

**Minutes of the Parish Council Meeting held on Monday 8th October 2012 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Alison Blinston, Cllr John Boot; Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk)

1699. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr John Charles-Jones and Cllr Paul Hough (business meetings); Cllr Geoff Parkinson and Cllr Paul Berrisford (on holiday).

1700. DECLARATIONS OF INTEREST

Personal interests were declared: Cllr Whincup, Cllr Blinston: WCA and allotments; Cllr Wardle: WCA; Cllr Turton, Woodborough in Bloom, Cancer Research.

1701. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on September 10th were approved.

1702. MATTERS ARISING

Cllr Wardle reported that the boundary wall at 117 Main Street had been rebuilt in accordance with the approved plans. No progress had yet been made in finding someone to widen the cemetery gates.

1703. CHAIRMAN'S REPORT

The cemetery tap had been leaking; Severn Trent had agreed to come out to check the source of the problem.

1704. DISTRICT REPORT

Cllr Boot reported that in future GBC will be required to send out lists of upcoming executive decisions, to improve transparency. He advised members to read the DCLG Guide for Councillors: Openness and transparency on personal interests.

1705. VILLAGE HALL COMPLAINT

Cllr Turton relayed a complaint from the church social committee, that cutlery had been found dirty, there had been no hot water and the freezer was dirty and unusable. It was agreed that a letter of apology should be sent. Cllr Wardle agreed to put notices on the freezer, reminding users to leave the lid ajar after switching it off. It was further agreed that the VHWP should draw up a monthly plan for the caretaker to ensure that the cleanliness and order of cutlery and other equipment be checked on a routine basis.

1706. VACANCY CAUSED BY RESIGNATION OF MARGARET BRIGGS

One application had been received from a Calverton resident and it was agreed to invite her to talk to the PC at 6.30pm before the November 12th meeting. It was agreed to re-run the notices asking Woodborough residents to express an interest.

1707. MEETING DATES FOR 2013

It was agreed to schedule the meetings for the second Monday of the month and to hold the Annual Meeting of the Parish on April 22nd.

1708. PLANNING

PC reference 848, GBC 2012/1060, an application for a single storey rear extension and alterations to garage and porch at 22 Holme Close was considered; there were no objections. Additional information had been supplied for PC reference 838, GBC 2012/0603, an application for fishing lakes at Shelt Hill, and it was agreed to comment that the access and visibility concerns had been addressed, but provision of toilets remained unmentioned. It was agreed not to comment on PC reference 849, GBC 2012/1115, an application in the name of the PC to install a semi circular bench in the Pinfold. Cllr Wardle informed the PC that the WCA would like to install a small waste bin in the Pinfold at their cost and this was agreed. Planning permission had been received for the retention of the PC's PV panels on the roof of the village hall.

1709. SPEEDWATCH AND LORRYWATCH

Cllr Blinston reported that the Speedwatch team continued to be active. The speedgun was now being used on a rota basis with Calverton and Lambley. It was noted that Woodborough Hall had kindly supplied winter jackets for the team to wear and these were much appreciated.

The location of the permanent interactive speed sign was considered at length. Results of the audit on Main Street had been received, and a speed data audit on Shelt Hill had also been undertaken as part of planning application PC 838 (fishing lakes). The highest proportion of speeding traffic had been recorded on Shelt Hill. The audits on Bank Hill and Main Street had revealed very similar levels of speeding. After due consideration it was agreed that small speed increments posed the highest danger on Main Street, and it was resolved to locate the sign near 30–32 Main Street. The dangers of speed on Bank Hill and Shelt Hill remained a concern and would continue to be targeted by the Speedwatch team.

1710. HEALTH & SAFETY

Cllr Sharp agreed to source a small health and safety at work notice for the noticeboard.

1711. VILLAGE HALL

Cllr Turton reported that there had been no issues with the bookings meeting. The VHWP had agreed to hold future bookings meetings in May. The new chairs had been ordered and would arrive mid November. It was hoped that 40 old plastic chairs could be stored in the hall for outdoor and messy use. The WCA had offered to store some of the old chairs in the exchange. It was agreed to write to the school and offer them circa 100 chairs, to be stored on their premises, as the new chairs would not be lent for uses outside the hall.

1712. PROPOSAL TO MAKE A £500 S137 DONATION TO VILLAGE COMMUNITY FIRST RESPONDER SCHEME

It was resolved to donate up to £500 towards the purchase of 3 defibrillators and associated training. The endeavours of the WCA and Ken Kelly of the Nags Head to raise the majority of funding needed were recognised with thanks by the PC.

1713. WOODBOROUGH CHARITIES

This was deferred to a later meeting. It was agreed that this needed to be resolved before December to give clarity to the trustees before their distribution of Christmas gifts.

1714. CHURCHYARD

Cllr Wardle had applied for a grant to commence the restoration of the wall. Cllr Parkinson had agreed to review documents regarding the responsibility to maintain closed church yards.

1715. CORRESPONDENCE AND EXCHANGE OF INFORMATION

Two residents had forwarded a copy of their letters sent to GBC regarding the application for a non material amendment to the planning permission granted for a wind turbine at Woodborough Park and these were noted. Correspondence from a resident regarding the pavement from the Meadows to Taylors Croft was considered and it was agreed to write to NCC asking them to take remedial action to repair and widen this and also the pavement on Bank Hill opposite Woodborough Hall. An email had been received from Shaun Hopwell regarding the location for a planned all weather cricket pitch; it was agreed to ask Cllr Berrisford to coordinate a meeting with the school and the cricket club. Contact details had been received for the new treasurer of the football club. An email had been received from GS Developments regarding the relocation of a planter sited near to planned works at 123 Main Street; it was agreed to forward this to the Horticultural Society. It was agreed to decline an invitation to NCC's Lengthsman Scheme Evaluation Event. A link to the new "DCLG Guide for Councillors: Openness and transparency on personal interests" had been forwarded to members. Consultations on NCC's waste core strategy and GBC's localised council tax reduction scheme were noted. Various minutes and agendas from GBC were noted.

1716. VILLAGE CONTRACTOR

It was noted with gratitude that a volunteer had offered to continue litter picking around the village until February.

1717. PARKING ISSUES: LINGWOOD LANE AND VILLAGE HALL

The ongoing problem of dangerous and inconsiderate parking at school pick up time was discussed at length. At the PC's request NCC had, at considerable expense, widened the entrance of the car park to create entry and exit lanes; however parking on the curb at collection time routinely narrowed the entrance back down to a car width. It was noted that the Four Bells allowed parents to use their car park at school time, but there appeared to be a hard core of parents and carers who were unwilling to walk the short distance, and their actions created daily dangers and inconvenience for school children, other pedestrians, bus services and other drivers.

The school's proposal to install signs to encourage parents to park at the Four Bells was noted; this met with approval in principle but the location needed to be agreed. Cllr Wardle had obtained indicative figures for the installation of bollards on the pavement at the car park entrance; this would cost circa £150 per bollard and £500 for installation. The possibility of requesting double yellow lines on Lingwood Lane was considered; there were mixed views as to whether this would be desirable or even effective.

It was agreed to consider the issue of parking in detail at November's meeting and to invite Shaun Hopwell and PC Phil Anelay to attend. It was further agreed to place a notice in the newsletter asking for ideas on tackling the problem.

1718. CEMETERY

The Clerk reported that there had been 3 burials in the past month. A request for a memorial was considered and it was agreed to ask for the pictures to be removed and for the wording to be made simpler and more succinct.

1719. GOVERNORS' FIELD

Cllr Turton reported that Timmermans were planning to replant the rose bed using ground cover roses which were better suited to the conditions created by the overgrown trees. Cllr Wardle reported that the paintwork to the play and picnic equipment would be redone in the spring free of charge.

1720. PLAYING FIELD

Repairs had been made to the pavilion roof to replace some broken tiles. Cllr Wardle suggested that a quote was obtained to move the water pipes in the roof and this was agreed.

1721. ALLOTMENTS

Cllr Berrisford had sent an email explaining the benefits of cooperation with the Calverton allotment association, and commending the proposal to install a noticeboard. Mindful of the ownership by Woodborough Charities, it was agreed to ask Cllr Berrisford to obtain a copy of the association's constitution before making a commitment.

A resident had asked if his name could be added to the bottom of the waiting list to obtain an allotment in the event that there were no Woodborough applicants for a vacant plot; this was agreed.

1722. FINANCE

The Clerk presented the financial statement and 14 cheques totalling £ 15,059.58 including £2217.24 VAT were approved for payment. Cheques over £500: 2 cheques for £6,378 (total £12,756) to Race Furniture (50% deposit and 50% balance, new chairs). Clement Keys had completed their audit of the PC's accounts and an unqualified audit opinion had been given.

1723. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk reported that 5 people had now signed up for news from the PC.

1724. NEWSLETTER

It was agreed to include a notice regarding the vacancy seeking further interest, and to ask for ideas regarding the parking problems on Lingwood Lane.

1725. RIGHTS OF WAY

The diversion order for bridleway 6 had been reissued. Cllr Berrisford had reported the fallen trees on footpath 12 to NCC.

1726. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as November 12th 2012. The meeting finished at 9.20pm.