

**Minutes of the Annual Parish Council Meeting held on Monday 1<sup>st</sup> June 2015 at 6.45pm  
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Andrew Gough, Cllr John Boot, Cllr John Charles-Jones, Cllr Jan Turton, Cllr Charles Wardle.

IN ATTENDANCE: Averil Marczak (Clerk); candidates for co-option (part)

**2503. APOLOGIES FOR ABSENCE & ACCEPTANCE**

Apologies were received and accepted from Cllr Patrick Smith.

**2504. DECLARATIONS OF INTEREST**

None pertaining to agenda.

**2505. STAFFING ITEM**

It was resolved to amend the Clerk's contracted payscale to SCP 25 (NJC payscale 2015/16) and to increase her weekly hours from 12 to 15, backdated to April 1<sup>st</sup> 2015.

**2506. STANDING ORDERS**

Cllr Gough proposed an amendment to standing order 1 (s), (i) to increase the maximum time permitted for members' speeches without the chairman's permission from 2 minutes to 5 minutes and (ii) to require a written report to be circulated 3 clear days in advance of the meeting to provide details of any issue that could not be communicated adequately within the 5 minute limit. This was agreed unanimously.

**2507. CO-OPTION TO 5 VACANCIES**

Following detailed consideration of the candidates' applications it was resolved to co-opt: Paul Berrisford (in absentia), Margaret Briggs, Phil James, Colin Starke, Pat Woodfield. The 4 co-opted members present signed their declarations of acceptance of office and joined the meeting. It was agreed that the Clerk should circulate a questionnaire to establish the most suitable day for future PC meetings.

**2508. LENGTHSMAN VACANCY**

A resident had responded to the notice regarding the lengthsmen duties and had taken on part of Geoff Baggaley's role with immediate effect. It was resolved that a permanent lengthsmen should be recruited, to be employed by WPC and that the NJC mileage rate would apply for any use of a private vehicle. It was agreed that the position should be advertised on the noticeboard.

The meeting finished at 8.30pm.