

**Minutes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> April 2016 at 7pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr John Charles-Jones (part), Cllr John Boot, Cllr Margaret Briggs, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jane Stone, Cllr Charles Wardle.

IN ATTENDANCE: Cllr Helen Greensmith (GBC), Mrs Lynne Morgan on behalf of the new community building/scout hut – part; Averil Marczak (Clerk)

**2758. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies were received and accepted from Cllr Paul Berrisford, Cllr Jan Turton, Cllr Pat Woodfield and Cllr Boyd Elliott (NCC)

**2759. DECLARATIONS OF INTEREST**

Non pecuniary interests –Cllrs Gough and Starke, planning application GBC 2016/0243; Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA.

**2760. PUBLIC SESSION**

The meeting was suspended between 7.05pm and 7.10pm to allow comment by members of the public. Mrs Lynne Morgan gave an update on discussions held regarding the redevelopment of the pavilion.

**2761. MINUTES OF THE PARISH COUNCIL**

The minutes of the meeting held on 8<sup>th</sup> March were approved.

**2762. MATTERS ARISING**

The community bus had stopped appearing in the car park before the Clerk had made any requests about finding an alternative parking space for it. An NCC grant of £2000 had been approved for the gateway signs.

**2763. CHAIRMAN'S REPORT**

The hedge on Shelt Hill had been cut back; the Chairman thanked Cllr Berrisford and Cllr Elliott for their persistence.

**2764. DISTRICT REPORT**

Cllr Greensmith reported that she had made a grant of £500 to WPC, £300 for the new drinks fridge in the bar and £200 for new cutlery. She had offered a small amount of money from the new year's budget for the proposed new noticeboard at the village shop. She offered to forward WPC's complaint regarding GBC's planning department to Chris Barnfather, Conservative leader, to raise with John Robinson, CEO of GBC, and this was agreed.

**2765. THE QUEEN'S 90<sup>TH</sup> BIRTHDAY**

It was agreed to ask for ideas to commemorate the Queen's 90<sup>th</sup> birthday at the annual meeting.

**2766. ANNUAL MEETING OF THE PARISH**

The agenda was finalised and it was agreed that Cllr Smith should talk about Part 2 of the Local Plan in his Woodborough Action Group capacity, rather than on behalf of WPC.

**2767. PLANNING STRATEGY**

Cllr Smith reported that GBC were putting the Conservation Area appraisal out to tender with the hope that someone would be in situ to start in May. Part 2 of the Local Plan had been published, and details of the consultation procedure would follow shortly. Two sites had been identified for development. Cllr Smith noted that many of the comments made by Woodborough residents at the March 2015 workshop appeared to have been taken on board by GBC, and the Plan supported the application for the Governors' Field and Taylors Croft Field to be designated "Local Green Space" and the green area around Buckland Drive as "protected open space".

At 8pm Mrs Lynne Morgan left.

**2768. NEW PLAY EQUIPMENT/WOODBOROUGH GREAT**

Woodborough Woods Governing Body had agreed to extend the Governors' Field lease to 15 years, provided legal costs were covered by WPC. Cllr Charles-Jones was in discussion with Rothera Dowson regarding the amendment of the lease. An application to Veolia for grant funding had been made, and applications to WREN and Biffa would follow. NCC's *Supporting Local Communities* fund had not made any grant to the project and Cllr Starke was waiting for feedback on the decision.

**2769. ANTISOCIAL BEHAVIOUR AT VILLAGE HALL**

Following the theft of the fire extinguishers, there had been a number of incidents of antisocial behaviour at the hall, including the destruction of a tree, removal of the Heras fencing from the shipping container, and users of the hall being harassed by youths playing football in the car park. It was noted that other examples of antisocial behaviour around the village had taken place, including vandalism of scarecrows in the competition. It was agreed to consider the purchase of security cameras if the problem persisted.

**2770. GOVERNORS' FIELD AND PLAYING FIELD**

RoSPA's annual safety inspection was booked for May. An email had been received about dog mess and dog attacks taking place on the playing field. There was a lengthy discussion about the responsibility of dog owners, but no action agreed .

**2771. ALLOTMENTS**

Three allotments were vacant; the waiting list contained one Woodborough resident and three non residents. It was agreed to allocate the plots as soon as possible.

**2772. RIGHTS OF WAY AND FOOT PATHS**

It was noted that cars parking on the pavements around the village routinely made it impossible for a wheelchair or pushchair to pass. Cllr Wardle agreed to revive some WPC flyers which could be placed on cars, asking drivers to be more considerate and ensure that a wheelchair's width of pavement was accessible.

At 8.30pm Cllr Charles-Jones arrived.

**2773. NEW NOTICEBOARD AT POST OFFICE**

WPCs noticeboard at the village shop had been removed during renovations of the building and required extensive refurbishment or replacement. Cllr Wardle proposed purchase of a replacement

board for £744 plus VAT; he had already secured funding of £300 from Cllr Elliott and Cllr Greensmith. It was agreed to purchase on this basis.

#### **2774. NEW COMMUNITY BUILDING (PAVILION REDEVELOPMENT)**

It was agreed to form a committee of the Parish Council, comprising Cllrs Gough, Woodfield, Starke, Berrisford, Briggs, Charles-Jones and Steven Tupper and Mrs Lynne Morgan with Cllr Gough as Chairman. The terms of reference were (1) to write a brief for the architects and (2) to approach architects to undertake initial designs. Cllr Gough thanked Cllr Charles-Jones for his work to date.

Cllr Boot left the meeting at 9pm.

#### **2775. PLANNING**

There was no objection to PC ref 949, GBC 2016/0243, a proposed alteration to ground floor layout and first floor extension over existing garage at 11 Buckland Drive; nor to PC 951, GBC 2016/0346TPO a proposed felling of a willow at 64 Main Street; nor to PC 952, GBC 2016/0379, a proposed oak framed garage with storage/playroom above at 10 Lingwood Lane. PC ref 950, GBC 2016/0249, an application for a proposed single storey extension and alterations at 161 Main Street: it was noted that this was a “local interest building” and while there were no concerns about the single storey extension it was resolved to object to the new tall thin window and the installation of Velux windows, which were not in keeping with the Conservation Area, and to the removal of windows on the Main Street end of the property and the removal of a chimney which affected the character of a significant building. It was further agreed to observe that the material for the garage door should be specified to ensure that it was in keeping with the Conservation Area.

#### **2776. CORRESPONDENCE & EXCHANGE OF INFORMATION**

A letter from a resident had been received regarding the rise in the precept and grant funding for the playground; the Clerk had responded with an explanation. The following items were noted: Notts Police and Crime Commissioner “The Beat” newsletter; invitation to NAVACH AGM; information regarding use of NCC recycling centres; letter re Calverton Neighbourhood Plan; an email regarding bell ringing training; GBC, various agendas and press releases.

#### **2777. CEMETERY**

Artwork for the cemetery noticeboard had now been finalised. A quote for printing had been received from Malcolm Lane, and it was agreed to check whether Cllr Woodfield had alternative plans before proceeding. The gravediggers had topped up a large number of sunken graves and it was agreed to assess what further work was required.

#### **2778. VILLAGE HALL**

It was agreed to accept a booking for New Year’s Eve 2017. The purchase of new glasses (£84 +VAT), and new measures (£18) was agreed. It was agreed that the new cutlery should be purchased with the grant money from GBC. It was agreed to get a quote for cleaning the chairs from Ashforth cleaning.

**2779. CONFIDENTIAL ITEM**

**2780. FINANCE**

The Clerk presented the financial statement and 21 payments totalling £2728.41 net were approved. It was noted that a £6 monthly fee would apply to WPC's current account from June.

It was resolved that a Business Instant Saver account should be opened with Nationwide as Aldermore did not deal with parish councils. It was agreed that Cllr Gough and Cllr Charles-Jones should act as business officials, Cllr Wardle to act as the third signatory.

It was agreed to outsource payroll services to Live Pay at a cost of £35 per month for the basic service, and to request that the start-up fee be waived.

**2781. NEWSLETTER**

It was agreed to include the minutes.

**2782. DATE OF THE NEXT MEETING**

The date of the next PC meeting was confirmed as May 10<sup>th</sup> 2016 at 7pm.

The meeting finished at 10.30pm.