

**Minutes of the Parish Council Meeting held on Monday 13th July 2015 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough (Chairman), Cllr Paul Berrisford, Cllr John Boot, Cllr Margaret Briggs, Cllr John Charles-Jones, Cllr Patrick Smith, Cllr Colin Starke, Cllr Jan Turton, Cllr Charles Wardle, Cllr Pat Woodfield.

IN ATTENDANCE: Averil Marczak (Clerk), Cllr Boyd Elliott (NCC, part), Cllr Helen Greensmith (GBC, part), 2 members of the public (part)

2537. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr Phil James.

2538. DECLARATIONS OF INTEREST

Non pecuniary interests - Cllr Smith: Woodborough Action Group; Cllr Wardle: WCA; Cllr Boot: planning application 2011/0523 (having sat on GBC's Planning Committee that determined the application in 2011); Cllr Turton: Woodborough Action Group, Cancer Research, Woodborough in Bloom, development at 165 Main Street/Ploughmans Avenue. Pecuniary interests –Cllrs Berrisford, Boot, Briggs, Gough, Smith, Turton, Wardle: Local Planning Document; Cllr Berrisford: allotments; Cllr Charles-Jones: planning application 2011/0523.

2539. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on June 15th were approved.

2540. MATTERS ARISING

Cllr Berrisford reported that he was still chasing his contact at Ideal to arrange a date for legionella checks at the pavilion. Cllr Wardle reported that the roof at the pavilion had been repaired and a toilet seat replaced.

2541. FLOOD SCHEME

There was no update.

**2542. PLANNING – CONSIDERATION OF ADDITIONAL INFORMATION,
2011/0523 WOODBOROUGH PARK WIND TURBINE**

Having declared an interest, Cllr Charles-Jones left the meeting at 7.10pm. Between 7.13pm and 7.21pm the Chairman suspended standing orders to allow members of the public to speak. It was agreed not to make any comment on the additional technical information. It was understood that the application would be determined at the planning committee on 12th August and it was agreed to put this information onto the WPC website.

At 7.25pm Cllr Charles-Jones returned to the meeting. At 7.26pm 2 members of the public left.

2543. ASSIGNMENT OF RESPONSIBILITY FOR GOVERNORS' FIELD

It was agreed that Cllr Starke would assume responsibility for the Governors' Field. Cllr Starke raised his concern regarding a crack to the frame of the large swing and it was agreed that this should be addressed as a priority. There was a brief discussion regarding the replacement of the equipment; it was recognised that this would not happen quickly and should not therefore influence the decision to repair the existing items.

2544. NEW COMMUNITY BUILDING/SCOUT HUT

The Clerk read out an update received from Steven Tupper, District Commissioner for Scouting: the consultation had been issued and results would be considered at the project team meeting on 30th July; contact had been made with the residents of the property behind the pavilion to explain the status of the project; users of the pavilion had been invited to join a working group.

There was a discussion regarding the practicality of a community space on a first floor; Cllr Berrisford countered that a lift would be included to ensure accessibility for disabled and elderly users. It was also agreed to consider relocating the changing facilities to the first floor enabling the community space to be on the ground.

Cllr Charles-Jones reminded members that Taylors Croft might provide an alternative location; Cllr Smith said that the 2nd iteration of the Local Planning Document would help to clarify future plans for this space.

2545. CHAIRMAN'S REPORT

The Chairman recommended NALC's "Local Councils Explained" as a source of information to new members.

2546. MEETING DATES

It was agreed that WPC would meet on the 2nd Tuesday of each month with effect from January 2016.

2547. FINANCIAL REGULATIONS: SPEND THRESHOLD REQUIRING 2 QUOTES

It was agreed to defer discussion to a later meeting.

2548. COUNTY REPORT

Cllr Elliott indicated that NCC might be able to help with funding for new village signs and new play equipment. NCC's team could also help WPC plan its new equipment. Cllr Turton thanked Cllr Elliott for donating £250 to Woodborough in Bloom.

2549. DISTRICT REPORT

Cllr Greensmith introduced herself and invited members to contact her by telephone as her email account had not yet been set up successfully.

At 8pm Cllr Elliott and Cllr Greensmith left.

2550. CO-OP SITE

Cllr Turton continued to monitor any progress and was in frequent contact with GBC. GBC were struggling to cope with their overall workload given staff shortages.

2551. WOODBOROUGH IN BLOOM

Having declared an interest, Cllr Turton reported that the developer of 165 Main Street/ Ploughmans Avenue had approached her asking to display a V board to promote the properties and she proposed to make the flower bed at Ploughmans Avenue available in return for a £500 donation to Woodborough in Bloom which could be used to buy replacement planters. The PC agreed that this was reasonable, but Cllr Smith felt that planning permission would be required for such a sign and Cllr Turton agreed to follow this up with GBC.

2552. PLANNING STRATEGY

GBC had written regarding a workshop session on employment and retail policy as a further input to the Local Planning Document. No one was able to attend this meeting, but it was not felt to be important to Woodborough's interests. Cllr Smith reported that the Greenbelt Review was now overdue.

2553. CONSERVATION AREA APPRAISAL AND UPDATE TO TPO

The Clerk had written to a handful of parishioners identified by Cllr Smith as having specialist knowledge in the history and heritage of the village, asking whether they would be prepared to participate in the early stages of the conservation appraisal. All had replied positively. It was agreed to forward these names to Tony Player, GBC's consultant. It was unclear how GBC would proceed with the conservation appraisal following some correspondence received in June, which suggested that consultation before the draft stage would incur an extra cost. Cllr Smith continued to carry on an active dialogue with GBC regarding the TPO; he planned to undertake an appraisal by the end of August of trees outside the conservation area where they were visible from public access land. GBC had not responded to WPC's offer to pay for half the conservation area appraisal in return for a revised TPO.

2554. LENGTHSMAN RECRUITMENT

A job advert had been placed on the noticeboard, the WPC website, the Woodborough Web and the CORE Centre job board at Calverton. The closing date for applications was July 17th.

2555. PROPOSAL TO PURCHASE 3RD DEFIBRILLATOR

2 quotes had been forwarded by the WCA and it was agreed to spend up to £1300 on the purchase of a defibrillator to be placed in an external box at the Village Hall. Cllr Gough agreed to follow up with Laura Wardle, Chair of the WCA, regarding purchase and installation.

2556. GRIT BINS

It was agreed to accept Cllr Elliott's offer to fund 3 blue grit bins, to be located on Bank Hill, Shelt Hill and Roe Lane, to be supplied by NCC with the first fill of grit but maintained by WPC thereafter.

2557. VILLAGE SIGNS

An indicative quote of £1,380 – £1,605 (plus origination) had been obtained from Malcolm Lane, who had supplied signs to many Notts villages under NCC's Local Improvement Scheme. Cllr Wardle had mocked up some versions of how a Woodborough sign might look, incorporating the plaque from the Governors' Field. Cllr Charles-Jones voiced concern about spending circa £10,000 on village signage, rather than something more practical. It was agreed that a quote should be obtained for the mock-up as shown by Cllr Wardle, and that the Clerk should approach Cllr Elliott to understand if support would be available from NCC.

2558. CORRESPONDENCE & EXCHANGE OF INFORMATION

Cllr Woodfield had attended the police priority setting meeting, at which the new beat manager Kulvinder Dosanjh was introduced. Police priorities for the cluster of villages including Woodborough are: speeding, antisocial behaviour and drugs. Notts police would attend Woodborough's Street market on July 18th.

A request had been received for (1) a copy of the correspondence from Calverton PC discussed on 15th June; (2) a copy of WPC's response to the aforementioned correspondence. The information had been supplied. The following items were noted: Paddy Tipping's "The Beat" newsletter; information from NALC regarding new announcements on the national living wage; details of GBC's consultation on the draft statement of gambling policy; GBC various agendas and press releases. The WCA had requested permission to display their best kept village banner on the Governors' Field railings, and this was agreed.

2559. PLANNING

The clerk had received a letter from GBC's planning team clarifying communication processes. Details of the planning permission granted for the crematorium at Lambley had been received.

2560. ALLOTMENTS

A quote had been obtained for cutting the grass on the central driveway on the allotments, but Cllr Berrisford reported that the grass was being cut by the allotment tenants, and that neighbours were helping each other out where necessary. An email had been received from an allotment tenant suggesting that WPC remind all tenants of their responsibility both to keep the driveway clear and also to secure the padlock and scrambled the combination on entry and exit. It was agreed that a sign should be produced and placed on the gate.

2561. CEMETERY

Cllr Gough observed that the cemetery was looking unacceptable, with 2 wildflower areas uncut and one cut but not cleared properly. Cllr Wardle agreed to talk to Gardenscape. It was agreed that in future the wildflower areas should be mown once the primroses and cowslips had passed their best. Cllr Charles-Jones reported that he had pulled up 5 plants of Japanese knotweed and would return to spray them. He was delighted with the progress made in clearing this noxious weed.

2562. VILLAGE HALL

Louis Ayre, who had offered to take on the role of sound and light equipment coordinator, had helped set up the sound system for a Horticultural Society event. The Chair of the Horticultural Society was very appreciative. Louis Ayre had asked for payment of £10 for each time he attended the Village Hall and it was agreed that WPC should ask him to take on the role and to monitor the costs incurred until the end of 2015, thereafter a process for bookers engaging and paying him directly might be considered.

Cllr Wardle presented a breakdown of costs to complete the refurbishment of the bar; it was resolved to progress the project at a cost of £3559 (allowing a 10% contingency on top). Cllr Charles-Jones requested that future projects of this complexity be specified upfront and Cllr Gough concurred, commenting that the new financial regulations would spell out a clear process.

It was agreed not to progress the purchase of a boost box for solar panels. The clerk recommended that WPC request an additional bin for the Hall, to be kept chained shut and only opened if the first bin was full. GBC had agreed to provide a bin free of charge, and only to charge for collection for the 2nd bin if it was in use. This was agreed.

A complaint had been received regarding the noise created by a party on July 4th. It was noted that this was a one-off booking, and the caretaker had spoken with the hirers afterwards. It was agreed to check the booking terms and conditions to ensure that the matters of noise and late finishes

were adequately covered, and to reply to the villagers who had written to complain that a call to the police was the best recourse in the event of a repeat of these problems.

Cllr Woodfield reported from the VHWP; preschool had exhausted all options in their search for a grant for the refurbishment of the preschool toilets and asked that the PC consider this when setting the next budget, and the replacement of the existing crockery and cutlery with something more contemporary had also been suggested.

Local Ramblers had requested permission to park half a dozen or so cars in the Village Hall car park prior to an organised walk and the Clerk had agreed this.

2563. HEALTH AND SAFETY

Cllr Starke reported his plans to attend a playground inspection training course later in July.

2564. GOVERNORS' FIELD

GBC had offered to quote for the installation of Christmas lights and it was agreed to request such a quote. Cllr Wardle reported on the progress to the restoration of the railings.

2565. PLAYING FIELD

Cllr Berrisford reported that the school had raised £400 with a fun run held on the field.

2566. FINANCE

The Clerk presented the financial statement and 18 payments totalling £4153.93 net were approved for payment. It was agreed to check the mileage rates paid to lengthsman in other parishes. The Clerk presented a review of the first quarter receipts and payments for 2015/16.

2567. RIGHTS OF WAY

Cllr Berrisford reported that he had notified NCC of unacceptable levels of overgrowth on several footpaths.

2568. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as September 14th 2015 at 7pm.

The meeting finished at 10.00pm.