

**Minutes of the Parish Council Meeting held on Monday 10th September 2012 at 7pm
The Village Hall, Lingwood Lane, Woodborough, Nottingham**

PRESENT: Cllr Richard Whincup (Chairman), Cllr Paul Berrisford, Cllr Alison Blinston, Cllr Paul Hough, Cllr Dan Sharp, Cllr Jan Turton, Cllr Charles Wardle

IN ATTENDANCE: Averil Marczak (Clerk)

1678. APOLOGIES FOR ABSENCE AND ACCEPTANCE

Apologies were received and accepted from Cllr John Charles-Jones (harvesting) and Cllr Geoff Parkinson (on holiday).

1679. DECLARATIONS OF INTEREST

Personal interests were declared: Cllr Berrisford: allotments; Cllr Whincup, Cllr Blinston: WCA and allotments; Cllr Hough: school; Cllr Wardle: WCA and planning application 847; Cllr Turton, Woodborough in Bloom, Cancer Research.

1680. MINUTES OF THE PARISH COUNCIL

The minutes of the meeting held on July 30th were approved.

1681. MATTERS ARISING

Cllr Turton commented that the brambles in the Church Yard needed to be addressed, but lay outside the remit of Gardenscape. Cllr Wardle reported that the key safe had been installed.

1682. VACANCY CAUSED BY RESIGNATION OF MARGARET BRIGGS

The vacancy had been advertised but there had been no requests to GBC or the Clerk for an election. It was agreed to seek candidates for cooption and to ask those interested to write a letter which would be considered at the October meeting of the PC. UKIP had enquired about the vacancy and it was agreed that an application from their candidate would be considered.

1683. PLANNING

PC reference 847, GBC 2012/1039 and 2012/1040 an application by Mrs H Wheatley to erect a conservatory to the side elevation and make internal alterations at 117 Main Street was considered at length. Cllr Hough read out a letter from Mr and Mrs Newton which highlighted a number of concerns about the application. The PC agreed to observe that the plans were inadequate, as they did not include detail such as measurements and materials; there was a danger of landslip during construction and afterwards due to the slope in the garden, and the use of the path at 115 must be taken into consideration; the shape of the roof was inappropriate, resembling a lean to.

At 7.35pm Cllr Boot arrived and gave apologies as he was feeling unwell.

1684. SPEEDWATCH AND LORRYWATCH

Cllr Blinston reported that following the Street Market, the Speedwatch team was 18 strong. All were trained and on the new rota. Several high speeds had been recorded during the month, with a yellow Bentley clocked at 63mph on Lowdham Lane.

Consideration had been given to the location of the permanent sign. PC Anelay had recommended that the sign be located on Shelt Hill or Bank Hill inbound; the volunteers in the Speedwatch team favoured Main Street. A potential site had been identified near 30–32 Main Street and had the

consent of the property owners; an audit would be carried out mid September. Cllr Blinston reported that an audit was also being conducted on Shelt Hill to submit data in support of the planning application for a fishing lakes development; it was not known whether this data would be made public.

1685. WOODBOROUGH CHARITIES

This was deferred to a later meeting.

1686. CORRESPONDENCE AND EXCHANGE OF INFORMATION

A letter had been received from Michael Briggs regarding signage proposed by the Royal Mail for Woodborough Post Office and News. It was agreed to write to Mr Briggs with the PC's view that the signage did not appear to be in keeping with the conservation area, and to refer him to GBC to clarify the relevant planning regulations. An email had been received regarding the overgrowth on the footpath on Shelt Hill; Cllr Berrisford reported that Highways were now dealing with this. A request for a donation for the Woodborough life DVD had been received and it was agreed to send £250 and to request a copy for the PC's records. Correspondence from Mr Harlow was noted. Information about a NALC workshop on data protection had been received and it was agreed that the Clerk should attend at a cost of £35. It was agreed to display information about temporary traffic signals on Shelt Hill, needed to carry out works on Dover Beck culvert. NCC had offered salt for treatment of roads and it was agreed to accept the free allocation. Invitations to the NAVACH and NALC AGMs had been received; Cllr Turton agreed to attend the NALC meeting on November 14th. A letter had been received regarding broadband speeds and a further pledge process; it was agreed to forward this to Colin Fraser. The Audit Commission had written to advise that the PC's auditors for the next 5 years would be Grant Thornton. A letter regarding the Community Infrastructure Levy was passed to Cllr Turton. Various minutes and agendas from GBC were noted.

1687. VILLAGE CONTRACTOR

A letter had been received from Geoff Baggaley, indicating that he may be unable to resume his work for the PC. Cllr Whincup agreed to write a letter of thanks to him for his many years of service and it was agreed to give some consideration to alternative ways of managing the village contractor's tasks.

1688. HEALTH & SAFETY

The Playsafety checklist was given to Cllr Sharp. It was reported that the pavilion showers were now functioning effectively.

1689. CHURCHYARD & PINFOLD

Cllr Wardle reported that he had successfully secured a grant from NCC's Local Improvement Scheme to fund the seat in the pinfold in full. Listed building approval was required before going ahead. Cllr Wardle suggested that the PC apply for funding for the renewal of the Church Yard wall under the same scheme and this was agreed. The work required was substantial and would need to be phased over a number of years.

1690. VILLAGE HALL

Cllr Wardle proposed and it was agreed to purchase a small external noticeboard to accommodate notices relevant to the village hall, such as important meetings and a timetable of regular groups.

This was in place of an additional internal noticeboard that had been discussed at the July 30th meeting, and it was hoped that this would eliminate the need to stick notices on the glass door.

Cllr Turton said that she was unhappy with the bookings process for 2013; it was, in her view, a mistake for the caretaker to have allowed the WCA to book their 2013 programme in advance of the bookings meeting. The Clerk explained that it was allowable under the bookings policy (as updated by the VHWP in 2011) as they had booked Saturdays only, and less than one a month. Cllr Turton did not agree that this was fair and asked that the PC support her in the event that there were clashes that needed to be resolved. If any conflicts could not be resolved by mutual consent she would bring them for consideration by the PC at its October meeting.

Cllr Wardle reported that Barry Ward had inspected the car park wall; although leaning, it was not in danger of imminent collapse. It was in need of repointing and its lean required monitoring every 6 months.

A response had been received from Trevor Aldridge regarding further upgrades to the wiring and it was agreed to install 5 RCBOs at a cost of £330 +VAT. It was agreed that further upgrades should be deferred.

Cllr Hough was delighted to report that the PC's application to WREN for £6000 funding towards new chairs had been successful. Cllr Whincup thanked Cllrs Hough and Charles-Jones for putting together the application, and Cllr Wardle for gathering extra letters of support for the project. It was proposed and agreed to purchase 168 chairs without arms, 12 chairs with arms (all in Red Rum fabric) and 6 trolleys, at a total cost of £10,630. A cheque for £660 was required within 28 days to unlock the funding and this was approved.

1691. ALLOTMENTS

Calverton Allotment Association had asked for permission to erect a noticeboard at the site. It was agreed to defer any decision until the potential benefits were understood.

1692. CEMETERY

Rob Dixon had completed the clear up of brambles and shrubs in the old cemetery. Geoff Baggaley was unable to carry out the widening of the gates and it was necessary to find another contractor for the job.

1693. GOVERNORS' FIELD AND PLAYING FIELD

There was no update regarding ownership of the boundary fence, which was in need of repair. Cllr Wardle was disappointed with the quality of the paintwork carried out in the Governors' Field in 2011; it was already flaking and the problems would be taken up with the company who had done the work.

1694. FINANCE

The Clerk presented the financial statement and 19 cheques totalling £3456.02 including £19.71 VAT were approved for payment, including £250 to Woodborough Local History Group (\$137). Cheques over £500: £660 to FCC Recycling (3rd party funding to unlock WREN grant for chairs). The first payment had been received from Good Energy for electricity generated by the PV panels (£458.06).

1695. CLERK'S REPORT & ANNOUNCEMENTS

The Clerk reported that there was likely to be a further consultation on the proposed fishing lakes development as further information became available. The Clerk presented an update on usage of the website.

1696. NEWSLETTER

It was agreed to include a notice regarding the cooption.

1697. AOB

Cllr Berrisford reported that footpath 12 had been cleared.

1698. DATE OF THE NEXT MEETING

The date of the next PC meeting was confirmed as October 8th 2012. The meeting finished at 9.10pm.