WPC for the cemetery extension (PC ref 811 Gedling 2011/0662) was considered and it was agreed to make no comment. Cllr Charles-Jones left the meeting.

**1314. WIND TURBINE**

The Chairman adjourned the meeting at 9.15. Cllr Parkinson asked that on a matter of principle the PC refund the £12 village hall booking fee that he had paid for the WACAT open meeting of June 21<sup>st</sup> which had been attended by 220 members of the public. Cllr Parkinson left the meeting having declared a personal and prejudicial interest and the meeting was reconvened at 9.17pm.

Members considered the request for reimbursement of the booking fee and resolved to decline it on the basis that the policy was to charge all users.

Members considered the resolution tabled by Cllr Parkinson to make a grant of £6,000 to WACAT under S137 of the Local Government Act 1972. The clerk summarised advice from NALC regarding the use of S137. Cllr Wardle stated that although he opposed the turbine, he

could not support the request for funding as information provided by WACAT at the meeting and via leaflets had been scaremongering and misleading, particularly regarding noise and flicker; in light of this he believed that it would be irresponsible to provide public money. The possibility of carrying out a village survey to find out everyone's views on the grant was considered. The Chairman put forward his view that there was no guarantee that £6000 would have a direct benefit. It was resolved not to make a grant to WACAT.

Cllr Parkinson rejoined the meeting.

Correspondence from Mr K Stanyard, Mr P Sail, Mr R Hall, Mr D Sadler and Mr S Osborne regarding the turbine was considered. It was agreed that with hindsight the PC should have organised a public meeting. It was agreed to consider publishing draft minutes at the September meeting.

### **1315. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 6<sup>th</sup> June were approved for accuracy.

### **1316. COUNTY REPORT**

There was none.

### **1317. DISTRICT REPORT**

Cllr Boot reported that he had received letters regarding the turbine daily. GBC would change the parking charges from October, and the first 2 hours would be free. A consultation regarding housing provision was planned.

### **1318. COOPTION OF 11<sup>TH</sup> MEMBER**

3 applications had been received and it was agreed to invite the applicants to the July 25<sup>th</sup> meeting.

### **1319. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A letter had been received regarding lorries and cars speeding in the village and Cllr Parkinson agreed to discuss the matter with the police; a letter had been received regarding the poor state of repair of the cemetery path and it was agreed that this should be addressed before the winter, in conjunction with the works on the extension. Various agendas and minutes from GBC were noted.

### **1320. GOVERNORS' FIELD & PLAYING FIELD**

Following feedback from the Best Kept Village judges, it was proposed and agreed to install a sign on the pedestrian gate at a cost of £20. It was proposed and agreed to replace the "No vehicular access" sign on the playing field gate at a cost of £20.

### **1321. SPORTS CLUBS**

The clerk reported that the cricket club had returned their signed agreement and cheque. Discussion on the tennis club agreement was deferred to July 25<sup>th</sup>. A football team from Calverton had enquired about using the pitch on weekends when WFC were away; it was agreed to decline this following consultation with WFC concerning the resilience of the pitch.

**1322. FINANCE**

The financial statement was approved and 12 cheques totalling £3133.85 including £229.74 VAT were approved for payment. Gross payments over £500: Rothera Dowson £1074 (fees for cemetery purchase).

**1323. VILLAGE HALL**

Requests by Preschool to install a white board in the committee room and to create a gated area between the hall and tennis court at their own expense were approved. A request by Woodborough Ladies to play boules in the car park was approved. A request by the Church to take the hall cutlery off site during a booking was approved.

Clr Turton provided a name of a villager willing to provide ad hoc cleaning services during the caretaker's holidays.

**1324. CLERK'S REPORT**

*CONFIDENTIAL ITEM.*

**1325. NEWSLETTER**

It was agreed to publicise NCC's waste consultation.

**1326. OTHER ITEMS**

All other items were deferred until July 25<sup>th</sup> due to time.

**1327. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as July 25<sup>th</sup> 2011.

The meeting finished at 10.55 pm.

**SUMMARY OF PUBLIC DEBATE**

Comments supporting grant to WACAT: £6000 sought from PC as refusal of planning permission would benefit whole village; specific costs not given, the money sought as a "fighting fund" to supplement members' own donations; overwhelming support shown at WACAT's public meeting on June 21<sup>st</sup>.

Comments regarding level of donation: £1 per household more appropriate; request made to Calverton PC is specific and limited to £500, WPC could also pay for a report; over £3 per head is ridiculous.

Comments against the grant: strongly object to this use of public funds; it would set a dangerous precedent; this is everyone's money and everyone should have a say; some of WACAT's claims are conjecture and are misleading; only 2.3% of population of Woodborough and Calverton attended the WACAT public meeting; money should be spent on something that benefits the whole community; grant should be used to promote energy efficiency; WACAT should use their own money.

Comments regarding the PC & GBC: PC should have objected and a grant would make amends; PC did not take views of the village whereas Epperstone did; Cllrs have not represented residents;

PC had a moral duty to recognise that this was no ordinary application; PC did not acknowledge views expressed by residents in their planning debate; the PC had adequate guidelines on which to object; GBC have not communicated effectively; empathise with council members who have witnessed personal attacks; the PC cannot morally support grant when they have not objected to planning application;

Comments in support of the turbine: there are valid views in favour of the application; the Dorket Head mast is more unsightly but met no objection; many support the turbine.

Comments against turbines: in Scotland turbines not allowed within 2km of residents; one turbine will lead to many; every generation makes a planning mistake and this could be ours; house values will decline; noise standards are out of date – impact up to 10km is realistic; noise stops people sleeping; should not be in conservation areas; majority of attendees are against the turbine.

Comments by applicant (under section 12 (2) of the Code of Conduct): held own public meeting although not obliged to do so; happy to discuss any details of the plan personally with anyone concerned; WACAT are misrepresenting height of turbine in leaflet, by showing it 2.5 times actual proposed size and located in wrong field; applicants have been subjected to personal attacks.

Response on behalf of WACAT by Cllr Parkinson (under section 12 (2) of the Code of Conduct): visuals showing turbine in leaflet were put together hurriedly and not accurate; apologised to applicants for any personal attacks, this is not WACAT's strategy.

**Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> July 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston (part), Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), (part of meeting) 2 members of the public

**1328. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr John Boot and Cllr Paul Hough.

**1329. DECLARATIONS OF INTEREST**

Personal and prejudicial interests were declared as follows: Cllr Charles-Jones, planning application 808; Cllr Parkinson, WACAT. Personal interests were declared: Cllrs Briggs, Wardle and Whincup, WCA; Cllr Turton, Woodborough Ladies, Woodborough in Bloom (which had offered advice on planning application 815); Cllr Whincup, tennis club and allotments.

**1330. OPEN SESSION**

The Chairman adjourned the meeting at 7.05pm, and invited members of the public to address the PC. One member of the public thanked the PC for sticking to planning policy while considering the planning application for a wind turbine at Woodborough Park. At 7.10pm the meeting was reconvened.

**1331. CO-OPTION OF 11<sup>TH</sup> MEMBER**

Mrs Alison Blinston was co-opted onto the Parish Council, and having signed the Declaration of Acceptance of Office joined the meeting.

**1332. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on July 11<sup>th</sup> were approved for accuracy.

**1333. MATTERS ARISING**

Cllr Briggs requested that copies of letters sent to parishioners who had objected to the PC's handling of the wind turbine planning application be circulated to members.

**1334. COUNTY REPORT**

There was none.

**1335. DISTRICT REPORT**

There was none.

**1336. PARISH COUNCIL COMMUNICATION**

Cllr Briggs put forward her view that the PC should have carried out a survey of the village to get their views on the wind turbine application; if done now, the count of "for", "against" and "no opinion" could be forwarded to GBC's planning committee.

There was considerable debate about the principles of deciding which types of agenda items should be highlighted to the village in a more overt way than the normal route of including them on the public meeting agenda (posted up 5 days in advance of the meeting).

At 7.35pm the Chairman suspended the meeting to allow members of the public, and the 2 councillors who had declared personal and prejudicial interests in the wind turbine application, to speak. A member of the public expressed a concern that not everyone used the internet and email, and the current noticeboards were not adequate. At 7.55pm the meeting was reconvened. Cllr Whincup suggested that the website should offer a facility to register to receive the PC's latest agenda, minutes and news. Cllr Parkinson and Cllr Charles-Jones left the room as the debate turned once again to the handling of the turbine application. Cllr Briggs decided not to propose the village survey at this stage, but expressed her view that the PC had fallen short of what it should have done. Cllrs Parkinson and Charles-Jones rejoined the meeting.

It was agreed to consider the idea of a second noticeboard and providing email updates on September's agenda. The principle of posting draft minutes on the new website was agreed, with a target date of 2 weeks after the meeting.

#### **1337. SCHOOL FENCE**

The clerk reported that Tim Slater of NCC had confirmed verbally that the County Council's insurance would provide continuous cover for the school field. It was agreed to request a revised copy of the licence agreement which omitted the insurance clause 3.9.

#### **1338. CELEBRATION OF THE QUEEN'S DIAMOND JUBILEE**

Cllr Parkinson reported that there were plans for a Picnic in the Park on the Sunday. A band had been booked; other details were being worked up.

#### **1339. WEBSITE**

The clerk reported a delay to the relaunch of the website, due to the additional workload created by the reactions to the planning application for a wind turbine at Woodborough Park and the PC's handling thereof.

#### **1340. FLOOD PREVENTION**

Cllr Briggs reported that work to clear the dyke and the screens was taking place.

#### **1341. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

A letter regarding ragwort at the allotment site had been received; Cllr Charles-Jones agreed to check the site the following morning and recommend what action should be taken. An email regarding speeding on Bank Hill had been received; Cllr Parkinson confirmed that the police had undertaken a speed enforcement exercise on Main Street on 15<sup>th</sup> July and had not caught anyone speeding. Concerns were expressed about the police exercise being too visible. It was agreed to write to the police and request a speed operation on Bank Hill during rush hour. A press release had been received from SLCC, suggesting a merger with NALC. Details of GBC's consultations on housing provision and polling districts/polling places had been received. A Neighbourhood Priority Survey had been received from Notts Police and it was agreed to make environmental issues (dog fouling) and vehicle nuisance (speeding) the priority. It was agreed to support SALC's proposal to require major developers (eg Tesco) to attend a council meeting to answer questions and resource a professional critique of their proposals.

#### **1342. PLANNING**

There were no objections to the following applications discussed: PC ref 812 Gedling 2011/0724 Mr & Mrs Beckett of 131 Main Street to retain existing conservatory; PC ref 813 Gedling

2011/0729 Mrs P Townsend of 12 Ploughman Avenue to retain wood store; PC ref 814 Gedling  
2011/0774 Mr L Warner of 3 Lowdham Lane to demolish porch and erect single storey extension  
to south facing side of dwelling; PC ref 815 Gedling 2011/0777 Woods Foundation School,  
garden to include 10 raised beds, pergola and decking area around tree.

#### **1343. ALLOTMENTS**

There was nothing further discussed.

#### **1344. CEMETERY**

It was agreed to accept Adam Evison's quote to put up fencing around the newly acquired extension ground. The land was found to be very overgrown and it was agreed that the Chairman should approach the former owner and request their consent to a delay in fencing work so that the land could be cleared after the weeds had died back.

#### **1345. HEALTH & SAFETY**

Cllr Wardle reported that the surface in the play area would require attention as it had started to shrink back. He had some spare tins of wet pour which might suffice in the short term.

#### **1346. GOVERNORS' FIELD & PLAYING FIELD**

There was no update on the lease.

#### **1347. SPORTS CLUBS**

The tennis club had suggested some amendments to the agreement, and these were discussed. The clerk was asked to respond to the tennis club committee.

#### **1348. PINFOLD**

Cllr Wardle advised members that different grouting options could be seen in the Pinfold; feedback was invited.

#### **1349. FINANCE**

The financial statement was approved and 15 cheques totalling £3585.93 including £26.36 VAT were approved for payment.

#### **1350. CLERK'S REPORT & ANNOUNCEMENTS**

*CONFIDENTIAL ITEM*

#### **1351. VILLAGE HALL**

Cllr Parkinson summarised the discussions from the meeting of the Village Hall Working Party. It was agreed to appoint a relief cleaner for 10 hours a week during the caretaker's holidays.  
*(CONFIDENTIAL ITEM).*

Cllr Wardle showed members the design of the gates that Preschool proposed for their outdoor play area.

Various investment/upgrade opportunities were considered in outline: Cllrs Turton and Wardle had researched suitable dishwasher models. The cost was likely to be circa £2000. Options to either lock the dishwasher or charge extra for its use were under consideration. The Players had requested that the wall boiler be upgraded to provide extra capacity. Cllr Wardle showed

members a sample of a larger boiler. Cllr Parkinson presented 3 quotes to install photo voltaic panels on the roof of the village hall and recommended that the PC view this as an investment opportunity which would provide a 10% annual return on capital for the next 25 years.

It was agreed that the following investments should be considered: PV panels, redecoration, lighting, dishwasher, chairs, refurbishment of toilets. The clerk agreed to precirculate an analysis of the accounts before the next meeting.

**1352. RIGHTS OF WAY**

The Ramblers Association had approached Calverton PC to support their application to reinstate a footpath near Dorket Head. It was unclear whether this went into Woodborough Parish.

**1353. SPEEDWATCH**

Cllr Parkinson suggested that Cllr Blinston take on responsibility for Speedwatch.

**1354. NEWSLETTER**

It was agreed to advertise for Speedwatch volunteers.

**1355. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as September 12<sup>th</sup> 2011.

The meeting finished at 10.45 pm.

**Minutes of the Parish Council Meeting held on Tuesday 30<sup>th</sup> August 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Paul Berrisford, Cllr Alison Blinston, Cllr John Boot, Cllr Margaret Briggs (acting chair), Cllr John Charles-Jones, Cllr Paul Hough, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), 26 members of the public

**1356. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Geoff Parkinson and Cllr Richard Whincup.

**1357. DECLARATIONS OF INTEREST**

Personal and prejudicial interests were declared as follows: Cllr Charles-Jones, planning application 808 GBC 2011/0523.

**1358. PLANNING APPLICATION 808 GBC 2011/0523 (WOODBOROUGH PARK)**

Cllr Briggs reminded members and the assembled public that the PC had been asked to provide observations only on the additional information that had been received by GBC following the first consultation; the Planning Officer had confirmed that all comments already received would be taken into account. Cllr Briggs adjourned the meeting at 7.05pm.

The clerk read out letters from Mr and Mrs Rowbotham (opposed to the wind turbine), emails from Mr Robert Smith of WACAT and Mr Mayfield (opposed to the turbine and dissatisfied with the PC's handling thereof) and an email from Mrs Hallam (in support of the turbine).

**1359. OPEN SESSION**

The Chairman invited Mr Charles-Jones to answer some of the allegations made in the emails and then invited other members of the public to speak. A brief summary of comments made is appended to the minutes. At 7.40pm the meeting was reconvened and Cllr Charles-Jones left.

**1360. OBSERVATIONS OF THE PC**

After a short debate it was agreed to make the following observations: no comment on the photo montage, as the view is from Calverton; the claims regarding new tourism and creation of jobs would appear to be speculative; the clarity in the documentation (with regard to the criteria on which the application will be considered) is helpful; 26 members of the public attended this meeting and strong feelings of opposition to the wind turbine were expressed.

The meeting closed at 7.55pm.

**SUMMARY OF PUBLIC DEBATE**

Allegations of untruths from both sides; PC should represent parishioners; no justification for this development in the green belt; the Planning Officer appears to be advising the applicant and should not do so; other landowners in the valley are waiting for the outcome of this application with interest; the conservation area, green belt and ancient monuments are threatened.

**Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> October 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr Margaret Briggs, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), one parishioner

**1387. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr John Charles-Jones due to an NFU meeting and Cllr Dan Sharp due to ill health.

**1388. DECLARATIONS OF INTEREST**

Personal interests were declared: Cllrs Blinston, Briggs, Wardle and Whincup, WCA; Cllrs Berrisford and Blinston, allotments; Cllr Whincup, tennis club and allotments; Cllr Turton, Cancer Research and Woodborough in Bloom; Cllr Hough, Woods School.

**1389. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on September 12<sup>th</sup> were approved for accuracy.

**1390. MATTERS ARISING**

Cllr Parkinson reported that a police speed exercise was planned for Bank Hill. The clerk reported that the notice regarding photo voltaic panels had not appeared in the newsletter as two sets of minutes had been printed resulting in a lack of space.

**1391. CHAIRMAN'S REPORT**

There was none.

**1392. COUNTY REPORT**

Cllr Spencer had sent a written report, stating that he had supported a bid for the scout hut rebuild under the Local Improvement Scheme, and confirming that he had asked for gritting of Bank Hill, Bonner Hill and Georges Lane to be prioritised this winter.

**1393. DISTRICT REPORT**

There was none.

**1394. QUEEN'S DIAMOND JUBILEE**

The clerk had received a pack regarding beacons for the Diamond Jubilee and it was agreed to pass this to the WCA.

**1395. WEBSITE**

The clerk reported some progress in compiling the material for the redeveloped site.

**1396. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

The executed licence for the use of the Woodborough Woods School playing field had been returned by NCC. Cllr Creamer no longer wished to attend a PC meeting, but a "parish forum" had been arranged for November 30<sup>th</sup> to discuss the removal of Parish Aid. NCC had sent details of its "Budget Conversation" consultation which would run until 27<sup>th</sup> January 2012. Details of the Greenwood Community Forest Tree Planting Grants had been received; Cllr Charles-Jones had

emailed a suggestion that oak trees might be planted down Bank Hill to mark the Diamond Jubilee but this suggestion met with concerns that the view might be blocked and leaves might cause a hazard in autumn. An invitation for parish councillors to attend a meeting concerning the Fire & Rescue Service consultation was noted. Details of the Boundary Commission's proposals for Parliamentary constituencies were noted. Newark and Sherwood's Local development Framework had been received. Information regarding NALC's "Planning Champions" initiative was passed to Cllr Turton. It was agreed that Cllr Turton should attend NALC's AGM on November 16<sup>th</sup>.

Various agendas and minutes from GBC were noted.

#### **1397. CHURCHYARD**

It was reported that, with the arrival of autumn conditions, the planting of a tree to commemorate the Royal Wedding was now under discussion with the church warden.

#### **1398. PLANNING**

There were no objections to the following applications discussed: PC reference 820 Gedling 2011/1052 by Mr and Mrs Osborne of 57 Lowdham Lane for a proposed single storey front porch extension; PC reference 821 Gedling 2011/1103 by Dr and Mrs Roe of 103 Main Street for demolition of existing garage and erection of new garage; PC reference 822 Gedling 2011/1084TPO by Mr N Harman of 27 Shelt Hill to crown clean and carry out crown reduction by approximately 25% on yew T1. PC reference 819 Gedling 2011/1025 by Mr S Swinson of 101 Lowdham Lane for demolition of existing property and new replacement dwelling was considered at length and while there was no objection it was agreed to observe that the colour of the roof was out of keeping with the prevailing red tiles of the village, and that the chimney designs appeared over elaborate.

#### **1399. ALLOTMENTS**

It was reported that the lock had become jammed; a laminated notice had been put up to encourage correct usage.

#### **1400. CEMETERY**

Revised Cemetery Regulations were approved by the PC.

The clerk asked members to visit the cemetery before November's meeting and provide their views on whether two evergreen trees should be removed, and a general pruning of trees be carried out, at an approximate cost of £350.

There was a discussion regarding the storage and copying of cemetery records; it was agreed to obtain quotes for digitising the records and to carry out further research on how records should be stored to achieve a sensible balance between security and accessibility.

Cllr Whincup stated that he would obtain 3 quotes for the clearance of the newly purchased extension land for discussion at the next meeting.

#### **1401. HEALTH & SAFETY**

Cllr Wardle reported his disappointment at Ideal's handling of the legionella precautions; it was agreed that an alternative supplier should be sought if Ideal did not address the outstanding actions in the next few days.

#### **1402. GOVERNORS' FIELD**

A letter had been received from Rothera Dowson chasing a response to an earlier request that the PC approve a draft lease prior to the registration of the land. It was agreed to reply requesting that a copy of the title and the plan be forwarded once registered.

Cllr Wardle reported that the repairs to the play safety surface had been completed and that the painting of the woodwork would be completed that week.

Cllr Bliston reported that she had exchanged emails with Woodborough Woods School regarding the possibility of the Governors Field becoming a "Queen Elizabeth II Field in Trust" to mark the Diamond Jubilee and potentially access a new source of funding.

Clearance of a large branch that had fallen onto the Governors' Field from a neighbouring property had been arranged by the property owner for Friday 14<sup>th</sup> October without PC involvement.

#### **1403. PLAYING FIELD & SPORTS CLUBS**

Cllr Berrisford stated that he planned to apply to Sport England for a grant to improve pitch drainage.

#### **1404. PINFOLD**

Cllr Wardle reported that a response regarding the gate was still awaited from GBC's planning department and said that he was making steady progress restoring the floor.

#### **1405. FINANCE**

The financial statement was approved and 12 cheques totalling £4447.35 including £380.49 VAT were approved for payment. Gross payments over £500: Nova Sport Ltd £1767.60.

The clerk reported that the audit had been concluded and following correspondence an unqualified opinion had been given.

The clerk presented a 6 month review of the PC's income and expenditure.

#### **1406. CLERK'S REPORT & ANNOUNCEMENTS**

There was none.

#### **1407. VILLAGE HALL**

Cllr Wardle reported that the gates for the Pre-school's outdoor play area had been installed. A post to ensure that vehicles could not block the fire exit at the back of the hall had been delivered and would shortly be installed.

Cllr Parkinson expressed his concern at the PC's delay in taking a decision regarding the installation of photo voltaic panels.

Cllr Turton reported that the bookings meeting had gone well. Cllr Wardle expressed a view that not all users were satisfied with the process and that the rules regarding future bookings could be made clearer. It was agreed to ask the Village Hall Working Party to undertake a review.

#### **1408. RIGHTS OF WAY**

There was nothing to report.

**1409.        SPEEDWATCH**

Cllr Blinston reported that a meeting was planned with PC Anelay for 17<sup>th</sup> October, however the scheme required a minimum of 6 volunteers to be workable.

Cllr Turton reported that railings on Main Street had been damaged by a tractor towing a trailer. A villager had reported the incident and it was now in the hands of NCC.

**1410.        NEWSLETTER**

It was agreed to publicise the Nottinghamshire Fire and Rescue consultation, to ask for Speedwatch volunteers and to advise that the PC would be considering investment options at the November meeting and seek views on the possible installation of PV panels on the roof of the Village Hall.

**1411.        DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as November 14<sup>th</sup> 2011. The meeting finished at 9.10 pm.

**Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> November 2011 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Paul Hough, Cllr Geoff Parkinson, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk), 13 parishioners (part)

**1412. DECLARATIONS OF INTEREST**

Personal interests were declared: Cllrs Blinston, Briggs, Wardle and Whincup, WCA; Cllrs Berrisford, Blinston and Whincup: allotments; Cllr Turton, Cancer Research and Woodborough in Bloom; Cllr Hough: Woods School and acquainted with owner of Solar Connect. Personal and prejudicial interests: Cllr Charles-Jones, planning application 2011/0523.

The Chairman adjourned the meeting at 7.05 pm, and invited members of the public to address the PC and afforded the same opportunity to Cllr Charles-Jones under section 12 (2) of the Code of Conduct (a brief summary of comments made is appended). The meeting was reconvened at 7.30pm.

**1413. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on October 10<sup>th</sup> were approved with minor amendment.

**1414. PARISH MEETING OCTOBER 31ST**

It was noted that a Parish Meeting convened by 11 parishioners had taken place on October 31<sup>st</sup> and had been attended by 165 electors. The clerk presented the direct costs that had been incurred by the PC due to the meeting (leaflets £68, fees charged by locum clerk £60, 6.5 hours overtime requested by WPC clerk for additional duties carried out between October 22<sup>nd</sup> and 30<sup>th</sup>.) The clerk read out a letter from Michael Chapman concerning the parish meeting. The PC meeting was adjourned at 7.35pm to allow Steve Osborne to read out a letter entitled "Constructive Criticism" giving his personal views of the application and the handling thereof by both WPC and GBC. The meeting was reconvened at 7.40pm. Concern was expressed by several members that the draft minutes for the parish meeting were not a full and accurate record of the proceedings. At 7.45pm the meeting was once again adjourned as parishioners in attendance wished to comment on the procedure for approval of the minutes. The clerk explained that parish meeting minutes were subject to approval by the next parish meeting (as and when it met) and could not be approved by the PC or the elector conveners of the meeting. It was agreed that pending this, the minutes be circulated to the elector conveners for their input; the clerk would attempt to reconcile all comments received and would post the unapproved minutes on the noticeboard in due course. The meeting was reconvened at 7.40pm.

**1415. APOLOGY FOR NOT HOLDING A PUBLIC MEETING TO CONSULT THE ELECTORATE ON PLANNING APPLICATION 2011/0523 FOR A WIND TURBINE AT WOODBOROUGH PARK PRIOR TO SUBMITTING ITS OBSERVATIONS TO GEDLING BC**

Cllr Charles-Jones left the meeting having declared an interest. The resolution was carried. In favour: Cllrs Hough, Wardle, Boot, Berrisford, Briggs, Parkinson, Sharp, Turton. Against: Cllr Whincup. Cllr Blinston abstained on the grounds that consideration of the application preceded her cooption to the PC. Cllr Charles-Jones re-joined the meeting.

**1416. RESOLUTION TO HOLD A PUBLIC MEETING TO CONSULT ON ANY FUTURE SUBSTANTIAL PLANNING APPLICATION WHICH AFFECTS THE GREENBELT**

The resolution was carried.

**1417. DISTRICT REPORT**

Cllr Boot reported that the Localism Bill was likely to be enacted in December. GBC had granted permission for a wind turbine at Woodborough Park subject to conditions.

**1418. INVESTMENT PROPOSALS**

The PC's grant application to Veolia for rewiring/lighting works at the Village Hall had been unsuccessful. High reserves were likely to be a contributory reason.

It was agreed that £30,000 should be kept in reserves. There was lengthy discussion about the monies required to convert the cemetery extension and it was agreed that an additional £3000 should suffice. 12 parishioners in attendance left the meeting.

It was agreed to accept Trevor Aldridge's tender for the upgrade to wiring and lighting that was required at the hall. It was agreed to set aside funds for interior redecoration to follow the electrical works.

Cllr Parkinson presented the case for solar panels on the roof of the hall and emphasised the urgency as the feed in tariff would reduce in December. Having declared an interest, Cllr Hough took no part in the debate or vote. There was considerable debate regarding the merits of investing in PV panels to deliver a ROI of circa 10%, vs investing in the facilities managed by the PC which benefited the village now. Planning was required but could be sought retrospectively, and GBC had indicated that the application would be viewed sympathetically. Cllr Parkinson believed that the panels could be kept clean with a brush to ensure that dirt did not impede efficiency. After consideration of all arguments it was resolved to invest in PV panels accepting Solar Connect's quotation (£12,708.48).

It was agreed that replacement chairs were a further priority. If all works went ahead at the estimated charge, then the reserves would stand at a forecasted £21,300. The clerk informed members of a fixed rate bond available to PCs at Nat West and it was agreed to invest £10,000 for 12 months.

**1419. QUEEN'S DIAMOND JUBILEE CELEBRATIONS**

Cllr Parkinson reported a lack of enthusiastic volunteers and expressed his concern that an outdoor concert planned by the Four Bells for May might limit demand for the Party in the Park planned for the Diamond Jubilee. A band had been booked, but it could be cancelled. It was agreed that Cllr Parkinson should discuss proposed activity with the 2 pub landlords before the next meeting.

Cllr Boot left at 9.30pm.

**1420. WEBSITE**

The clerk reported that the unplanned additional workload imposed by the October 31<sup>st</sup> Parish Meeting had prevented her from allocating the planned time to compile the material for the redeveloped site.

#### **1421. CORRESPONDENCE AND EXCHANGE OF INFORMATION**

Cllr Creamer from GBC had written to inform the PC that there would be no parish aid going forward. It was agreed that a Parish Meeting should be held to consult the village on the proposed budget and precept. It was suggested that the meeting could take place on January 9<sup>th</sup>, with the Parish Council meeting delayed until January 16<sup>th</sup>.

A request from Craig Smith of the Four Bells to use the Governors Field for an all day event on May 7<sup>th</sup> was considered. The PC was in agreement that the event would be welcomed by the village and resolved (i) to close the Governors' Field to the public from midnight on May 6<sup>th</sup> until midnight on May 7<sup>th</sup> and (ii) to allow the event to take place. It was agreed to ask for a donation and for assurances that any damage to the grass or equipment be made good.

Several residents had expressed concern about the Four Bells licence variation and it was agreed to write to GBC to pass on their concerns.

A paper had been received regarding investment in broadband infrastructure. NCC had written regarding their response to the Localism Bill. Notts Police had written regarding community priorities and Cllr Parkinson made known his intention to attend a meeting in January to discuss this. A report had been received about nuisance bike riders coming from Ploughmans Wood; Cllr Berrisford agreed to contact NCC regarding the abuse of the footpath. A document concerning parking provision for new residential development was passed to Cllr Turton.

A letter from a resident, thanking the members of the PC for their hard work and expressing support, was noted.

Various agendas and minutes from GBC were noted.

#### **1422. CHURCHYARD**

The hornbeam tree to commemorate the Royal Wedding would be planted shortly at a cost of £100.

#### **1423. PLANNING**

Cllr Turton reported that the 2 applications on the agenda, for BT DSLAM cabinets at 109 Main Street and 1 Main Street, did not require planning permission.

#### **1424. ALLOTMENTS**

The tenant of allotment 1 had given up their plot and this had been assigned to Mr G Baggaley who headed the waiting list. The tenant of allotment 26 had announced his intention to give back the plot; timing of any transfer had to be clarified. PC Anelay had been in touch with Cllr Whincup regarding the rising trend of theft from allotments.

#### **1425. CEMETERY**

A quote from Stephen Rose for £390 to clear the extension was agreed. Once the clearance had been completed, fencing and hedge planting could follow. It was agreed that treeworks should be delayed.

#### **1426. HEALTH & SAFETY**

Some progress had been made with the legionella precautions.

**1427. GOVERNORS' FIELD**

It was agreed to clear leaves at the budgeted cost of £120. Cllr Wardle reported that the refurbishment of the play equipment and picnic tables had been completed.

**1428. PLAYING FIELD & SPORTS CLUBS**

Cllr Berrisford reported that he was gathering the final pieces of information required to apply to Sport England for a grant to improve pitch drainage.

**1429. EMERGENCY STORE**

It was agreed to purchase 3 snow shovels at a total cost of £45.

**1430. PINFOLD**

Cllr Wardle reported that the floor was now finished and planning permission had been granted for the new gate. The PC thanked Cllr Wardle for his many hours of hard work spent painstakingly restoring the pinfold.

Cllr Hough left the meeting.

**1431. FINANCE**

The financial statement was approved and 15 cheques totalling £5674.15 were approved for payment. Gross payments over £500: Solar Connect deposit, £3335.98.

It was agreed that in future village hall hire fees should be payable by cheque or BACS only, following a £5 discrepancy in cash takings in October.

It was agreed to waive the £24 hire fee payable by the Monday dance class after the cash had been left on the stage in the hall on the night of the Parish Meeting.

**1432. CLERK'S REPORT & ANNOUNCEMENTS**

The clerk reported that the transfer of the electricity contract to Scottish Power had been unsuccessful as they were not satisfied that there was sufficient information on the PC's credit record. The clerk reported that a new fixed rate 1 year contract had been agreed with Opus under delegated powers.

**1433. VILLAGE HALL**

The next meeting of the VHWP was scheduled for November 25th and it was agreed that the working party should discuss the feedback received regarding the bookings meeting.

**1434. RIGHTS OF WAY**

It was reported that footpath 12 had been cleared.

**1435. SPEEDWATCH**

Cllr Blinston reported that speedwatch would be up and running from 28<sup>th</sup> November. Insurance arrangements for the handgun required clarification.

**1436. NEWSLETTER**

It was agreed to publicise the parish meeting in January and to ask for feedback on police priorities.

**1437. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as December 12<sup>th</sup> 2011. The meeting finished at 11 pm.

**SUMMARY OF DEBATE DURING PUBLIC SESSION**

A firework display at Woodborough Hall on November 12<sup>th</sup> had caused bullocks to charge through a fence and a horse to lose its foal; the management should be obliged to provide prior notice to neighbours.

The Four Bells licence variation was of major concern to residents and the PC should oppose it even without any statutory role in the process.

Solar panels will be a target for vandals and will require expensive cleaning. Solar energy inflates fuel prices for the poor.

The PC should discuss the Parish Meeting.